Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

DEPARTMENT OF EDUCATI
EL SALVADOR CITY- RECORDS SE
RELEASED
NOV 11 2026
Time: 3:06 By: Control #: 379

November 10, 2026

DIVISION MEMORANDUM
No. 379, s. 2026

PROGRESS CHECKING OF THE SCHOOL GOVERNANCE COUNCIL (SGC) FUNCTIONALITY IN PUBLIC ELEMENTARY SCHOOLS

To: Assistant Schools Division Superintendent
Division Chiefs
Curriculum and Implementation Division (CID)
School Governance and Operations Division (SGOD)
All Public Elementary School Heads
This Division

1. In line with the implementation School Governance Council (SGC) Functionality Assessment in the public elementary schools, the following activities shall be conducted to validate the Means of Verification (MOVs) and monitor the progress in schools in complying the assessment requirements:

Activity	Date	Participants
Meeting with SGC Cluster Leaders, validation of SGC MOVs and Uploading of MOVs to CO Link	November 12, 2026 @ 1:00-5:00pm	Sammy S. Tres Reyes Helen S. Palasan Zigger E. Villahermosa Roger E. Pagayon
Progress checking of the SGC MOVs and cluster validation	November 23, 2026 @ 1:00-5:00pm	All Elementary School Heads SMME Section

2. These activities aim to assess the progress in complying with the SGC Functionality requirements, validate the available MOVs and identify areas requiring further technical assistance to facilitate the timely completion of the assessment.

3. All public elementary school heads are advised to bring the available for validation and progress checking. The clustering of schools is provided in the enclosure for reference and guidance.

4. This Memorandum shall serve as the official Authority to Travel for the identified participants, subject to existing DepEd rules and regulations.

5. The conduct of these activities shall adhere to the Equal Opportunity Principle (EOP) ensuring that all participants are treated fairly without discrimination based on age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

6. Immediate and wide dissemination of this Memorandum is desired.

RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

SGC

SGOD/smme