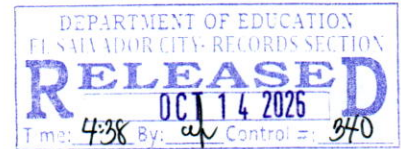




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



October 14, 2026

DIVISION MEMORANDUM
NO. 340, s. 2026

5TH NATIONAL PAROL-MAKING COMPETITION

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Education Program Supervisor in SGOD
Elementary and Secondary School Heads
All Others Concerned
This Division

1. Relative to the Memorandum issued by the Office of the Undersecretary for Governance and Operations entitled "Corrigendum to the Memorandum on the 5th National Parol-Making Competition," dated September 24, 2026, concerning the revised guidelines and reminders for the conduct of the competition.
2. In view of the updates and additional instructions from the Office of the President, all concerned are hereby informed of the following revised guidelines:
 - a. **Allowable Weight of the Parol.** Each Parol entry shall not exceed five (5) kilograms. Participating schools representatives shall ensure strict compliance with this requirement.
 - b. **Video Documentation.** The maximum duration of the required video documentation has been revised to three (3) minutes. Submissions must comply with the prescribed requirements.
 - c. **Schedule of Judging.** The Division Parol judging is scheduled for October 29, 2026. The top three (3) winners shall likewise be notified on the same date.
 - d. **Submission Guidelines.** Parol entries must be submitted on a weekday, including holidays, from 8:00 a.m. to 5:00 p.m. at Bahay Ugnayan, Jose P. Laurel Street, Malacañang Palace Complex (MPC), San Miguel, Manila. The last day of submission is November 6, 2026, at 5:00 p.m.
 - e. **Contact Person for Submission.** Entries may be addressed to Ms. Glaydel Villas, SoSec Production, at mobile number 0955 426 8964.
 - f. **Communication and Coordination.** The Office of the President has established a Viber group chat for participating Schools Division Offices (SDOs). SDOs not yet included in the group are requested to email the following details of their designated focal person to sosec_events@op.gov.ph: (a) name of SDO focal person; (b) Viber contact number; and (c) email address.

[Handwritten signature]



Address: Zone 3, Tuburan, Poblacion, El Salvador City
Telephone Nos.: (088) 882-6326
Email Address: elsalvador.city@deped.gov.ph
Website: depedsalvadorcity.org

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3. Moreover, this Office shall adhere to the Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
4. Immediate and wide dissemination of this Memorandum is hereby directed.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the **Perpetual Index**
under the following subjects:

Parol Making Contest

SGOD/SocMob/cdg



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM

OM-OUGOPS-2026-01 - 03804

TO : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL SCHOOL HEADS
ALL OTHERS CONCERNED

FROM :  **MALCOLM S. GARMA**
Undersecretary for Governance and Operations

 **JOCELYN DR ANDAYA**
*Regional Director, NCR
concurrent Officer-in-Charge,
Office of the Assistant Secretary for Governance and Operations*

SUBJECT : **CORRIGENDUM TO THE MEMORANDUM ON THE 5TH NATIONAL PAROL-MAKING COMPETITION**

DATE : **SEP 24 2026**

This has reference to the previously issued Memorandum relative to the conduct of the 5th National Parol-Making Competition in coordination with the Office of the President (OP).

In view of the recent updates and additional instructions from the OP, all are hereby informed of the following revised guidelines and reminders:

Maximum Allowable Weight of the Parol	The maximum allowable weight of each Parol entry shall be five (5) kilograms . All participating SDOs are advised to ensure that their entries strictly conform to this requirement.
Video Documentation	The maximum duration of the required video documentation has been revised from one (1) minute and thirty (30) seconds to three (3) minutes . Accordingly, participating SDOs may submit video documentation with a maximum duration of three (3) minutes , in accordance with the prescribed requirements.
Schedule of Judging	The Parol Judging has been rescheduled to November 19, 2026 .

