Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

DEPARTMENT OF EDUCATION
EL SALVADOR CITY- RECORDS SECTION
RELEASED
OCT 21 2026
Time: 3:40 By: Control No. 345

October 21, 2026

DIVISION MEMORANDUM
NO. 345, s. 2026

KUMUSTAHAN SA PROJECT VALID-LR
(LEARNING RESOURCES MONITORING AND EVALUATION 2026 CYCLE PHASE 1: VALIDATION OF INVENTORY AND DELIVERY OF LEARNING RESOURCES)

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD & CID
Education Program Supervisors
School Heads
Administrative Officers II
All Others Concerned

1. Regarding DepEd Memorandum No. BLR-2026-09-2645; the Joint Memorandum dated August 3, 2026, on Utilization of Program Support Funds (PSF); Regional Memorandum No. 830, s. 2026; and Division Memorandum No. 326, s. 2026, all pertaining to the Conduct of Learning Resources Monitoring and Evaluation: Validation of Inventory and Delivery of Learning Resources, this Office reiterates the participation of all public schools and concerned personnel in the Inter-Regional Monitoring under Project VALID-LR between the National Capital Region (NCR) and Region X, scheduled on October 26–30, 2026.

2. In preparation for this activity, and to ensure accurate field-based validation, effective operational monitoring, and timely gathering of evidence on the delivery of learning resources, concerned personnel are hereby enjoined to participate in the Project VALID-LR Kumustahan on October 22, 2026, at 9:00 a.m., at the Division Conference Room, Diamond Building, DepEd El Salvador City.

3. The activity aims to ensure that all delivered learning resources are properly accounted for, validated, and recorded in the Learning Resource Management and Information System (LRMIS) and other available inventory records. The active participation and cooperation of all concerned are hereby enjoined to facilitate the smooth implementation of the monitoring activity and ensure the accuracy and completeness of learning resource inventory and delivery data.

4. Participants to this activity are the school heads, Administrative Officer II/Property Custodian, LR personnel, ITO, SEPS M&E and Supply Officer.

5. This memorandum serves as **Authority to Travel**.

6. This Office adheres to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on

guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

7. Immediate and wide dissemination of this Memorandum is directed.

RANDOLPH B. TORTOLA
Schools Division Superintendent

ATCH: As stated,

To be indicated in the **Perpetual Index**
under the following subject:

CURRICULUM LEARNING RESOURCES

CID/mrv

Re: KUMUSTAHAN SA PROJECT VALID-LR (Learning Resources Monitoring and Evaluation 2026 Cycle Phase 1: Validation of Inventory and Delivery of Learning Resources)

Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

DEPARTMENT OF EDUCATION
EL SALVADOR CITY - RECORDS SECTION
RELEASED
OCT 09 2026
Time: 9:52 By: Control No. 327

October 7, 2026

DIVISION MEMORANDUM
NO. 327, s. 2026

CHANGES TO DIVISION MEMORANDUM NO. 326, S. 2026
(ORIENTATION TO THE CONDUCT OF LEARNING RESOURCES MONITORING AND EVALUATION: VALIDATION OF INVENTORY AND DELIVERY OF LEARNING RESOURCES)

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD & CID
Education Program Supervisors
School Heads
Administrative Officers II
All Others Concerned

1. Regarding **Division Memorandum No. 326, s. 2026** titled Orientation to the Conduct of Learning Resources Monitoring and Evaluation: Validation of Inventory and Delivery of Learning Resources, this Office informs all school heads and administrative officers that said orientation activity is moved to October 9 at 8:00 a.m., venue at Molugan National High School, Molugan, El Salvador City.

2. Participants to this orientation are the school heads, Administrative Officer II/Property Custodian, LR personnel and Supply Officer. This memorandum serves as **Authority to Travel**. Other provisions stipulated in previous memorandum remain in effect.

3. This Office adheres to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

4. Immediate and wide dissemination of this Memorandum is directed.

RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the **Perpetual Index**
under the following subject:

CURRICULUM LEARNING RESOURCES

CID/mrv

Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

DEPARTMENT OF EDUCATION
EL SALVADOR CITY RECORDS SECTION
RELEASED
OCT 08 2026
Time: 3:07 By: Control #: 326

October 7, 2026

DIVISION MEMORANDUM
NO. 326, s. 2026

ORIENTATION TO THE CONDUCT OF LEARNING RESOURCES MONITORING AND EVALUATION: VALIDATION OF INVENTORY AND DELIVERY OF LEARNING RESOURCES

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD & CID
Education Program Supervisors
School Heads
Administrative Officers II
All Others Concerned

1. Regarding **BLR-2026-09-2645** titled Conduct of Learning Resources Monitoring and Evaluation: Validation of Inventory and Delivery of Learning Resources, this Office directs all school heads and administrative officers to attend the orientation activity on the Conduct of Learning Resources Monitoring and Evaluation: Validation of Inventory and Delivery of Learning Resources on October 8 at 1:00 p.m., Division Conference Room, Diamond Building, DepEd El Salvador City.

2. Please see attached Memorandum (BLR-2026-09-2645) for reference.

3. This Office adheres to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

4. Immediate and wide dissemination of this Memorandum is directed.

RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the **Perpetual Index**
under the following subject:

CURRICULUM LEARNING RESOURCES

CID/mrv

Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES

Office of the Director

MEMORANDUM
BLR-2026-09-2645

FOR : **ALL REGIONAL DIRECTORS**

FROM : **ATTY. SUZETTE T. GANNABAN-MEDINA**
Director IV

SUBJECT : **CONDUCT OF LEARNING RESOURCES MONITORING AND EVALUATION: VALIDATION OF INVENTORY AND DELIVERY OF LEARNING RESOURCES**

DATE : **October 5, 2026**

Pursuant to the approved Activity Request No. AR-2026-CO-01889 dated July 8, 2026 for the Conduct of the Learning Resources Monitoring and Evaluation (LR M&E) 2026 Cycle Phase 1: Validation of Inventory and Delivery of Learning Resources (VALID-LR), and the Joint Memorandum dated August 3, 2026 signed by Undersecretary Fatima Lipp D. Panontongan and Undersecretary Carmela C. Oracion on the utilization of Program Support Funds (PSF) for the purpose, the Bureau of Learning Resources (BLR) shall conduct the Inter-Regional monitoring deployment in all Schools Division Offices (SDOs) for School Year 2026-2027. This forms part of the Bureau's continuing field validation and monitoring functions, particularly in the field delivery and inventory validation component of the LR M&E 2026 Cycle, and shall follow the attached Inter-Regional Monitoring Deployment Schedule (Annex A) and Schedule of BLR Monitors (Annex B).

The deployment shall be implemented as a monitoring program of the BLR intended to provide immediate field-based validation, operational monitoring, and rapid evidence gathering of all the deliveries as encoded in the Learning Resources Management Information System (LRMIS) and all other inventory records available, considering the scale, operational complexity, recency of deployment, and logistical requirements involved in the distribution, handling, storage, and inventory management of the said learning resources. The conduct of monitoring shall likewise cover other applicable learning resources present within the identified SDOs, including textbooks, teacher support materials, learning tools and equipment, and related learning resource packages prepared for school utilization.

This activity aims to:

a. Validate the status of delivered learning resources in all division offices, as part of the operational database of the LRMIS and all other inventory mechanisms for LR provisions;

b. Check the readiness of inventory, warehousing, and distribution arrangements;
c. Determine whether delivered resources are well positioned for school needs relative to requests, interventions, class disruptions, and other such activities; and
d. Identify operational concerns requiring immediate coordination or technical assistance.

All LR Education Program Supervisors (EPS) or their designated alternates shall monitor an assigned division outside of their region, to enforce a more valid and unbiased validation. BLR monitors shall likewise accompany the monitoring in selected divisions per region, identified to capture a range of encoding coverage levels and geographic conditions, including island divisions, geographically isolated areas, highly urbanized settings, and varying logistical conditions affecting learning resource deployment and utilization.

In this regard, the concerned Regional Offices are requested to:

(a) identify participants for this activity, preferably designating LR EPSs as monitors and LRMS personnel and supply officers as hosts;

(b) endorse the incoming monitors from other regions to their assigned SDOs and ensure their access to storage areas and delivery documents for the conduct of the validation;

(c) register the names of their identified monitors through bit.ly/RegLRME2026VALID for updates and administrative arrangements, including the online orientation for the scheduled inter-regional visits; and

(d) attend the online pre-monitoring orientation (schedule and access link to be sent to registered participants).

The SDOs shall serve as co-hosts of the monitors from other regions, and of the BLR monitors in the divisions identified in Annex B, following the schedule in Annex A.

Where the number of monitors does not match the number of SDOs in the host region, the ROs may adjust their deployment to ensure that all SDOs in the assigned schedule are covered, either by designating additional monitors from among the librarians, Project Development Officers (PDOs), or other personnel as the RO deems appropriate, or by assigning two (2) monitors to the larger divisions when the monitors outnumber the SDOs.

Funds to cover the travel of monitors and the hosting augmentation were downloaded to the ROs as PSF. The ROs may further download the corresponding PSF to the SDOs to augment the hosting and monitoring requirements, as provided in the Joint Memorandum.

The ROs and SDOs are given flexibility in the utilization of the PSF for the purposes enumerated in the Joint Memorandum, including other activities that support the strengthening of LR data integrity, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.

ROs and SDOs may likewise use available local funds, and, where allowed, balances from previously downloaded LR-related funds whose authorized purposes cover

monitoring activities, subject to existing budgeting, accounting, and auditing rules and regulations.

Further coordination on schedules, validation activities, and technical requirements shall be undertaken directly by the concerned BLR personnel.

Immediate dissemination of this Memorandum is requested.

ANNEX A
INTER-REGIONAL MONITORING DEPLOYMENT SCHEDULE
UNDER PROJECT VALID-LR

Schedule	Host Team	Monitoring Team
October 19 to 22, 2026	NCR	Region 10
	Region 3	Region 8
	Region 4A	NIR
	Region 5	Caraga
October 26 to 29, 2026	NIR	Region 4A
	Region 8	Region 3
	Region 10	NCR
	Region 1	Region 11
	Region 12	CAR
November 3 to 6, 2026	Caraga	Region 1
	Region 9	Region 2
	Region 6	Region 4B
	Region 11	Region 7
November 10 to 13, 2026	CAR	Region 12
	Region 2	Region 9
	Region 4B	Region 6
	Region 7	Region 5

ANNEX B
SCHEDULE OF BLR MONITORS
UNDER PROJECT VALID-LR

Schedule	Host Region	Divisions to be Monitored	BLR Monitors
October 19 to 22, 2026	NCR	Caloocan City Las Piñas City Malabon	To be identified
	Region 3	Aurora Bataan Pampanga	Marvin Maquillas Liesel Lonoy Federico Hipolito
	Region 4A	Quezon Province Batangas Province Laguna	Aljanro Bertuoso Jhomel De Jesus Virgilio Agot
	Region 5	Catanduanes Camarines Norte Masbate Province	Jejomar Alda Eryck Paul Del Fonso Maria Tita Valenzona
October 26 to 29, 2026	NIR	Himamaylan City Negros Oriental Siquijor	Alipio Dompor Eryck Paul Del Fonso Hazel Faye Pastoral
	Region 8	Southern Leyte Northern Samar Biliran	Virgilio Agot Jaeni Alison Arizala Jaymar Areoja
	Region 10	Misamis Occidental Misamis Oriental Bukidnon	Milgaros Rebato Jonathan Sedillo Jesebelle Salindo
	Region 1	Ilocos Norte La Union Pangasinan II	Marvin Maquillas Raven Cyron Jazz Napoli Selina Marie Abasolo
	Region 12	Sarangani South Cotabato Sultan Kudarat	Jejomar Alda Diosdado Amog Jr. Bradford Lisondra
November 3 to 6, 2026	Caraga	Siargao Agusan del Sur Dinagat Islands	Julie Ann Vertudes Bradford Lisondra Jesebelle Salindo
	Region 9	Zamboanga del Norte Zamboanga del Sur Zamboanga Sibugay	Jaeni Alison Arizola Jonathan Sedillo Ma Luz Ferraren
	Region 6	Antique Aklan Iloilo Province	Maria Tita Valenzona Kelvin Tolentino Aljanro Bertuoso
	Region 11	Davao de Oro Davao Oriental Davao del Norte	Jejomar Alda Eric Labre Liesel Lonoy
November 10 to 13, 2026	CAR	Mountain Province Benguet Kalinga	Jaymar Areoja Diosdado Amog Jr. Aro Rara
	Region 2	Nueva Vizcaya Isabela Quirino	Aljanro Bertuoso Marvin Maquillas Ma Luz Ferraren
	Region 4B	Marinduque Romblon Oriental Mindoro	Kelvin Tolentino Virgilio Agot Jesebelle Salindo
	Region 7	Cebu Province Toledo City Bohol	Jejomar Alda Maria Tita Valenzona Hazel Faye Pastoral

Note: Divisions are subject to the LRMIS encoding data generation.

Republic of the Philippines

Department of Education

JOINT MEMORANDUM

TO : **ALL REGIONAL DIRECTORS**
ALL OTHERS CONCERNED

FROM : **ATTY. FATIMA LIPP D. PANONTONGAN**
Undersecretary and Chief of Staff
Office of the Secretary

CARMELA C. ORACION
Undersecretary for Learning Systems

SUBJECT : **GUIDELINES ON THE UTILIZATION OF PROGRAM SUPPORT FUNDS FOR THE CONDUCT OF LEARNING RESOURCES MONITORING AND EVALUATION 2026 CYCLE PHASE 1: VALIDATION OF INVENTORY AND DELIVERY OF LEARNING RESOURCES**

DATE : **August 3, 2026**

1. This memorandum establishes the guidelines on the release and utilization of Program Support Funds (PSF) for the conduct of the Learning Resources Monitoring and Evaluation (LR M&E) Phase 1: Validation of Inventory and Delivery of Learning Resources, pursuant to Republic Act No. 9155 (Governance of Basic Education Act of 2001) and Republic Act No. 10533 (Enhanced Basic Education Act of 2013), which mandates DepEd's provision of standards-based instructional materials and accountability across governance levels, in relation to Republic Act No. 12009 (New Government Procurement Act) on post-procurement monitoring and inventory accountability, and the Learning Tools and Equipment (LTE) Program under the FY 2026 General Appropriations Act (R.A. No. 12314).

2. An amount of **Eleven Million Two Hundred Ninety Five Thousand Pesos (P11,295,000.00)**, chargeable against the FY 2026 Current Appropriations (R.A. 12314) under the Learning Tools and Equipment Program, shall be downloaded to the Regional Offices (ROs) as Program Support Funds (PSF). The RO may, as may be necessary, further download the corresponding funds to the Schools Division Offices (SDOs) for the implementation of the activities authorized herein.

3. The PSF authorized under this issuance shall be utilized for the following and in accordance with existing budgeting, accounting, auditing, procurement, and other relevant laws, rules and regulations:

    a. Funding for technical and monitoring assistance from the Central Office and/or external offices as necessary for LR delivery audits,
    b. Random audits of school-level entries vs actual inventory and spot-checking discrepancies,
    c. Post-delivery compliance reviews,

d. Regional and Division M&E capacity building and technical assistance,
e. Geo-tagged photos or the development of such system,
f. Case documentation and learning reports, and
g. Other such activities and personnel travel that support efforts and processes to strengthen data integrity.

4. Any excess amount or resulting balance may be utilized for expenses related to the implementation of the LTE program, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations. For this purpose, "related expenses" shall refer to those that contribute to a common particular outcome aligned with the objective of this issuance and the LTE program.

5. The BLR-Learning Resources Production Division (LRPD) shall request the Finance Service-Budget Division of DepEd Central Office to prepare and issue the Sub-AROs to the ROs.

6. The use of funds herein shall be in accordance with existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.

7. All downloaded funds under the 2026 Current LTE-SME Fund shall be obligated and disbursed on or before December 31, 2027, in accordance with the Cash-based Budgeting System and consistent with the General Provisions of the FY 2026 GAA. The LR M&E Phase 1 activities shall be implemented within September to November 2026, subject to compliance with applicable budgeting, accounting, auditing, and procurement laws, rules, and regulations.

8. The ROs shall submit a Statement of Expenditure (SOE) to BLR using the template in Annex C. If funds are downloaded to the SDOs, they shall submit an SOE to their respective ROs, certified by the Division Accountant and approved by the Schools Division Superintendent (SDS). The ROs shall consolidate the SOEs and submit the consolidated report to BLR via email at blr.od@deped.gov.ph, with a copy furnished to blr.lrpd@deped.gov.ph, on the 30th day of the month following the month in which the funds were directly released to the region, and every month thereafter until the said funds have been fully utilized.

9. Should you have questions or clarifications, please contact the BLR Office of the Director at email address blr.od@deped.gov.ph, copy furnished the Learning Resources Production Division at blr.lrpd@deped.gov.ph, or through telephone number (02) 8634-1072.

10. BLR shall continuously gather feedback on fund utilization and procurement challenges through SOE submissions, field visits, and virtual consultations.

11. For further inquiries and clarifications, the ROs may coordinate with the BLR through blr.od@deped.gov.ph, copy furnished blr.lrpd@deped.gov.ph.

12. For guidance and strict compliance.

Copy furnished:

MALCOLM S. GARMA
Undersecretary for Operations

ATTY. EDSON BYRON K. SY
Undersecretary for Finance

Annex A

BUDGET ALLOCATION

FUNDS FOR DOWNLOADING TO THE REGIONAL OFFICES

REGION	Number of Monitoring Units*	Amount per Monitoring Unit	Total Amount for Downloading
Region I	16	45,000.00	720,000.00
Region II	11	45,000.00	495,000.00
Region III	22	45,000.00	990,000.00
CAR	10	45,000.00	450,000.00
NCR	18	45,000.00	810,000.00
Region IV-A	25	45,000.00	1,125,000.00
Region IV-B	9	45,000.00	405,000.00
Region V	15	45,000.00	675,000.00
Region VI	10	45,000.00	450,000.00
NIR	23	45,000.00	1,035,000.00
Region VII	14	45,000.00	630,000.00
Region VIII	15	45,000.00	675,000.00
Region IX	10	45,000.00	450,000.00
Region X	16	45,000.00	720,000.00
Region XI	13	45,000.00	585,000.00
Region XII	10	45,000.00	450,000.00
Region XIII	14	45,000.00	630,000.00
Total	217	45,000.00	11,295,000.00

*The number of monitoring units is equal to the number of Schools Division Offices and two (2) representatives from respective Regional Offices.

Fund Breakdown (Computed at Maximum, with any surplus as contingency fund):

- Airfare: 20,000
- Accommodation: 4,000
- Per diem: 4,000
- Local Transport: 6,500
- Hosting Augmentation: 10,500

The hosting augmentations include coordination, documentation support, reproduction of monitoring tools, and local technical facilitation.

October 12, 2026

REGIONAL MEMORANDUM
No. _____, s. 2026

CORRIGENDUM TO REGIONAL MEMORANDUM NO. 830 s. 2026
(CONDUCT OF LEARNING RESOURCES MONITORING AND EVALUATION VALIDATION OF INVENTORY AND DELIVERY OF LEARNING RESOURCES)

To: Schools Division Superintendents
All Others Concerned

1. Relative to Regional Memorandum No. 830, s. 2026 dated on October 8, 2026, titled **Conduct of Learning Resources Monitoring and Evaluation: Validation of Inventory and Delivery of Learning Resources**, this Office informs all concerned of the adjustment in the deployment of monitors.

2. The updated monitor assignments between the Region X and the National Capital Region (NCR) aim to enhance inter-regional coordination and streamline communication across both host divisions.

3. The updated **lists of Monitors** for **National Capital Region (NCR)** on **October 19-22, 2026** are the following:

No.	Office/SDO	Name	Designation	Assigned SDO
1	RO	Estelita C. Saquin	EPS	Navotas City
2	RO	Maria Vevilyn A. Cabunoc	Librarian II	Pasig City
3	Bukidnon	Rejynne Mary L. Ruiz	EPS	Marikina City
4	Cagayan de Oro City	Rochelle A. Luzano	EPS	Valenzuela City
5	Camiguin	Linda D. Saab	EPS	San Juan City
6	El Salvador City	Emelie G. Yubuco	Librarian	Malabon City
7	Gingoog City	Jay Michael A. Calipusan	EPS	Muntinlupa City
8	Iligan City	Rustico Y. Jerusalem	EPS	Mandaluyong City
9	Lanao del Norte	Carol R. Balwit	EPS	Paranaque City
10	Malaybalay City	Purisima J. Yap	EPS	Taguig City
11	Misamis Occidenal	Rone Ray M. Portacion	EPS	Manila
12	Misamis Oriental	Celieto B. Magsayo	EPS	Makati City
13	Oroquieta City	Vivian D. Echalico	EPS	Quezon City
14	Ozamiz City	Querino D. Lonsagon	EPS	Caloocan City
15	Tangub City	Gina L. Mandawe	EPS	Las Pinas City
16	Valencia City	Analisa C. Unabia	EPS	Pasay City

4. The updated lists of **NCR Monitors for Region X** on **October 26-29, 2026** are the following:

No.	Office/SDO	Monitors	Designation	Home SDO
1	Bukidnon	Milagros Rebato	BLR	BLR
2	Misamis Occidental	Jonathan Sedilla	BLR	BLR
3	Misamis Oriental	Jessebelle Salindo	BLR	BLR
4	Bukidnon	Ivy Coney A. Gamatero	EPS	Marikina City
5	Cagayan de Oro City	Nancy C. Mabunga	Librarian II	ROP
6	Cagayan de Oro City	Dennis M. Mendoza	EPS, LRMS	RO
7	Camiguin	Jonas Feliciano C. Domingo	EPS, LRMS	San Juan City
8	El Salvador City	Dalisay E. Esguerra	EPS, LRMS	Malabon City
9	Gingoog City	Gina U. Urquia	EPS, LRMS	Muntinlupa City
10	Iligan City	Ruby E. Baniqued	EPS, LRMS	Mandaluyong City
11	Iligan City	Wilma Q. Del Rosario	EPS, LRMS	Pasig City
12	Lanao del Norte	Florante D. Garcia	EPS, LRMS	Paranaque City
13	Lanao del Norte	Myron Willie III B. Roque	EPS, LRMS	Valenzuela City
14	Malaybalay City	Daisy L. Mataac	EPS, LRMS	Taguig City
15	Misamis Occidenal	Lucky S. Carpio	EPS, LRMS	Manila
16	Misamis Oriental	Tomas C. Galiza	EPS, LRMS	Makati City
17	Oroquieta City	Precy M. Paurillo	EPS, LRMS	Quezon City
18	Ozamiz City	Adonis F. Cerbito	EPS, LRMS	Caloocan City
19	Tangub City	Mary Grace M. Cortez	EPS, LRMS	Las Pinas City
20	Valencia City	Elsa R. Mata	EPS, LRMS	Navotas City
21	Valencia City	Normina B. Hadji Yunnos	EPS, LRMS	Pasay City

5. All other provisions and instructions contained in the regional issuance shall remain in full force and effect.

6. This Office directs the immediate and wide dissemination of this Memorandum.

Digitally signed by
Legaspi Ruth
Fuentes
Date: 2026.10.13
15:28:09+08'00'

DR. RUTH L. FUENTES, CESO III
Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
nder the following subjects:

INVENTORY LEARNING RESOURCES

MONITORING AND EVALUATION

RE: Conduct of the Learning Resources Monitoring and Evaluation (LR M&E) 2026 Cycle Phase 1

CLMD/sc

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE X
RECEIVED
8137
BY: [signature] DATE: 10-12-26

October 8, 2026

REGIONAL MEMORANDUM
No. 836, s. 2026

CONDUCT OF LEARNING RESOURCES MONITORING AND EVALUATION: VALIDATION OF INVENTORY AND DELIVERY OF LEARNING RESOURCES

To: Schools Division Superintendents
All Others Concerned

1. Following attached **DepEd Memorandum BLR-2026-09-2645,** titled **Conduct of Learning Resources Monitoring and Evaluation: Validation of Inventory and Delivery of Learning Resources** and the **Joint Memorandum,** dated August 3, 2026, on the **Utilization of Program Support Funds (PsF) for the Conduct of the Learning Resources Monitoring and Evaluation (LR M&E) 2026 Cycle Phase 1,** the Department of Education (DepEd) Regional Office X will participate in the **Inter-Regional Monitoring under Project VALID-LR.**

2. The activity forms part of the Bureau of Learning Resources' (BLR) continuing monitoring and validation of learning resource delivery, inventory, distribution, and utilization. It aims to provide immediate field-based validation, operational monitoring, and rapid evidence gathering of all the deliveries are encoded in the LRMIS and all other inventory records available.

3. The monitoring and evaluation activity aims to provide immediate field-based validation, operational monitoring, ad rapid evidence gathering on learning resource deliveries encoded in the Learning Resources Management Information System (LRMIS) and other available inventory records.

4. Specifically, the activity aims to

a. validate the status and actual receipt of delivered learning resources in the Schools Division Offices (SDOs) and other identified delivery points;
b. verify the consistency of actual inventories with records encoded in the LRMIS and other existing inventory systems;
c. assess the readiness and effectiveness of inventory, warehousing, storage, and distribution arrangements;
d. determine whether delivered learning resources are appropriately positioned and available to respond to school and learner needs; and
e. identify operational concerns, discrepancies, and other issues requiring immediate coordination, corrective action, or technical assistance.

5. The validation will cover applicable learning resources available in the identified SDOs, including textbooks, teacher support materials, learning tools and equipment, and other learning resource packages intended for school utilization.

6. To ensure objectivity and impartiality in the validation process, the Learning Resource Education Program Supervisors (LR-EPS), designated alternates, and other authorized monitoring personnel shall be assigned to divisions outside their respective areas, consistent with the inter-regional monitoring arrangements prescribed by the Bureau of Learning Resources (BLR).

7. Region X will host the National Capital Region (NCR) Monitoring Team, together with the designated BLR monitors, on October 26-29. The SDOs concerned shall serve as co-hosts and shall provide the necessary coordination and access to relevant offices, storage facilities, inventory records, delivery documents, LRMIS data, and other supporting document required for the validation.

8. The following NCR personnel are deployed to the indicated Region X SDOs:

	Full Name	Designation	Office (SDO/RO)	Host SDO Assigned
1	Adonis F. Cerbito	PSDS, OIC, LRMS	Caloocan City	Iligan City
2	Mary Grace M. Cortez	EPS, LRMS	Las Pinas City	Tangub City
3	Tomas C. Galiza	EPS, LRMS	Makati City	Misamis Oriental
4	Dalisay E. Esguerra	EPS, LRMS	Malabon City	El Salvador City
5	Ruby E. Baniqued	EPS, LRMS	Mandaluyong City	Cagayan de Oro City
6	Lucky S. Carpio	EPS, LRMS	Manila	Misamis Occidental
7	Ivy Coney A. Gamatero	EPS, LRMS	Marikina City	Bukidnon
8	Gina U. Urquia	EPS, LRMS	Muntilupa City	Gingoog City
9	Elsa R. Mata	EPS, LRMS	Navotas City	Cagayan de Oro City
10	Florante D. Garcia	EPS, LRMS	Paranaque City	Valencia City
11	NOrmina B. Hadji Yunnos	EPS, LRMS	Pasay City	Cagayan de Oro City
12	Wilma Q. Del Rosario	EPS, LRMS	Pasig City	Ozamiz City
13	Precy M. Paurillo	EPS, LRMS	Quezon City	Oroquieta City
14	Jonas Feliciano C. Domingo	EPS, LRMS	San Juan City	Camiguin
15	Daisy L. Mataac	EPS, LRMS	Taguig City & Pateros	Malaybalay City
16	Myron Willie III B. Roque	EPS, LRMS	Valenzuela City	Lanao del Norte
17	Nancy C. Mabunga	Librarian II	ROP	Cagayan de Oro City
18	Dennis M. Mendoza	Regional LRMS	ROP	Cagayan deo Oro City

9. In addition, the following BLR personnel will conduct validation in the selected Region X divisions, consistent with the national deployment schedule:

1	Milagros Rebato	BLR Monitor	BLR	Misamis Occidental Misamis Oriental Bukidnon
2	Jonathan Sedilla	BLR Monitor	BLR	
3	Jessebelle Salindo	BLR Monitor	BLR	

10. Correspondingly, the **Region X Monitoring Team** will conduct monitoring and evaluation activities within NCR on **October 19-22,** in accordance with the Inter-Regional Monitoring Deployment Schedule under Project VALID-LR Conduct of LR M&E Validation.

11. The Region X Monitoring Team is composed of the following personnel:

No	Name	Designation	Offices	Assigned SDOs
1	Estelita C. Saquin	EPS	Regional Office X	Caloocan City
2	Maria Vevilyn A. Cabunoc	Librarian II	Regional Office X	Malabon City
3	Rejynne Mary L. Ruiz	EPS	Bukidnon	Marikina City
4	Rochelle A. Luzano	EPS	Cagayan de Oro City	Mandaluyong City
5	Linda D. Saab	EPS	Camiguin	Mandaluyong City
6	Glenn John O. Isiderio	PDO	El Salvador	Malabon City
7	Jay Michael A. Calipusan	PDO	Gingoog City	Las Pinas City
8	Rustico Y. Jerusalem	EPS	Iligan City	Pasig City
9	Carol E. Balwit	EPS	Lanao del Norte	Marikina City
10	Purisima J. Yap	EPS	Malaybalay City	Paranaque City
11	Rone Ray M. Portacion	EPS	Misamis Occidental	Manila
12	Celieto B. Magsayo	EPS	Misamis Oriental	Quezon City
13	Vivian D. Echalico	EPS	Oroquieta City	San Juan City
14	Querino D. Lonsagon	EPS	Ozamiz City	Taguig City
15	Gina L. Mandawe	EPS	Tangub City	Muntinlupa City
16	Analisa C. Unabia	EPS	Valencia City	Pasay City

12. The SDOs concerned shall:

a. designate their LRMS personnel and other appropriate personnel who will coordinate with and assist the monitoring team;
b. facilitate access to warehouses, storage areas, delivery sites, schools, and other locations identified for validation;
c. make available the necessary LRMIS records, inventory reports, inspection and acceptance reports, delivery receipts, distribution records, and other supporting documents;
d. assist in the conduct of actual physical inventory and spot-checking, as may be required;
e. provide appropriate logistical and administrative assistance to the monitoring team; and
f. immediately coordinate with the Regional Office on issues or concerns requiring technical assistance or management action.

13. Funds for the travel of monitors and hosting augmentation shall be charged against the **Program Support Funds (PSF)** downloaded for the implementation of the activity. The Regional Office (RO) may download the corresponding PSF to the concerned SDOs to augment hosting and monitoring requirements, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.

14. The RO and SDOs may utilize the PSF for activities authorized under the Joint Memorandum, including activities that support the strengthening of learning resource data integrity. Available local funds and allowable balances from previously downloaded LR-related funds may likewise be used when their authorized purposes cover monitoring activities, subject to applicable government rules and regulations.

15. If funds are downloaded to the SDOs, each concerned SDO shall submit a **Statement of Expenditure (SOE)** to the RO, duly certified by the divisional accountant and approved by the Schools Division Superintendent (SDS). The RO shall consolidate the SOEs and submit the required consolidated report to the BLR in accordance with the prescribed procedures.

16. The Curriculum and Learning Management Division (CLMD), through the Learning Resource Management Section (LRMS), shall oversee the regional coordination and implementation of the activity. Further coordination regarding schedules, validation procedures, monitoring tools, documentary requirements, and other technical concerns shall be undertaken with the concerned BLR personnel.

17. All offices and personnel concerned are enjoined to extend the necessary assistance and ensure the availability, completeness, and accuracy of relevant records and documents to facilitate efficient, objective, and evidence-based validation process. Further coordination on schedules, validation activities, and technical requirements shall be undertaken directly by the concerned BLR personnel.

18. This Office directs the immediate and wide dissemination of this Memorandum.

Digitally signed by
Legaspi Ruth Fuentes
Date: 2026.10.08
22:33:55+08'00'

DR. RUTH L. FUENTES, CESO III
Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
nder the following subjects:

INVENTORY LEARNING RESOURCES

MONITORING AND EVALUATION

RE: Conduct of the Learning Resources Monitoring and Evaluation (LR M&E) 2026 Cycle Phase 1

CLMD/sc

Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

DEPARTMENT OF EDUCATION
EL SALVADOR CITY - RECORDS SECTION
RELEASED
OCT 09 2026
Time: 9:56 By: Contic 327

October 7, 2026

DIVISION MEMORANDUM
NO. 327, s. 2026

CHANGES TO DIVISION MEMORANDUM NO. 326, S. 2026
(ORIENTATION TO THE CONDUCT OF LEARNING RESOURCES MONITORING AND EVALUATION: VALIDATION OF INVENTORY AND DELIVERY OF LEARNING RESOURCES)

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD & CID
Education Program Supervisors
School Heads
Administrative Officers II
All Others Concerned

1. Regarding **Division Memorandum No. 326, s. 2026** titled Orientation to the Conduct of Learning Resources Monitoring and Evaluation: Validation of Inventory and Delivery of Learning Resources, this Office informs all school heads and administrative officers that said orientation activity is moved to October 9 at 8:00 a.m., venue at Molugan National High School, Molugan, El Salvador City.

2. Participants to this orientation are the school heads, Administrative Officer II/Property Custodian, LR personnel and Supply Officer. This memorandum serves as **Authority to Travel**. Other provisions stipulated in previous memorandum remain in effect.

3. This Office adheres to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

4. Immediate and wide dissemination of this Memorandum is directed.

RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the **Perpetual Index**
under the following subject:

CURRICULUM LEARNING RESOURCES

CID/mrv

Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

DEPARTMENT OF EDUCATION
EL SALVADOR CITY - RECORDS SECTION
RELEASED
OCT 08 2026
Time: 3:07 By: Control #: 326

October 7, 2026

DIVISION MEMORANDUM
NO. 326, s. 2026

ORIENTATION TO THE CONDUCT OF LEARNING RESOURCES MONITORING AND EVALUATION: VALIDATION OF INVENTORY AND DELIVERY OF LEARNING RESOURCES

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD & CID
Education Program Supervisors
School Heads
Administrative Officers II
All Others Concerned

1. Regarding **BLR-2026-09-2645** titled Conduct of Learning Resources Monitoring and Evaluation: Validation of Inventory and Delivery of Learning Resources, this Office directs all school heads and administrative officers to attend the orientation activity on the Conduct of Learning Resources Monitoring and Evaluation: Validation of Inventory and Delivery of Learning Resources on October 8 at 1:00 p.m., Division Conference Room, Diamond Building, DepEd El Salvador City.

2. Please see attached Memorandum (BLR-2026-09-2645) for reference.

3. This Office adheres to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

4. Immediate and wide dissemination of this Memorandum is directed.

RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the **Perpetual Index**
under the following subject:

CURRICULUM LEARNING RESOURCES

CID/mrv

Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES

Office of the Director

MEMORANDUM
BLR-2026-09-2645

FOR : **ALL REGIONAL DIRECTORS**

FROM : **ATTY. SUZETTE T. GANNABAN-MEDINA**
Director IV

SUBJECT : **CONDUCT OF LEARNING RESOURCES MONITORING AND EVALUATION: VALIDATION OF INVENTORY AND DELIVERY OF LEARNING RESOURCES**

DATE : **October 5, 2026**

Pursuant to the approved Activity Request No. AR-2026-CO-01889 dated July 8, 2026 for the Conduct of the Learning Resources Monitoring and Evaluation (LR M&E) 2026 Cycle Phase 1: Validation of Inventory and Delivery of Learning Resources (VALID-LR), and the Joint Memorandum dated August 3, 2026 signed by Undersecretary Fatima Lipp D. Panontongan and Undersecretary Carmela C. Oracion on the utilization of Program Support Funds (PSF) for the purpose, the Bureau of Learning Resources (BLR) shall conduct the Inter-Regional monitoring deployment in all Schools Division Offices (SDOs) for School Year 2026-2027. This forms part of the Bureau's continuing field validation and monitoring functions, particularly in the field delivery and inventory validation component of the LR M&E 2026 Cycle, and shall follow the attached Inter-Regional Monitoring Deployment Schedule (Annex A) and Schedule of BLR Monitors (Annex B).

The deployment shall be implemented as a monitoring program of the BLR intended to provide immediate field-based validation, operational monitoring, and rapid evidence gathering of all the deliveries as encoded in the Learning Resources Management Information System (LRMIS) and all other inventory records available, considering the scale, operational complexity, recency of deployment, and logistical requirements involved in the distribution, handling, storage, and inventory management of the said learning resources. The conduct of monitoring shall likewise cover other applicable learning resources present within the identified SDOs, including textbooks, teacher support materials, learning tools and equipment, and related learning resource packages prepared for school utilization.

This activity aims to:

a. Validate the status of delivered learning resources in all division offices, as part of the operational database of the LRMIS and all other inventory mechanisms for LR provisions;

b. Check the readiness of inventory, warehousing, and distribution arrangements;
c. Determine whether delivered resources are well positioned for school needs relative to requests, interventions, class disruptions, and other such activities; and
d. Identify operational concerns requiring immediate coordination or technical assistance.

All LR Education Program Supervisors (EPS) or their designated alternates shall monitor an assigned division outside of their region, to enforce a more valid and unbiased validation. BLR monitors shall likewise accompany the monitoring in selected divisions per region, identified to capture a range of encoding coverage levels and geographic conditions, including island divisions, geographically isolated areas, highly urbanized settings, and varying logistical conditions affecting learning resource deployment and utilization.

In this regard, the concerned Regional Offices are requested to:

(a) identify participants for this activity, preferably designating LR EPSs as monitors and LRMS personnel and supply officers as hosts;

(b) endorse the incoming monitors from other regions to their assigned SDOs and ensure their access to storage areas and delivery documents for the conduct of the validation;

(c) register the names of their identified monitors through bit.ly/RegLRME2026VALID for updates and administrative arrangements, including the online orientation for the scheduled inter-regional visits; and

(d) attend the online pre-monitoring orientation (schedule and access link to be sent to registered participants).

The SDOs shall serve as co-hosts of the monitors from other regions, and of the BLR monitors in the divisions identified in Annex B, following the schedule in Annex A.

Where the number of monitors does not match the number of SDOs in the host region, the ROs may adjust their deployment to ensure that all SDOs in the assigned schedule are covered, either by designating additional monitors from among the librarians, Project Development Officers (PDOs), or other personnel as the RO deems appropriate, or by assigning two (2) monitors to the larger divisions when the monitors outnumber the SDOs.

Funds to cover the travel of monitors and the hosting augmentation were downloaded to the ROs as PSF. The ROs may further download the corresponding PSF to the SDOs to augment the hosting and monitoring requirements, as provided in the Joint Memorandum.

The ROs and SDOs are given flexibility in the utilization of the PSF for the purposes enumerated in the Joint Memorandum, including other activities that support the strengthening of LR data integrity, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.

ROs and SDOs may likewise use available local funds, and, where allowed, balances from previously downloaded LR-related funds whose authorized purposes cover

monitoring activities, subject to existing budgeting, accounting, and auditing rules and regulations.

Further coordination on schedules, validation activities, and technical requirements shall be undertaken directly by the concerned BLR personnel.

Immediate dissemination of this Memorandum is requested.

ANNEX A
INTER-REGIONAL MONITORING DEPLOYMENT SCHEDULE
UNDER PROJECT VALID-LR

Schedule	Host Team	Monitoring Team
October 19 to 22, 2026	NCR	Region 10
	Region 3	Region 8
	Region 4A	NIR
	Region 5	Caraga
October 26 to 29, 2026	NIR	Region 4A
	Region 8	Region 3
	Region 10	NCR
	Region 1	Region 11
	Region 12	CAR
November 3 to 6, 2026	Caraga	Region 1
	Region 9	Region 2
	Region 6	Region 4B
	Region 11	Region 7
November 10 to 13, 2026	CAR	Region 12
	Region 2	Region 9
	Region 4B	Region 6
	Region 7	Region 5

ANNEX B
SCHEDULE OF BLR MONITORS
UNDER PROJECT VALID-LR

Schedule	Host Region	Divisions to be Monitored	BLR Monitors
October 19 to 22, 2026	NCR	Caloocan City Las Piñas City Malabon	To be identified
	Region 3	Aurora Bataan Pampanga	Marvin Maquillas Liesel Lonoy Federico Hipolito
	Region 4A	Quezon Province Batangas Province Laguna	Aljanro Bertuoso Jhomel De Jesus Virgilio Agot
	Region 5	Catanduanes Camarines Norte Masbate Province	Jejomar Alda Eryck Paul Del Fonso Maria Tita Valenzona
October 26 to 29, 2026	NIR	Himamaylan City Negros Oriental Siquijor	Alipio Dompor Eryck Paul Del Fonso Hazel Faye Pastoral
	Region 8	Southern Leyte Northern Samar Biliran	Virgilio Agot Jaeni Alison Arizala Jaymar Areoja
	Region 10	Misamis Occidental Misamis Oriental Bukidnon	Milgaros Rebato Jonathan Sedillo Jesebelle Salindo
	Region 1	Ilocos Norte La Union Pangasinan II	Marvin Maquillas Raven Cyron Jazz Napoli Selina Marie Abasolo
	Region 12	Sarangani South Cotabato Sultan Kudarat	Jejomar Alda Diosdado Amog Jr. Bradford Lisondra
November 3 to 6, 2026	Caraga	Siargao Agusan del Sur Dinagat Islands	Julie Ann Vertudes Bradford Lisondra Jesebelle Salindo
	Region 9	Zamboanga del Norte Zamboanga del Sur Zamboanga Sibugay	Jaeni Alison Arizola Jonathan Sedillo Ma Luz Ferraren
	Region 6	Antique Aklan Iloilo Province	Maria Tita Valenzona Kelvin Tolentino Aljanro Bertuoso
	Region 11	Davao de Oro Davao Oriental Davao del Norte	Jejomar Alda Eric Labre Liesel Lonoy
November 10 to 13, 2026	CAR	Mountain Province Benguet Kalinga	Jaymar Areoja Diosdado Amog Jr. Aro Rara
	Region 2	Nueva Vizcaya Isabela Quirino	Aljanro Bertuoso Marvin Maquillas Ma Luz Ferraren
	Region 4B	Marinduque Romblon Oriental Mindoro	Kelvin Tolentino Virgilio Agot Jesebelle Salindo
	Region 7	Cebu Province Toledo City Bohol	Jejomar Alda Maria Tita Valenzona Hazel Faye Pastoral

Note: Divisions are subject to the LRMIS encoding data generation.

Republic of the Philippines
Department of Education

JOINT MEMORANDUM

TO : **ALL REGIONAL DIRECTORS**
ALL OTHERS CONCERNED

FROM : **ATTY. FATIMA LIPP D. PANONTONGAN**
Undersecretary and Chief of Staff
Office of the Secretary

CARMELA C. ORACION
Undersecretary for Learning Systems

SUBJECT : **GUIDELINES ON THE UTILIZATION OF PROGRAM SUPPORT FUNDS FOR THE CONDUCT OF LEARNING RESOURCES MONITORING AND EVALUATION 2026 CYCLE PHASE 1: VALIDATION OF INVENTORY AND DELIVERY OF LEARNING RESOURCES**

DATE : **August 3, 2026**

1. This memorandum establishes the guidelines on the release and utilization of Program Support Funds (PSF) for the conduct of the Learning Resources Monitoring and Evaluation (LR M&E) Phase 1: Validation of Inventory and Delivery of Learning Resources, pursuant to Republic Act No. 9155 (Governance of Basic Education Act of 2001) and Republic Act No. 10533 (Enhanced Basic Education Act of 2013), which mandates DepEd's provision of standards-based instructional materials and accountability across governance levels, in relation to Republic Act No. 12009 (New Government Procurement Act) on post-procurement monitoring and inventory accountability, and the Learning Tools and Equipment (LTE) Program under the FY 2026 General Appropriations Act (R.A. No. 12314).

2. An amount of **Eleven Million Two Hundred Ninety Five Thousand Pesos (P11,295,000.00)**, chargeable against the FY 2026 Current Appropriations (R.A. 12314) under the Learning Tools and Equipment Program, shall be downloaded to the Regional Offices (ROs) as Program Support Funds (PSF). The RO may, as may be necessary, further download the corresponding funds to the Schools Division Offices (SDOs) for the implementation of the activities authorized herein.

3. The PSF authorized under this issuance shall be utilized for the following and in accordance with existing budgeting, accounting, auditing, procurement, and other relevant laws, rules and regulations:

    a. Funding for technical and monitoring assistance from the Central Office and/or external offices as necessary for LR delivery audits,
    b. Random audits of school-level entries vs actual inventory and spot-checking discrepancies,
    c. Post-delivery compliance reviews,

d. Regional and Division M&E capacity building and technical assistance,
e. Geo-tagged photos or the development of such system,
f. Case documentation and learning reports, and
g. Other such activities and personnel travel that support efforts and processes to strengthen data integrity.

4. Any excess amount or resulting balance may be utilized for expenses related to the implementation of the LTE program, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations. For this purpose, "related expenses" shall refer to those that contribute to a common particular outcome aligned with the objective of this issuance and the LTE program.

5. The BLR-Learning Resources Production Division (LRPD) shall request the Finance Service-Budget Division of DepEd Central Office to prepare and issue the Sub-AROs to the ROs.

6. The use of funds herein shall be in accordance with existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.

7. All downloaded funds under the 2026 Current LTE-SME Fund shall be obligated and disbursed on or before December 31, 2027, in accordance with the Cash-based Budgeting System and consistent with the General Provisions of the FY 2026 GAA. The LR M&E Phase 1 activities shall be implemented within September to November 2026, subject to compliance with applicable budgeting, accounting, auditing, and procurement laws, rules, and regulations.

8. The ROs shall submit a Statement of Expenditure (SOE) to BLR using the template in Annex C. If funds are downloaded to the SDOs, they shall submit an SOE to their respective ROs, certified by the Division Accountant and approved by the Schools Division Superintendent (SDS). The ROs shall consolidate the SOEs and submit the consolidated report to BLR via email at blr.od@deped.gov.ph, with a copy furnished to blr.lrpd@deped.gov.ph, on the 30th day of the month following the month in which the funds were directly released to the region, and every month thereafter until the said funds have been fully utilized.

9. Should you have questions or clarifications, please contact the BLR Office of the Director at email address blr.od@deped.gov.ph, copy furnished the Learning Resources Production Division at blr.lrpd@deped.gov.ph, or through telephone number (02) 8634-1072.

10. BLR shall continuously gather feedback on fund utilization and procurement challenges through SOE submissions, field visits, and virtual consultations.

11. For further inquiries and clarifications, the ROs may coordinate with the BLR through blr.od@deped.gov.ph, copy furnished blr.lrpd@deped.gov.ph.

12. For guidance and strict compliance.

Copy furnished:

MALCOLM S. GARMA
Undersecretary for Operations

ATTY. EDSON BYRON K. SY
Undersecretary for Finance

Annex A

BUDGET ALLOCATION

FUNDS FOR DOWNLOADING TO THE REGIONAL OFFICES

REGION	Number of Monitoring Units*	Amount per Monitoring Unit	Total Amount for Downloading
Region I	16	45,000.00	720,000.00
Region II	11	45,000.00	495,000.00
Region III	22	45,000.00	990,000.00
CAR	10	45,000.00	450,000.00
NCR	18	45,000.00	810,000.00
Region IV-A	25	45,000.00	1,125,000.00
Region IV-B	9	45,000.00	405,000.00
Region V	15	45,000.00	675,000.00
Region VI	10	45,000.00	450,000.00
NIR	23	45,000.00	1,035,000.00
Region VII	14	45,000.00	630,000.00
Region VIII	15	45,000.00	675,000.00
Region IX	10	45,000.00	450,000.00
Region X	16	45,000.00	720,000.00
Region XI	13	45,000.00	585,000.00
Region XII	10	45,000.00	450,000.00
Region XIII	14	45,000.00	630,000.00
Total	217	45,000.00	11,295,000.00

*The number of monitoring units is equal to the number of Schools Division Offices and two (2) representatives from respective Regional Offices.

Fund Breakdown (Computed at Maximum, with any surplus as contingency fund):

- Airfare: 20,000
- Accommodation: 4,000
- Per diem: 4,000
- Local Transport: 6,500
- Hosting Augmentation: 10,500

The hosting augmentations include coordination, documentation support, reproduction of monitoring tools, and local technical facilitation.