DEPARTMENT OF EDUCATION
EL SALVADOR CITY- RECORDS SECTION
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November 16, 2026

DIVISION MEMORANDUM
NO. 393, s. 2026

RECONSTITUTION OF THE DIVISION SCREENING AND ACCREDITATION COMMITTEE FOR SPORTS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public and Private Elementary School Heads
Public and Private Secondary School Heads
All Others Concerned

1. This is to inform the field that effective November 12, 2026, the composition of the Division Screening and Accreditation Committee (DSAC) for sports shall be as follows:

Chairperson: **Esmael V. Malaco, Jr.**
PDO I

Vice-Chairperson: **Rhino Y. Perez**
Attorney III

Members: **Irvin John R. Tagapulot**
Medical Officer III
Roger E. Pagayon
Principal I

Secretariat: **Melanie M. Fabrea**
Principal I
Christian Anthony Esclamado
Legal Assistant I

2. The Division Screening and Accreditation Committee shall:
   a. evaluate and verify the authenticity of the documents of athletes, coaches, assistant coaches, and chaperones, submitted by the Head of Delegation for the Regional Meet in the case of RSAC and Division Meet in the case of DSAC;
   b. accredit qualified athletes, coaches, assistant coaches, and chaperones and submit the master list to the NSAC and RSAC, as the case may be;
   c. monitor with the proper technical officials the athletes fielded by the coaches during the actual competition; and
   d. Provide technical assistance in the screening and accreditation of athletes, coaches and chaperones.

3. This office shall adhere to the Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

4. Immediate and wide dissemination of this Memorandum is hereby directed.

RANDOLPH B. TORTOLA
Schools Division Superintendent

ATCH.: As stated
Reference: MEMORANDUM OM-OUGOPS-2026-05-03374
MEMORANDUM OM-OUGOPS-2026-05-08594
To be indicated in the Perpetual Index
under the following subjects:

SPORTS DSAC

RE: RECONSTITUTION OF THE DIVISION SCREENING AND ACCREDITATION COMMITTEE FOR SPORTS
SGOD/Agf