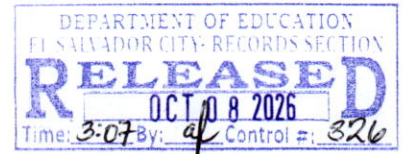




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



October 7, 2026

DIVISION MEMORANDUM
NO. 326, s. 2026

ORIENTATION TO THE CONDUCT OF LEARNING RESOURCES
MONITORING AND EVALUATION: VALIDATION OF INVENTORY
AND DELIVERY OF LEARNING RESOURCES

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD & CID
Education Program Supervisors
School Heads
Administrative Officers II
All Others Concerned

- Regarding **BLR-2026-09-2645** titled Conduct of Learning Resources Monitoring and Evaluation: Validation of Inventory and Delivery of Learning Resources, this Office directs all school heads and administrative officers to attend the orientation activity on the Conduct of Learning Resources Monitoring and Evaluation: Validation of Inventory and Delivery of Learning Resources on October 8 at 1:00 p.m., Division Conference Room, Diamond Building, DepEd El Salvador City.
- Please see attached Memorandum (BLR-2026-09-2645) for reference.
- This Office adheres to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
- Immediate and wide dissemination of this Memorandum is directed.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the **Perpetual Index**
under the following subject:

CURRICULUM LEARNING RESOURCES

CID/mrv



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Effectivity	08.29.25	Page	1 of 1



Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES

Office of the Director

MEMORANDUM

BLR-2026-09-2645

FOR : **ALL REGIONAL DIRECTORS**

FROM : **ATTY. SUZETTE T. GANNABAN-MEDINA**
Director IV *att*

SUBJECT : **CONDUCT OF LEARNING RESOURCES MONITORING
AND EVALUATION: VALIDATION OF INVENTORY AND
DELIVERY OF LEARNING RESOURCES**

DATE : **October 5, 2026**

Pursuant to the approved Activity Request No. AR-2026-CO-01889 dated July 8, 2026 for the Conduct of the Learning Resources Monitoring and Evaluation (LR M&E) 2026 Cycle Phase 1: Validation of Inventory and Delivery of Learning Resources (VALID-LR), and the Joint Memorandum dated August 3, 2026 signed by Undersecretary Fatima Lipp D. Panontongan and Undersecretary Carmela C. Oracion on the utilization of Program Support Funds (PSF) for the purpose, the Bureau of Learning Resources (BLR) shall conduct the Inter-Regional monitoring deployment in all Schools Division Offices (SDOs) for School Year 2026-2027. This forms part of the Bureau's continuing field validation and monitoring functions, particularly in the field delivery and inventory validation component of the LR M&E 2026 Cycle, and shall follow the attached Inter-Regional Monitoring Deployment Schedule (Annex A) and Schedule of BLR Monitors (Annex B).

The deployment shall be implemented as a monitoring program of the BLR intended to provide immediate field-based validation, operational monitoring, and rapid evidence gathering of all the deliveries as encoded in the Learning Resources Management Information System (LRMIS) and all other inventory records available, considering the scale, operational complexity, recency of deployment, and logistical requirements involved in the distribution, handling, storage, and inventory management of the said learning resources. The conduct of monitoring shall likewise cover other applicable learning resources present within the identified SDOs, including textbooks, teacher support materials, learning tools and equipment, and related learning resource packages prepared for school utilization.

This activity aims to:

- a. Validate the status of delivered learning resources in all division offices, as part of the operational database of the LRMIS and all other inventory mechanisms for LR provisions;



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- b. Check the readiness of inventory, warehousing, and distribution arrangements;
- c. Determine whether delivered resources are well positioned for school needs relative to requests, interventions, class disruptions, and other such activities; and
- d. Identify operational concerns requiring immediate coordination or technical assistance.

All LR Education Program Supervisors (EPS) or their designated alternates shall monitor an assigned division outside of their region, to enforce a more valid and unbiased validation. BLR monitors shall likewise accompany the monitoring in selected divisions per region, identified to capture a range of encoding coverage levels and geographic conditions, including island divisions, geographically isolated areas, highly urbanized settings, and varying logistical conditions affecting learning resource deployment and utilization.

In this regard, the concerned Regional Offices are requested to:

- (a) identify participants for this activity, preferably designating LR EPSs as monitors and LRMS personnel and supply officers as hosts;
- (b) endorse the incoming monitors from other regions to their assigned SDOs and ensure their access to storage areas and delivery documents for the conduct of the validation;
- (c) register the names of their identified monitors through bit.ly/RegLRME2026VALID for updates and administrative arrangements, including the online orientation for the scheduled inter-regional visits; and
- (d) attend the online pre-monitoring orientation (schedule and access link to be sent to registered participants).

The SDOs shall serve as co-hosts of the monitors from other regions, and of the BLR monitors in the divisions identified in Annex B, following the schedule in Annex A.

Where the number of monitors does not match the number of SDOs in the host region, the ROs may adjust their deployment to ensure that all SDOs in the assigned schedule are covered, either by designating additional monitors from among the librarians, Project Development Officers (PDOs), or other personnel as the RO deems appropriate, or by assigning two (2) monitors to the larger divisions when the monitors outnumber the SDOs.

Funds to cover the travel of monitors and the hosting augmentation were downloaded to the ROs as PSF. The ROs may further download the corresponding PSF to the SDOs to augment the hosting and monitoring requirements, as provided in the Joint Memorandum.

The ROs and SDOs are given flexibility in the utilization of the PSF for the purposes enumerated in the Joint Memorandum, including other activities that support the strengthening of LR data integrity, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.

ROs and SDOs may likewise use available local funds, and, where allowed, balances from previously downloaded LR-related funds whose authorized purposes cover

monitoring activities, subject to existing budgeting, accounting, and auditing rules and regulations.

Further coordination on schedules, validation activities, and technical requirements shall be undertaken directly by the concerned BLR personnel.

Immediate dissemination of this Memorandum is requested.

ANNEX A
INTER-REGIONAL MONITORING DEPLOYMENT SCHEDULE
UNDER PROJECT VALID-LR

Schedule	Host Team	Monitoring Team
October 19 to 22, 2026	NCR	Region 10
	Region 3	Region 8
	Region 4A	NIR
	Region 5	Caraga
October 26 to 29, 2026	NIR	Region 4A
	Region 8	Region 3
	Region 10	NCR
	Region 1	Region 11
November 3 to 6, 2026	Region 12	CAR
	Caraga	Region 1
	Region 9	Region 2
	Region 6	Region 4B
November 10 to 13, 2026	Region 11	Region 7
	CAR	Region 12
	Region 2	Region 9
	Region 4B	Region 6
	Region 7	Region 5

ANNEX B
SCHEDULE OF BLR MONITORS
UNDER PROJECT VALID-LR

Schedule	Host Region	Divisions to be Monitored	BLR Monitors
October 19 to 22, 2026	NCR	Caloocan City Las Piñas City Malabon	To be identified
	Region 3	Aurora Bataan Pampanga	Marvin Maquillas Liesel Lonoy Federico Hipolito
	Region 4A	Quezon Province Batangas Province Laguna	Aljanro Bertuoso Jhomel De Jesus Virgilio Agot
	Region 5	Catanduanes Camarines Norte Masbate Province	Jejomar Alda Eryck Paul Del Fonso Maria Tita Valenzona
October 26 to 29, 2026	NIR	Himamaylan City Negros Oriental Siquijor	Alipio Dompur Eryck Paul Del Fonso Hazel Faye Pastoral
	Region 8	Southern Leyte Northern Samar Biliran	Virgilio Agot Jaeni Alison Arizala Jaymar Areoja
	Region 10	Misamis Occidental Misamis Oriental Bukidnon	Milgaros Rebato Jonathan Sedillo Jesebelle Salindo
	Region 1	Ilocos Norte La Union Pangasinan II	Marvin Maquillas Raven Cyron Jazz Napoli Selina Marie Abasolo
	Region 12	Sarangani South Cotabato Sultan Kudarat	Jejomar Alda Diosdado Amog Jr. Bradford Lisonbra
November 3 to 6, 2026	Caraga	Siargao Agusan del Sur Dinagat Islands	Julie Ann Vertudes Bradford Lisonbra Jesebelle Salindo
	Region 9	Zamboanga del Norte Zamboanga del Sur Zamboanga Sibugay	Jaeni Alison Arizola Jonathan Sedillo Ma Luz Ferraren
	Region 6	Antique Aklan Iloilo Province	Maria Tita Valenzona Kelvin Tolentino Aljanro Bertuoso
	Region 11	Davao de Oro Davao Oriental Davao del Norte	Jejomar Alda Eric Labre Liesel Lonoy
November 10 to 13, 2026	CAR	Mountain Province Benguet Kalinga	Jaymar Areoja Diosdado Amog Jr. Aro Rara
	Region 2	Nueva Vizcaya Isabela Quirino	Aljanro Bertuoso Marvin Maquillas Ma Luz Ferraren
	Region 4B	Marinduque Romblon Oriental Mindoro	Kelvin Tolentino Virgilio Agot Jesebelle Salindo
	Region 7	Cebu Province Toledo City Bohol	Jejomar Alda Maria Tita Valenzona Hazel Faye Pastoral

Note: Divisions are subject to the LRMIS encoding data generation.



Republic of the Philippines
Department of Education

JOINT MEMORANDUM

TO : **ALL REGIONAL DIRECTORS**
ALL OTHERS CONCERNED

FROM : **ATTY. FATIMA LIPP D. BANONTONGAN**
Undersecretary and Chief of Staff
Office of the Secretary

Carmela C. Oracion
CARMELA C. ORACION
Undersecretary for Learning Systems

SUBJECT : **GUIDELINES ON THE UTILIZATION OF PROGRAM SUPPORT FUNDS FOR THE CONDUCT OF LEARNING RESOURCES MONITORING AND EVALUATION 2026 CYCLE PHASE 1: VALIDATION OF INVENTORY AND DELIVERY OF LEARNING RESOURCES**

DATE : **August 3, 2026**

1. This memorandum establishes the guidelines on the release and utilization of Program Support Funds (PSF) for the conduct of the Learning Resources Monitoring and Evaluation (LR M&E) Phase 1: Validation of Inventory and Delivery of Learning Resources, pursuant to Republic Act No. 9155 (Governance of Basic Education Act of 2001) and Republic Act No. 10533 (Enhanced Basic Education Act of 2013), which mandates DepEd's provision of standards-based instructional materials and accountability across governance levels, in relation to Republic Act No. 12009 (New Government Procurement Act) on post-procurement monitoring and inventory accountability, and the Learning Tools and Equipment (LTE) Program under the FY 2026 General Appropriations Act (R.A. No. 12314).
2. An amount of **Eleven Million Two Hundred Ninety Five Thousand Pesos (P11,295,000.00)**, chargeable against the FY 2026 Current Appropriations (R.A. 12314) under the Learning Tools and Equipment Program, shall be downloaded to the Regional Offices (ROs) as Program Support Funds (PSF). The RO may, as may be necessary, further download the corresponding funds to the Schools Division Offices (SDOs) for the implementation of the activities authorized herein.
3. The PSF authorized under this issuance shall be utilized for the following and in accordance with existing budgeting, accounting, auditing, procurement, and other relevant laws, rules and regulations:
 - a. Funding for technical and monitoring assistance from the Central Office and/or external offices as necessary for LR delivery audits,
 - b. Random audits of school-level entries vs actual inventory and spot-checking discrepancies,
 - c. Post-delivery compliance reviews,

- d. Regional and Division M&E capacity building and technical assistance,
 - e. Geo-tagged photos or the development of such system,
 - f. Case documentation and learning reports, and
 - g. Other such activities and personnel travel that support efforts and processes to strengthen data integrity.
4. Any excess amount or resulting balance may be utilized for expenses related to the implementation of the LTE program, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations. For this purpose, "related expenses" shall refer to those that contribute to a common particular outcome aligned with the objective of this issuance and the LTE program.
 5. The BLR-Learning Resources Production Division (LRPD) shall request the Finance Service-Budget Division of DepEd Central Office to prepare and issue the Sub-AROs to the ROs.
 6. The use of funds herein shall be in accordance with existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.
 7. All downloaded funds under the 2026 Current LTE-SME Fund shall be obligated and disbursed on or before December 31, 2027, in accordance with the Cash-based Budgeting System and consistent with the General Provisions of the FY 2026 GAA. The LR M&E Phase 1 activities shall be implemented within September to November 2026, subject to compliance with applicable budgeting, accounting, auditing, and procurement laws, rules, and regulations.
 8. The ROs shall submit a Statement of Expenditure (SOE) to BLR using the template in Annex C. If funds are downloaded to the SDOs, they shall submit an SOE to their respective ROs, certified by the Division Accountant and approved by the Schools Division Superintendent (SDS). The ROs shall consolidate the SOEs and submit the consolidated report to BLR via email at blr.od@deped.gov.ph, with a copy furnished to blr.lrp@deped.gov.ph, on the 30th day of the month following the month in which the funds were directly released to the region, and every month thereafter until the said funds have been fully utilized.
 9. Should you have questions or clarifications, please contact the BLR Office of the Director at email address blr.od@deped.gov.ph, copy furnished the Learning Resources Production Division at blr.lrp@deped.gov.ph, or through telephone number (02) 8634-1072.
 10. BLR shall continuously gather feedback on fund utilization and procurement challenges through SOE submissions, field visits, and virtual consultations.
 11. For further inquiries and clarifications, the ROs may coordinate with the BLR through blr.od@deped.gov.ph, copy furnished blr.lrp@deped.gov.ph.
 12. For guidance and strict compliance.

Copy furnished:

MALCOLM S. GARMA

Undersecretary for Operations

ATTY. EDSON BYRON K. SY

Undersecretary for Finance

BUDGET ALLOCATION

FUNDS FOR DOWNLOADING TO THE REGIONAL OFFICES

REGION	Number of Monitoring Units*	Amount per Monitoring Unit	Total Amount for Downloading
Region I	16	45,000.00	720,000.00
Region II	11	45,000.00	495,000.00
Region III	22	45,000.00	990,000.00
CAR	10	45,000.00	450,000.00
NCR	18	45,000.00	810,000.00
Region IV-A	25	45,000.00	1,125,000.00
Region IV-B	9	45,000.00	405,000.00
Region V	15	45,000.00	675,000.00
Region VI	10	45,000.00	450,000.00
NIR	23	45,000.00	1,035,000.00
Region VII	14	45,000.00	630,000.00
Region VIII	15	45,000.00	675,000.00
Region IX	10	45,000.00	450,000.00
Region X	16	45,000.00	720,000.00
Region XI	13	45,000.00	585,000.00
Region XII	10	45,000.00	450,000.00
Region XIII	14	45,000.00	630,000.00
Total	217	45,000.00	11,295,000.00

*The number of monitoring units is equal to the number of Schools Division Offices and two (2) representatives from respective Regional Offices.

Fund Breakdown (Computed at Maximum, with any surplus as contingency fund):

- Airfare: 20,000
- Accommodation: 4,000
- Per diem: 4,000
- Local Transport: 6,500
- Hosting Augmentation: 10,500

The hosting augmentations include coordination, documentation support, reproduction of monitoring tools, and local technical facilitation.