DEPARTMENT OF EDUCATION
EL SALVADOR CITY- RECORDS SECTION
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November 13, 2026

DIVISION MEMORANDUM
NO. 388, s. 2026

AWARDING OF OUTSTANDING TEACHERS, MASTER TEACHERS, SCHOOL HEADS, LOYALTY AWARDEES, AND PROGRAMS, ACTIVITIES, AND PROJECTS IMPLEMENTERS: DIVISION PRAISE 2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
All Education Program Supervisors
All Public Elementary & Secondary School Heads
All Public Elementary & Secondary Teachers
All Programs, Activities, and Projects Implementers
All Others Concerned

1. Pursuant to DepEd Order No. 9, s. 2002 (*Institutionalizing the Program on Awards and Incentives for Service Excellence in the Department of Education*), the Schools Division of El Salvador City, through its PRAISE Committee, announces the conduct of the **Awarding of Outstanding Teachers, Master Teachers, School Heads, Loyalty Awardees, and Programs, Activities, and Projects Implementers: Division PRAISE 2026** on **December 3, 2026**, **1:00-5:00 PM** at **Hotel Monicon.**

2. Specifically, this activity aims to:

   a. recognize, honor, and celebrate the exemplary performance, dedication, and innovations of outstanding teachers, master teachers, school heads, and non-teaching personnel across the division;

   b. foster an organizational culture of excellence, high morale, and continuous professional growth among all personnel; and

   c. showcase and encourage the replication of commendable best practices across schools and division offices.

3. See the following enclosures for guidance and reference:
   Enclosure No. 1 – List of Awardees
   a. Loyalty Awardees
   b. Most Outstanding Teachers, Master Teachers, and School Heads (Regional Nominees)
   c. 2026 Division Research Conference: Top 3 Best Papers
   d. Basic Education Research Fund Grantees: Year 2025, Batch 2
   e. Basic Education Research Fund Grantees: Year 2026
   f. Sports Awardees
   g. Curriculum Implementation Division Awardees

h. Special Recognition for PRC-CPD Accredited PD Programs
i. Division Programs, Activities, and Projects Implementers
j. Special Recognition for "Mas Asenso: Deped Normin" Division News Magazine Program
k. Best School Governance Council (SGC) Implementers
l. Outstanding in Financial Management (School-Based Non-Teaching Personnel)
m. Outstanding in Financial Management
n. Outstanding in Budget Management and Utilization (School-Based)
o. Outstanding in Budget Management and Utilization (Division Office)
p. Medical Section Special Recognition for Schools
q. Evaluated Schools under Project VALID-LR

Enclosure No. 2 – List of Technical Working Group
Enclosure No. 3 – Program Flow

4. All awardees, participants, and TWG shall wear **Filipiniana Long Gown** for females and **Barong Tagalog** for males.

5. A **prework activity** will be conducted for the Technical Working Group (See Enclosure No. 2) on **December 1, 2026** at the Division Conference Room at 1:00-5:00 PM.

6. School heads and office heads are requested to make the necessary administrative adjustments to ensure continuous office operations and public service delivery during the activity.

7. Travel and other related expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations. Further, this Memorandum shall serve as the Official **Authority to Travel** for the participants.

8. This Office shall adhere to the Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

9. For inquiries, please contact the HRD unit through carmille.villegas@deped.gov.ph.

10. Immediate and wide dissemination of this Memorandum is desired.

RANDOLPH B. TORTOLA
Schools Division Superintendent

ATCH: As stated
To be included in the **Perpetual Index** under the following subjects

AWARDING

SGOD/HRD/cvg

Enclosure No. 1 to Division Memorandum No. 388, s. 2026

LIST OF AWARDEES

A. LOYALTY AWARDEES

	Name	Designation	Office/School	No. of Years
1	Randolph B. Tortola	Schools Division Superintendent	Office of the SDS	40
2	Rosemarie U. Saguing	Head Teacher III	Badiangon ES	40
3	Alvinia T. Salinas	Teacher II	Kalabaylabay IS	30
4	Luzmin N. Gaid	Teacher II	Taytay ES	30
5	Imelda N. Virtudez	Master Teacher I	Cogon ES	30
6	Lorlyn F. Bongcas	Teacher III	Molugan CS	30
7	Wilma B. Olaer	Master Teacher II	ECCS	30
8	Pureza B. Oco	Master Teacher II	Molugan CS	30
9	Marcelyn F. Fabria	Teacher III	Amoros ES	25
10	Marites G. Lignes	Master Teacher I	ECCS	25
11	Ian Khay H. Castro	School Principal I	Taytay ES	20
12	Marife P. Nuñez	Teacher II	Cogon NHS	20
13	Edjay F. Sabayanan	Teacher I	Molugan NHS	15
14	Rizan L. Sardane	Administrative Officer IV	OSDS-Cashier	15
15	Riza Q. Abasula	Teacher I	ECCS	15
16	Ellen G. Buna	Teacher I	ECCS	15
17	Vanity Jade C. Lazaga	EPS-MAPEH	CID	15
18	Leizl S. Pabololot	Teacher I	Hinigdaan NHS	15
19	Kristine S. Apus	Teacher I	Molugan NHS	15
20	Mark Alexander R. Arrabaca Jr.	Teacher II	Molugan NHS	15
21	Menchu C. Baritua	Teacher II	Molugan NHS	15
22	Rona Ann R. Bengar	Teacher I	Molugan NHS	15
23	Lea D. Deveza	Teacher III	Molugan NHS	15
24	Cherrylene C. Sanoria	Teacher III	Sambulawan ES	15
25	Maria Renesa D. Pairat	Teacher I	Sambulawan NHS	15
26	Carmy V. Macua	Master Teacher I	Molugan NHS	15
27	Shirlyn S. Roa	Teacher I	ECNHS	15
28	Hannah L. Doncillo	Teacher III	Molugan NHS	15
29	Wendy L. Macarine	Teacher I	Molugan NHS	15
30	Niezel F. Tolibas	Master Teacher II	ECCS	15
31	Roxan B. Gaid	Teacher III	Amoros ES	15
32	Mercy Lou N. Timbalaco	Teacher I	ECCS	15
33	Jigger M. Tomarong	Master Teacher II	Hinigdaan ES	15
34	Lorna A. Sabuero	Teacher III	Amoros ES	15
35	Mary Joy S. Villanueva	Teacher I	ECCS	15
36	Ruth Myla G. Fabular	Teacher III	Taytay ES	15
37	Liza May D. Nob	Special Science Teacher I	Cogon NHS	10
38	Rowena D. Caylo	Teacher I	Cogon NHS	10
39	Klaudine Ixie O. Asuncion	Master Teacher I	ECCS	10
40	Marilou S. Maña	Teacher I	Kalabaylabay IS	10
41	Marilou B. Paglinawan	Administrative Assistant III	Molugan NHS	10
42	Kent Ian T. Saculingan	Teacher I	Ulaliman ES	10
43	Cheriemy D. Generol	EPS II-HRD	SGOD	10
44	Cristina A. Donque	Teacher I	ECNHS	10
45	Bernie A. Bongolto	Teacher III	ALS	10

46	Micel P. Tabigne	Administrative Assistant III	ECNHS	10
47	Amor S. Cabilin	Teacher I	Molugan NHS	10
48	Maristel C. Castaños	Teacher I	Sinaloc NHS	10
49	Jamaica A. Gaid	Teacher I	Cogon ES	10
50	Franzelle Mae L. Arrieta	Teacher III	ECCS	10
51	Darlene B. Markinez	Teacher III	ECCS	10
52	Jessa D. Isidto	Teacher III	PSB ES	10
53	Cheyenne L. Cabillon	Teacher I	Cogon NHS	10
54	Daisy V. Mansugotan	Teacher I	Cogon NHS	10
55	Geraldine Leah A. Bendijo	Teacher III	ECCS	10
56	Leslie Amor L. Dadole	Teacher III	ECNHS	10
57	Danielle Anne P. Tomas	Teacher I	ECNHS	10
58	Eljior B. Estrada	Master Teacher I	Molugan NHS	10
59	Jun Mark Rey O. Nob	Master Teacher II	Cogon NHS	10
60	Joan M. Cabana	Teacher II	Molugan NHS	10
61	Vencent P. Chua	Teacher II	Molugan NHS	10
62	Joel Y. Yacas	Teacher III	Molugan NHS	10
63	Maria Elain Lou P. Wabe	Teacher I	Sinaloc ES	10
64	Sherwin D. Oranio	Teacher I	Cogon NHS	10
65	Rex D. Edrozo	Teacher I	Sinaloc NHS	10
66	Gumamela T. Oliverio	Teacher I	Sinaloc ES	10
67	Dianne L. Suguilon	Administrative Officer II	Hinigdaan ES	10
68	Ruby Flor M. Sinco	Administrative Officer II	Sinaloc NHS	10
69	Emelie G. Yubuco	Librarian II	CID-LR	10
70	Randy Rhys U. Capistrano	Administrative Assistant III	OSDS-Personnel	10
71	Charmaigne Irish L. Apdian	Project Development Officer I	Molugan CS	10
72	Eleonor R. Isiderio	Administrative Officer IV	OSDS-Records	10

B. MOST OUSTANDING TEACHERS, MASTER TEACHERS, AND SCHOOL HEADS (REGIONAL NOMINEES)

	Name	Designation	School	Category
1	Marigold L. Sabunod	Teacher III	ECCS	Key Stage 1
2	Kimberly Ann L. Bacolod	Teacher I	ECCS	Key Stage 2
3	Lynnel B. Uayan	Teacher III	Himaya NHS	Key Stage 3
4	Rosalin I. Zapanta	Teacher III	Molugan NHS	Key Stage 4
5	Kristine Claire B. Saren	Special Education Teacher I	ECCS	SNED
6	Raymond U. Tomarong	Teacher III	ALS	ALS
7	Glyza P. Estrosas	Master Teacher I	ECCS	Master Teacher, Elementary
8	Jocelyn T. Bonayog	Master Teacher I	ECNHS	Master Teacher, Secondary
9	Bob T. Paquinol	Head Teacher I	Cogon ES	School Head, Elementary
10	Merogim P. Mugot	School Principal I	ECNHS	School Head, Secondary

C. 2026 DIVISION RESEARCH CONFERENCE: TOP 3 BEST PAPERS

	Name	Designation	School	Category
1	Jun Mark Rey O. Nob	Master Teacher II	Cogon NHS	Individual
2	Jun Mark Rey O. Nob	Master Teacher II	Cogon NHS	Group
	Liza May D. Nob	Special Science Teacher I		
	Ma. Cecilia U. Obligado	Teacher I		
3	Melanie M. Fabrea	School Principal I	Cogon NHS	Individual

D. BASIC EDUCATION RESEARCH FUND GRANTEES: YEAR 2025-BATCH 2

	Name	Designation	School	Category
1	Mark Anthony G. Arrieta	School Principal I	San Francisco de Asis NHS	Individual
2	Merogim P. Mugot	School Principal I	El Salvador City NHS	Individual
3	Liza May D. Nob	Special Science Teacher I	Cogon NHS Kalabaylabay IS	Group
	Chuchie A. Quiring	Head Teacher I		
4	Geraldine Leah A. Bendijo	Teacher III	El Salvador City CS El Salvador City CS El Salvador City CS	Group
	Darlene B. Markinez	Teacher III		
	Kimberly Ann L. Bacolod	Teacher I		
5	Therese Angeli M. Romasanta	School Principal I	Kalabaylabay IS	Group
	Jocelyn T. Bonayog	Master Teacher I	El Salvador City NHS	
	Roy A. Abad	Master Teacher I	El Salvador City NHS	
6	Christine Marie B. Amoncio	Special Education Teacher I	El Salvador City NHS El Salvador City NHS Molugan NHS	Group
	Leslie Amor L. Dadole	Teacher III		
	Nilo L. Lomongo	Head Teacher II		
7	Roger E. Pagayon	School Principal I	Amoros ES Taytay ES Taytay ES	Group
	Janeve I. Caballa	Master Teacher I		
	Ruth Myla G. Fabular	Teacher III		
8	Zigger E. Villahermosa	Head Teacher I	Himaya ES Himaya ES Himaya ES	Group
	Bebeche D. Pagalan	Teacher I		
	Florie Joy T. Cocobos	Teacher III		
9	Jun Mark Rey O. Nob	Master Teacher II	Cogon NHS	Individual

E. BASIC EDUCATION RESEARCH FUND GRANTEES: YEAR 2026

	Name	Designation	School	Category
1	Melanie M. Fabrea	School Principal I	Cogon NHS	Individual
2	Vence Shelley C. Ragmac	Teacher I	Hinigdaan NHS	Group
	Grace M. Bermudez	Teacher I		
	Sahanie M. Mikunug	Teacher I		
3	Phoebe Joy M. Pacut	Master Teacher I	Cogon NHS	Individual
4	Ma. Lou Lea C. Nob	School Principal II	Kibonbon ES	Individual
5	Rheaneza A. Loon	Teacher III	Cogon NHS	Individual
6	Clember Lei B. Abasula	Teacher I	Cogon NHS	Individual
7	Erwin T. Raperap	Teacher I	Kalabaylabay IS	Group
	Christian Delle C. Ragmac	Teacher I		
	Maria Kimberly Yabo	Teacher I		
8	Cloyd N. Magdugo	Teacher II	Cogon NHS	Individual
9	Yuriel Clint C. Bejiga	Teacher II	Cogon NHS	Individual
10	Ana Marey C. Buna	Teacher I	Kalabaylabay IS	Group
	Louigie Mae P. Batalla	Teacher I		
	Ruby A. Jamodiong	Teacher I		
11	Ryan Siegfred R. Vivero	Teacher I	Cogon NHS	Individual

F. SPORTS AWARDEES

	Name	Designation	School	Sports Category
1	Tino L. Salabsab	Teacher II	PSB ES	Chess, Elementary Boys
2	Sharon D. Magtiza	Master Teacher II	ECCS	Taekwondo, Elementary Girls
3	Ben Gabriel G. Maghuyop	Teacher I	ECNHS	Wrestling, Secondary Boys
4	Airene C. Mejos	Teacher I	Molugan NHS	Chess, Secondary Girls

5	Daisy V. Mansugotan	Teacher I	Cogon NHS	Pencak Silat, Secondary Boys
6	Neil Ian T. Macahilos	Teacher I	ECNHS	Arnis, Secondary Boys
7	James Rey G. Saludares	Master Teacher I	Molugan NHS	Wrestling, Secondary Girls
8	Ma. Leslie U. Obligado	Teacher I	Molugan NHS	Wrestling, Secondary Girls
9	Clember Lei B. Abasula	Teacher I	Cogon NHS	Pencak Silat, Secondary Girls
10	Nicanor N. Apus, Jr.	Teacher I	Molugan NHS	Wushu, Secondary Boys
11	Geraldine Leah A. Bendijo	Teacher III	ECCS	Arnis, Elementary Boys
12	Marites G. Lignes	Master Teacher I	ECCS	Arnis, Elementary Girls
13	Ryan Siegfred R. Vivero	Teacher I	Cogon NHS	Boxing, Secondary Boys
14	Rex D. Edrozo	Teacher I	Sinaloc NHS	Boxing, Secondary Boys

G. CURRICULUM IMPLEMENTATION DIVISION (CID) AWARDEES

	Name of School	School Head	Category	Award
1	El Salvador City Central School	Sammy S. Tres Reyes	Elementary	Overall Champion – Division Schools Press Conference 2026
2	El Salvador City National High School	Merogim P. Mugot; Arnel A. Superable	Secondary	Overall Champion – Division Schools Press Conference 2026
3	El Salvador City Central School	Sammy S. Tres Reyes	Elementary	Overall Champion – Division Festival of Talents 2026
4	El Salvador City National High School	Merogim P. Mugot; Arnel A. Superable	Secondary	Overall Champion – Division Festival of Talents 2026
5	El Salvador City Central School	Sammy S. Tres Reyes	Elementary	Overall Champion – NWCP 2026
6	Molugan National High School	Marivic S. Torres; Nilo L. Lomongo	Secondary	Overall Champion – NWCP 2026

H. SPECIAL RECOGNITION FOR PRC-CPD ACCREDITED PD PROGRAMS

	Name	Office	CPD Accredited Program
1	Analyn G. Fabria	SGOD	2026 Divisional Research Congress
2	Marie Jade A. Cacayan	CID	Division Capacity Building on the Implementation of Learning Systems Reform Policies
3	Carmille V. Gahay	SGOD	Division Training of Teachers on Revised Grades 6, 9, and 10 Curriculum
4	Carmille V. Gahay	SGOD	Division Training of Teachers on Strengthened Senior High School Curriculum
5	Cheriemy D. Generol	SGOD	Induction Program for Beginning Teachers

I. DIVISION PROGRAMS, ACTIVITIES, AND PROJECTS IMPLEMENTERS

	Name	Designation	Office
1	Randolph B. Tortola	SDS	Office of the SDS
2	Conniebel C. Nistal, PhD	ASDS	Office of the SDS
3	Ninian A. Alcasid	Chief EPS	Curriculum Implementation Division
4	Rolly B. Labis	Chief EPS	School Governance and Operations Division
5	Jovit D. Comon	EPS-English	Curriculum Implementation Division
6	Margie R. Valmoria	EPS-English/LR	Curriculum Implementation Division
7	Anabelle M. Mamaclay	EPS-Mathematics	Curriculum Implementation Division
8	Marie Jade A. Cacayan	EPS-Science	Curriculum Implementation Division
9	Genevieve E. Lusterio	EPS-Filipino	Curriculum Implementation Division

10	Lorna H. Estrosas	EPS-Araling Panlipunan	Curriculum Implementation Division
11	Melanie M. Ligutom	EPS-Values Education/ALS	Curriculum Implementation Division
12	Roque R. Sabasaje	EPS-TLE	Curriculum Implementation Division
13	Vanity Jade C. Lazaga	EPS-MAPEH	Curriculum Implementation Division
14	Lina C. Bejiga	EPS-Kinder/SNED	Curriculum Implementation Division
15	Analyn G. Fabria	EPS/Sports	School Governance and Operations Division
16	Kevin B. Asequia	Planning Officer III	School Governance and Operations Division
17	Maricris P. Quismundo	SEPS-SMME	School Governance and Operations Division
18	Carmille V. Gahay	SEPS-HRD	School Governance and Operations Division
19	Marilou Y. Descallar	EPS II-SMME	School Governance and Operations Division
20	Cheriemy D. Generol	EPS II-HRD	School Governance and Operations Division
21	Jurica Ethel L. Estrada	PDO II	School Governance and Operations Division
22	Esmael V. Malaco, Jr.	PDO I	School Governance and Operations Division
23	Irvin John R. Tagapulot	Medical Officer III	SGOD-Medical
24	Bridget Gale B. Gellor	Dentist II	SGOD-Medical
25	Cecille Z. Khobuntin	Nurse II	SGOD-Medical
26	Vanessa Prores L. Tiad	Nurse II	SGOD-Medical
27	Franz Maybelle M. Gaid	Nurse II	SGOD-Medical
28	Sherrie R. Dungog	ITO I	OSDS-Information Technology Office
29	Maricel B. Jangao	Accountant III	OSDS-Accounting Office
30	Stephanie P. Saligumba	AO V	OSDS-Budget Office
31	Jeffrey M. Martinez	AO V	OSDS-Admin Office
32	Alan T. Saculingan	AO IV	OSDS-Supply Office
33	Eleonor R. Isiderio	AO IV	OSDS-Records Office
34	Rizan L. Sardane	AO IV	OSDS-Cashier Office
35	Felanie Marie A. Lim	AO IV	OSDS-Personnel
36	Kenneth Angel B. Guillena	AO II	OSDS-Personnel
37	Emelie G. Yubuco	Librarian II	Curriculum Implementation Division-LR

J. SPECIAL RECOGNITION FOR "MAS ASENSO: DEPED NORMIN"

	Name of School	Designation	Office/School
1	Lina C. Bejiga	EPS-SNED	Curriculum Implementation Division
2	Carmille V. Gahay	SEPS-HRD	School Governance and Operations Division
3	Sherrie R. Dungog	ITO I	OSDS-Information Technology Office
4	Glenn John O. Isiderio	PDO II	Curriculum Implementation Division-LR
5	Psyrel M. Rosas	Teacher I	Himaya National High School
6	Jayson L. Gomez	Teacher I	Himaya National High School
7	Ben Gabriel G. Maghuyop	Teacher I	El Salvador City National High School
8	Christine Marie B. Amoncio	Special Education Teacher I	El Salvador City National High School
9	Sherwin D. Oranio	Teacher I	Cogon National High School

K. BEST SCHOOL GOVERNANCE COUNCIL (SGC) IMPLEMENTERS

	School	School Head	Designation
1	Himaya ES	Zigger E. Villahermosa	Head Teacher I
2	El Salvador City CS	Sammy S. Tres Reyes	School Principal I
3	Molugan CS	Helen S. Palasan	School Principal III
4	Amoros ES	Roger A. Pagayon	School Principal I

L. OUTSTANDING IN FINANCIAL MANAGEMENT (SCHOOL-BASED NON-TEACHING PERSONNEL)

	Name	Designation	School
1	Honey Luz S. Nacua	Administrative Officer II	Amoros Elementary School
2	Dexter A. Carangcarang	Administrative Assistant III	El Salvador City Central School
3	Merafe O. Clarabal	Administrative Assistant II	Pedro sa Baculio Elementary School

M. OUTSTANDING IN FINANCIAL MANAGEMENT

	Category	School	Name	Designation
1	Large School	El Salvador City Central School	Sammy S. Tres Reyes	School Principal I
			Mary Rose P. Cortez	Administrative Officer II
			Dexter A. Carangcarang	Administrative Assistant III
			Rothelee L. Saburnido	Administrative Assistant II
2	Medium School	Pedro sa Baculio Elementary School	Charlotte J. Ytang	School Principal I
			Rodrigo N. Valmoria Jr.	Administrative Officer II
			Lovely Joy Catane	Administrative Assistant III
			Merafe O. Clarabal	Administrative Assistant II
3	Small School	San Francisco de Asis Elementary School	Ivy Mae P. Bergado	School In-Charge/ Teacher III
			Adrian Kirby P. Saarinas	Administrative Officer II
			Dexter A. Carangcarang	Administrative Assistant III
			Rothelee L. Saburnido	Administrative Assistant II

N. OUTSTANDING IN BUDGET MANAGEMENT AND UTILIZATION (SCHOOL-BASED)

	Category	School/Office	School Head	Designation
1	Large School	Cogon National High School	Melanie M. Fabrea; Phoebe Joy M. Pacut	School Principal I; Master Teacher I
2	Medium School	Himaya National High School	Jessica C. Micabalo	School Principal I
3	Small School	Amoros Elementary School	Roger A. Pagayon	School Principal I

O. OUTSTANDING IN BUDGET MANAGEMENT AND UTILIZATION (DIVISION OFFICE)

4	Maricris P. Quismundo	SEPS-SMME	SGOD
5	Stephanie P. Saligumba	AO V	OSDS-Budget Office
6	Maricel B. Jangao	Accountant III	OSDS-Accounting Office
7	Felanie Marie A. Lim	AO IV	OSDS-Personnel Office
8	Kenneth Angel B. Guillena	AO II	OSDS-Personnel Office
9	Jurica Ethel L. Estrada	PDO II	SGOD

P. MEDICAL SECTION SPECIAL RECOGNITION FOR SCHOOLS

	Name of Program	School	School Head
1	Wash in School (WiNS) Program, Elementary	Ulaliman ES	Jovel C. Labis
2	Wash in School (WiNS) Program, Secondary	Molugan NHS	Marivic S. Torres; Nilo L. Lomongo
3	School-based Feeding Program (SBFP)	Amoros ES	Roger E. Pagayon
4	Gulayan sa Paaralan Program (GPP)	Amoros ES	Roger E. Pagayon
5	Short Filmmaking Contest	El Salvador City NHS	Merogim P. Mugot; Arnel A. Superable

Q. EVALUATED SCHOOLS UNDER PROJECT VALID-LR

	School	School Head	Designation
1	Kalabaylabay IS	Therese Angelie M. Romasanta	School Principal I
	Support Schools:		
	Hinigdaan ES	Salvador T. Bendijo II	Head Teacher II
	Hinigdaan NHS	Lindo M. Cayadong	School Principal I
	San Francisco de Asis ES	Ivy Mae P. Bergado	Teacher III/SIC
	San Francisco de Asis NHS	Mark Anthony G. Arrieta	School Principal I
2	Cogon NHS	Melanie M. Fabrea; Phoebe Joy M. Pacut	School Principal I; Master Teacher I
	Support Schools:		
	Cogon ES	Bob T. Paquinol	Head Teacher I
	Bolisong ES	Rolly A. Molina	Head Teacher I
3	Himaya ES	Zigger E. Villahermosa	Head Teacher I
	Support Schools:		
	Kibonbon ES	Ma. Lou Lea C. Nob	School Principal II
	Himaya NHS	Jessica C. Micabalo	School Principal I
	Ulaliman ES	Jovel C. Labis	Head Teacher I
4	Sambulawan NHS	Joey A. Oco	Teacher III/SIC
	Support Schools:		
	Sambulawan ES	Hirah Marie B. Chua	School Principal I
	Sinaloc NHS	Janice E. Calapis	School Principal I
	El Salvador City NHS	Sammy S. Tres Reyes	School Principal I
5	Molugan NHS	Marivic S. Torres; Nilo L. Lomongo	School Principal I Head Teacher III
	Support Schools:		
	Molugan CS	Helen S. Palasan	School Principal III
	Badiangon ES	Rosemarie U. Saguing	Head Teacher III
6	Molugan CS	Helen S. Palasan	School Principal III
	Support Schools:		
	Molugan NHS	Marivic S. Torres; Nilo L. Lomongo	School Principal I Head Teacher III
	Badiangon ES	Rosemarie U. Saguing	Head Teacher III
7	Amoros ES	Roger E. Pagayon	School Principal I
	Support Schools:		
	Taytay ES	Ian Khay H. Castro	School Principal I
	Pedro sa Baculio ES	Charlotte J. Ytang	School Principal I
	Sinaloc ES	Jessica Marie B. Ramos	Head Teacher III
8	El Salvador City NHS	Merogim P. Mugot; Arnel A. Superable	School Principal I; Teacher III/SIC
	Support Schools:		
	El Salvador Central CS	Sammy S. Tres Reyes	School Principal I

Enclosure No. 2 to Division Memorandum No. _____, s. 2026

LIST OF TECHNICAL WORKING GROUP

	Name	Role	Responsibilities
1	Randolph B. Tortola	Overall Program Lead	Approve final event details; confirm list of awardees; approve budget and supplies.
2	Conniebel C. Nistal, PhD	Program Co-lead	
3	Rolly B. Labis	Program Consultant, Lead	Oversee overall event readiness.
4	Ninian A. Alcasid	Program Consultant	
5	Analyn G. Fabria	Program Consultant	
6	Carmille V. Gahay	TWG Lead	Prepare pertinent papers, conduct market scoping, finalize the program; confirm hosts; prepare and send invitations; coordinate presence of awardees; coordinate with the TWG.
7	Ena Marie Exclamado	Host	Prepare script; host and facilitate the program.
8	Catherine G. Virador	Host	
9	Cheriemy D. Generol	TWG Co-lead, Attendance/Registration, Lead	Prepare and print attendance sheets of participants, awardees, and TWG; ensure all participants, awardees, and TWG sign the attendance sheets during the prework and actual conduct of activity.
10	Nelyn T. Sabellina	Attendance/Registration	
11	Shiela Marie B. Dahuyag	Attendance/Registration	
12	Maricris P. Quismundo	QAME Officer, Program Layout Lead	Administer QAME tools; collect evaluation results; prepare Post-Activity Report; submit report to approving offices; and Design, print, and distributes program.
13	Marilou Y. Descallar	QAME Officer, Program Layout	
14	Jurica Ethel L. Estrada	Certificate Printing, Lead	Prepare and print the certificates of awardees and insert them into the certificate holders.
15	Vanessa Prores L. Tiad	Certificate Printing	
16	Esmael V. Malaco, Jr.	Certificate Printing	
17	Irvin John R. Tagapulot	Medical Responder, Lead	Ensure availability of first-aid kit; check emergency exits & safety devices; provide immediate basic life support, first aid, and initial medical assessment; and manage emergency protocols.
18	Cecille Z. Khobuntin	Medical Responder	
19	Bridget Gale B. Gellor	Medical Responder	

20	Sherrie R. Dungog	Technical and AV, Lead	Test LED wall/projector; test microphones, speaker system; prepare laptops/backup devices; provide technical support to hosts; troubleshoot technical issues; prepare name slides for awardees.
21	Glenn John R. Dungog	Technical and AV	
22	Therese Charmaine Y. Estaño	Technical and AV	
23	Jayson L. Gomez	Decoration and Restoration, Lead	Decorate the venue prior to the activity proper; assign seats for VIPs and awardees; prepare the necessary tables for awards and table matting; and restore the venue after the event.
24	Franz Maybelle M. Gaid	Decoration and Restoration	
25	Anecito S. Amoguis	Decoration and Restoration	
26	Eleonor R. Isiderio	Decoration and Restoration	
27	Joy B. Buna	Decoration and Restoration	
28	Vincent Van O. Nacua	Decoration and Restoration	
29	Gie Grace A. Cesar	Usher and Reception, Lead	Prepare and distribute leis; assist VIPs and awardees; manage seating and flow; assist during photo opportunities; assist during plaque and certificate distribution.
30	Cristalynn S. Saculingan	Usher and Reception	
31	Apple Kieth B. Arangoso	Usher and Reception	
32	Rose Ann P. Igloria	Usher and Reception	
33	Maribel C. Edmilao	Usher and Reception	
34	Sofia G. Manalundong	Usher and Reception	
35	Emelia L. Alquisalas	Usher and Reception	
36	Catherine B. Buna	Usher and Reception	
37	Kevin B. Asequia	Logistics and Hauling, Lead	Inspect venue readiness; ensure cleanliness and orderliness before, during, and after the activity; and implement crowd control.
38	James Worren P. Clarabal	Logistics and Hauling	
39	Francis Jason G. Amos	Logistics and Hauling	
40	Jan Francis L. Galarrita	Logistics and Hauling	
41	Mark Jasper O. Pagayon	Documentation, Lead	Take photos & videos; capture highlights of awarding; submit photos to HRD unit.
42	Jaypee A. Aturo	Documentation	
43	Remy Jane M. Markinez	Documentation	

Enclosure No. 3 to Division Memorandum No. 388, s. 2026

PROGRAM FLOW

Activity Description	Persons Involved
12:30 PM – 1:00 PM Registration / Attendance	Registration Committee
1:00 PM – 1:30 PM *Opening Program* Prayer National Anthem	Jeffrey M. Martinez, *AO V* Canned
Opening Remarks	Conniebel C. Nistal, PhD, *ASDS*
Rationale and Objectives	Rolly B. Labis, EdD, *CES*
Inspirational Message	Randolph B. Tortola, *SDS*
1:30 PM – 4:30 PM Awarding Proper	
▪ Loyalty Awardees (10, 15, 20, 25, 30, 35, 40 Years)	Awardees, SDS, ASDS, Chiefs
▪ Most Outstanding Teachers, Master Teachers, and School Heads (Regional Nominees)	Awardees, SDS, ASDS, Chiefs
▪ 2026 Division Research Conference: Top 3 Best Papers	Awardees, SDS, ASDS, Chiefs
▪ Basic Education Research Fund Grantees: Year 2025, Batch 2	Awardees, SDS, ASDS, Chiefs
▪ Basic Education Research Fund Grantees: Year 2026	Awardees, SDS, ASDS, Chiefs
▪ Sports Awardees	Awardees, SDS, ASDS, Chiefs
▪ Curriculum Implementation Division Awardees	Awardees, SDS, ASDS, Chiefs
▪ Special Recognition for PRC-CPD Accredited PD Programs	Awardees, SDS, ASDS, Chiefs
▪ Division Programs, Activities, and Projects Implementers	Awardees, SDS, ASDS, Chiefs
▪ Special Recognition for "Mas Asenso: Deped Normin" Division News Magazine Program	Awardees, SDS, ASDS, Chiefs
▪ Best School Governance Council (SGC) Implementers	Awardees, SDS, ASDS, Chiefs
▪ Outstanding in Financial Management (School-Based Non-Teaching Personnel)	Awardees, SDS, ASDS, Chiefs
▪ Outstanding in Financial Management	Awardees, SDS, ASDS, Chiefs
▪ Outstanding in Budget Management and Utilization (School-based)	Awardees, SDS, ASDS, Chiefs
▪ Outstanding in Budget Management and Utilization (Division Office)	Awardees, SDS, ASDS, Chiefs
▪ Medical Section Special Recognition for Schools	Awardees, SDS, ASDS, Chiefs
▪ Evaluated Schools under Project VALID-LR	Awardees, SDS, ASDS, Chiefs
4:30 PM – 5:00 PM *Closing Program*	
Closing Remarks	Ninian A. Alcasid, *CES*