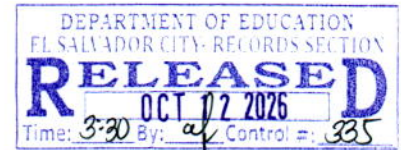




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



October 8, 2026

DIVISION MEMORANDUM
NO. 335, s. 2026

**PARTICIPATION TO THE ADOPT-A-SCHOOL PROGRAM (ASP) TRAINING VIS-À-VIS
KAAGAPAY PROGRAM CAPACITY BUILDING WORKSHOP HIGHLIGHTING SCHOOL-
COMMUNITY PARTNERSHIP**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisor in SGOD
Social Mobilization Section
All Others Concerned

1. In reference to Regional Memorandum No. 687, s. 2026, titled **Adopt-A-School Program (ASP) Training Vis-À-Vis Kaagapay Program Capacity Building Workshop Highlighting School-Community Partnership** on October 20-23 at the Chali Beach Resort, Cagayan de Oro City.

2. The activity aims to enhance the capacity of Division Partnership Focal Persons (DPFPs), school heads, Parent-Teacher Association (PTA) representatives, and partner stakeholders in strengthening and sustaining meaningful school-community partnerships through the effective implementation of the Adopt-A-School Program (ASP) and Kaagapay Program.

3. The following are identified as the participants of this activity:

Name	Position	School/ Office
Cheriemy D. Generalol	EPS II HRD	Division Office
Analyn G. Fabria	Education Program Supervisor, SGOD	Division Office
Jessica C. Micabalo	School Head	Himaya National High School
Ruth A. Calubag	School Counselor Associate	Himaya National High School
Eljior B. Estrada	Master Teacher I	Molugan National High School
Giovanne Bajuyo	PTA Federated President	Taytay Elementary School

4. Travel and other allowable expenses relative to attendance in the activity shall be charged against available school/division funds, subject to the usual accounting and auditing rules and regulations.

5. The Memorandum also serves as the **Official Authority to Travel** of the participants.



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

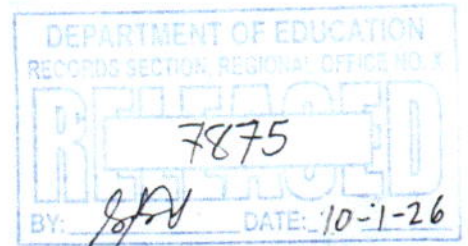
6. Moreover, this Office shall adhere to the Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
7. Immediate and wide dissemination of this Memorandum is hereby directed.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the **Perpetual Index**
under the following subjects:
Social Mobilization ASP Training KAAGAPAY Program
SGOD/cdg



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



REGIONAL MEMORANDUM
No. 798, s. 2026

September 30, 2026

**ADOPT-A-SCHOOL PROGRAM (ASP) TRAINING VIS-A-VIS KAAGAPAY
PROGRAM CAPACITY BUILDING WORKSHOP HIGHLIGHTING
SCHOOL-COMMUNITY PARTNERSHIPS**

To: Schools Division Superintendents
Division Partnership Focal Persons
School Heads
Parent-Teacher Association (PTA) Officers
Partner Organization/ Stakeholders
All Others Concerned

1. The Department of Education (DepEd) Region X, through the Education Support Services Division (ESSD), shall conduct the **Adopt-A-School Program (ASP) Training vis-à-vis Kaagapay Program Capacity Building Workshop Highlighting School-Community Partnerships** on October 20-23 at Chali Resort and Conference Center, Cagayan de Oro City.
2. The activity aims to enhance the capacity of Division Partnership Focal Persons (DPFPs), school heads, Parent-Teacher Association (PTA) representatives, and partner stakeholders in strengthening and sustaining meaningful school-community partnerships through the effective implementation of the **Adopt-A-School Program (ASP)** and **Kaagapay Program**.
3. The workshop shall provide a venue for participants to deepen their understanding of relevant policies and implementation mechanisms, share partnership experiences and good practices, and develop strategies for strengthening collaboration among schools, families, communities, private sector partners, civil society organizations, local government units, and other stakeholders.
4. For attendance confirmation, the Division Partnership Focal Persons shall send the complete attendees from their SDOs through the email address of ESSD at essd.region10@deped.gov.ph on or before October 15.
5. The participants' meals and accommodations shall be charged to BPLP funds and Kaagapay funds while the travel and other incidental expenses, shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.



Address: DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
Telephone No: (088) 881-3137
Email Address: region10@deped.gov.ph
Website: r10.deped.gov.ph

Doc. Ref. Code	RO-ORD-F021	Rev	01
Effectivity	01.22.24	Page	1 of 2



6. For clarifications and coordination, please contact:

Office of the Chief

Education Support Services Division

Third Floor, DepEd ROX Building, DepEd ROX Complex

Zone 1, Upper Balulang, Cagayan de Oro City

Mobile Number: 09976712936

Email Address: essd.region10@deped.gov.ph

7. This Office directs the immediate and wide dissemination of this Memorandum.

Digitally signed by
Legaspi Ruth Fuentes
Date: 2026.09.30
15:24:13+08'00'
DR. RUTH L. FUENTES, CESO III
Regional Director

ATCH.: As stated

To be indicated in the Perpetual Index
under the following subject:

ASP TRAINING KAAGAPAY PROGRAM

ESSD_SPP/BPLP_deline