Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

DEPARTMENT OF EDUCATION
EL SALVADOR CITY-RECORDS SECTION
RELEASED
OCT 29 2026
Time: 4:39 By: Control #: 362

October 27, 2026

DIVISION MEMORANDUM
NO. 362, s. 2026

UPDATES TO DM 265, S.2026 RE: DIVISION DRRM COORDINATION MEETING FOR SCHOOL HEADS AND SCHOOL DRRM COORDINATORS ON THE IMPLEMENTATION OF DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) PROGRAMS, PROJECTS, AND ACTIVITIES

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Project Development Officer II
All Public Elementary and Secondary School Heads
All School DRRM Coordinators
Division Section Heads
All Others Concerned
This Division

1. Regarding on Division Memorandum No. 265, s. 2026 re: Division DRRM Coordination Meeting for School Heads and School DRRM Coordinators on the Implementation of Disaster Risk Reduction and Management (DRRM) Programs, Projects, and Activities, this office informs the field that said activity will be scheduled on November 4 -6, 2026 at McDonalds, El Salvador City.

2. Further more, list of participants of this activity are attached. This memorandum serves as an Authority to Travel to the identified participants.

3. All other provisions in the previous memorandum shall remain in effect.

4. This Office shall adhere to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

5. This Office directs the immediate and wide dissemination of this Memorandum.

RANDOLPH B. TORTOLA
Schools Division Superintendent

ATCH.: As stated
Reference: DepEd Order No. 21, s. 2015
To be indicated in the Perpetual Index
under the following subjects:

SAFE AND SECURITY/DRRM PROGRAM

SGOD/DRRM/jee

Annex A: List of participants

Day 1: November 4, 2026	• School Heads (Elementary & Secondary) • Project Development Officer I • Administrative Officer II (School-Based) • Speakers • TWGs • Medical Responders
Day 2: November 5, 2026	• Division Incident Management Team (IMT) or DRRM Team • TWGs • Medical Responders
Day 2: November 6, 2026	• School Guidance Associate • Learners (Pilot School) • Speakers • TWGs • Medical Responders