DEPARTMENT OF EDUCATION
EL SALVADOR CITY- RECORDS SECTION
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September 14, 2026

DIVISION MEMORANDUM
NO. 296, s. 2026

DIVISION TRAINING OF TEACHERS ON STRENGTHENED SENIOR HIGH SCHOOL (SSHS) CURRICULUM

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
All Education Program Supervisors
All Public Secondary School Heads
All Public Secondary Teachers
All Others Concerned

1. Pursuant to the strategic rollout of the enhanced curriculum guidelines and following the completion of the regional-level training, this Office announces the conduct of the **Division Training of Teachers on the Strengthened Senior High School (SSHS) Curriculum** on October 9-10, 2026.

2. The complete list of participants, resource speakers, program matrix, and venues are detailed in the following attachments for guidance and reference:

Enclosure No. 1 – List of Resource Speakers and Technical Working Group
Enclosure No. 2 – List of Teacher-Participants
Enclosure No. 3 – Program Matrix
Enclosure No. 4 – Room Assignment

3. A virtual pre-work activity will be conducted on **September 25, 2026**, per subject area, to be led by the designated Education Program Supervisor lead facilitators and attended by all designated resource speakers.

4. The participants are reminded to bring their PRC ID, laptop, charger, extension cords, other sources of internet connectivity (e.g., mobile data, pocket Wi-Fi, etc.), and any necessary medications.

5. The meals for the participants during the training shall be charged against school MOOE or local funds, subject to the usual accounting and auditing rules and regulations.

6. Further, the participants shall be entitled to earn vacation service credits or compensatory time-off, whichever is applicable, in accordance with DepEd Order No. 013, s. 2024 (Revised Guidelines on the Grant of Vacation Service Credits for Teachers), DepEd Order No. 009, s. 2024, or CSC-DBM Joint Circular No. 2, s. 2004.

7. For further inquiries or clarifications, concerned parties may coordinate with the SGOD-HRDD through Ms. Carmille V. Gahay via email at carmille.villegas@deped.gov.ph.

8. This Office shall adhere to the Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

9. Immediate and wide dissemination of this Memorandum is hereby directed.

RANDOLPH B. TORTOLA
Schools Division Superintendent

ATCH.: As stated
To be included in the **Perpetual Index**
under the following subjects

SHS *TRAINING PROGRAMS*

SGOD/HRD/cvg

RE: DIVISION TRAINING OF TEACHERS ON STRENGTHENED SENIOR HIGH SCHOOL (SSHS) CURRICULUM

Enclosure No. 1 of Division Memorandum No. 296, s. 2026

LIST OF RESOURCE SPEAKERS

Learning Area	Name	Position
Effective Communication	Jovit D. Comon	Education Program Supervisor
	Carmy V. Macua	Master Teacher I
	Gladys Jane S. Cumba	Teacher I
General Science	Marie Jade A. Cacayan	Education Program Supervisor
	Therese Angeli M. Romasanta	Principal I
	Rheza Mae P. Ebal	Special Science Teacher I
General Mathematics	Anabelle M. Mamaclay	Education Program Supervisor
	Jun Mark Rey O. Nob	Master Teacher II
	James Rey G. Saludares	Master Teacher I
Life And Career Skills	Vanity Jade C. Lazaga	Education Program Supervisor
	Melanie M. Ligutom	Education Program Supervisor
	Ben Gabriel G. Maghuyop	Teacher I
	Joselito R. Hermoso	Teacher I
Pag-aaral ng Kasaysayan at Lipunang Pilipino	Lorna H. Estrosas	Education Program Supervisor
	Carl Neil B. Labis	Teacher II
	Layress Mae J. Banuag	Teacher III
Mabisang Komunikasyon	Genevieve E. Lusterio	Education Program Supervisor
	Janice E. Calapis	Principal I
	Emma B. Menirva	Master Teacher I

LIST OF TECHNICAL WORKING GROUP

Name	Position	Role
Randolph B. Tortola	Schools Division Superintendent	Serves as the Overall Program Director, providing executive leadership, strategic direction, and policy oversight to ensure the successful and compliant implementation of the division-wide training program.
Conniebel C. Nistal	Assistant Schools Division Superintendent	Serves as the Co-Program Director, assisting in the administrative supervision, resource allocation, and technical oversight of the activity to ensure quality assurance and operational efficiency across all sessions.
Ninian A. Alcasid	CID Chief	Supervises the assigned Education Program Supervisors (EPS) serving as Resource Speakers, overseeing their session content preparation, learning material design, and instructional delivery.
Rolly B. Labis	SGOD Chief	Manages all administrative, logistical, and operational aspects of the training to guarantee smooth program execution.

Carmille V. Gahay	SEPS-HRD	Serves as the overall TWG Lead, directly managing logistics, program flow, and technical requirements before, during, and after the training; and Manages the layout, accurate encoding of names/credentials, and printing of official Certificates of Recognition (for Resource Speakers), Certificates of Participation (for eligible attendees), and Certificates of Appearance (for all).
Cheriemy D. Generol	EPS II-HRD	Serves as the Focal Person in food distribution and oversees the strategic distribution of snacks and meals to all participants, speakers, and management personnel; and Assists in the physical printing and sorting of certificates by subject area
James Worren P. Clarabal	SGOD Clerk	Assists the food Focal Person in supervising the distribution workflow.
Mark Jasper O. Pagayon	CID Clerk	Assists the food Focal Person in supervising the distribution workflow.
Maricris P. Quismundo	SEPS-M&E	Conceptualizes, designs, and prepares the Quality Assurance, Monitoring, and Evaluation (QAME) tools, evaluation forms, and online feedback mechanisms tailored for the seminar; and Directs and monitors technical operations, including room-by-room checking of sound systems, microphone functionality, TV monitors, and printer connections.
Marilou Y. Descallar	EPS II-M&E	Assists in the physical printing and sorting of certificates by subject area; and Gathers, reviews, and consolidates the Daily Time Records (DTRs) of all participants
Cecille Z. Khobuntin	Nurse II	Oversees the health and safety of all participants and TWG members throughout the duration of the training; provides immediate basic medical care, monitors health conditions, and manages emergency health responses as needed.
Franz Maybelle M. Gaid	Nurse II	

Enclosure No. 2 of Division Memorandum No. 296, s. 2026

LIST OF TEACHER-PARTICIPANTS

Subject Area	Name	School
Effective Communication	Dyanna Rose I. Fabre	Cogon NHS
	Romeo P. Nacalaban	Cogon NHS
	Cloyd Magdugo	Cogon NHS
	Nichol Grace B. Rayon	El Salvador City NHS
	Francis A. Rubi	Hinigdaan NHS
	Mabelle Grace L. Casiño	Himaya NHS
	Christianne Delle C. Ragmac	Kalabaylabay IS
	John Alfred L. Bajuyo	Molugan NHS
	Kimberly Jay L. Tundan	Sambulawan NHS
	Jul Alvan M. Matanog	San Francisco de Asis NHS
	Juryvel Grace B. Lopez	Sinaloc NHS
General Science	Ma. Cecilia U. Obligado	Cogon NHS
	Clember Lei Abasula	Cogon NHS
	Teresita Z. Bastillada	El Salvador City NHS
	Vence Shelly C. Ragmac	Hinigdaan NHS
	Rux Lloyd Jude T. Casiño	Himaya NHS
	Sahanie M. Mikunug	Kalabaylabay IS
	Kristianne Marie M. Yamaro	San Francisco de Asis NHS
	Dawn Hope Dagawasan	Sinaloc NHS
General Mathematics	Liza May D. Nob	Cogon NHS
	Rigalad M. Pabololot	Cogon NHS
	Cyrel James Arquita	Cogon NHS
	Dexby P. De Guzman	El Salvador City NHS
	Sheila Jean B. Encabo	Hinigdaan NHS
	Psyrel M. Rosas	Himaya NHS
	Mary Jane Abrea	Kalabaylabay IS
	Resurrecion B. Gunayan	Molugan NHS
	Francis L. Dumalag	Sambulawan NHS
	Liezl C. Abuhan	San Francisco de Asis NHS
	Cristine J. Barimbao	Sinaloc NHS
Life and Career Skills	Angela I. Generol	Cogon NHS
	Reyna Marie L. Cagas	El Salvador City NHS
	Lemuel Q. Liñan	Himaya NHS
	Johnevie A. Bonglay	Hinigdaan NHS
	Airene C. Mejos	Molugan NHS

	Cris Ian B. Velez	Sinaloc NHS
Pag-Aaral ng Kasaysayan at Lipunang Pilipino	Jorge C. Cacdac	Cogon NHS
	Jonalee S. Yongco	Cogon NHS
	Glory Mae A. Cuenza	Cogon NHS
	Jayson Rey R. Romasanta	El Salvador City NHS
	Dhan Jason B. Saplot	Hinigdaan NHS
	Larken L. Salugsugan	Himaya NHS
	Erwin Rapirap	Kalabaylabay IS
	Jemwel M. Otamias	Sambulawan NHS
	Rizza Mae T. Carpentero	San Francisco de Asis NHS
Mabisang Komunikasyon	Geraldina Generol	Cogon NHS
	Gabriel O. Roble	El Salvador City NHS
	Jennifer C. Maandig	Hinigdaan NHS
	Donna Mae S. Larreta	Kalabaylabay IS
	Pilar P. Escamos	Molugan NHS
	Xena V. Dumagat	Sinaloc NHS

Enclosure No. 3 to Division Memorandum 296, s. 2026

PROGRAM MATRIX

Time	Day 1	Time	Day 2
7:30-8:00 am	Opening Program, Pretest, Management of Learning	*7:30-8:00 am*	Management of Learning
8:00-9:30 am	**Session 1: Features of the Strengthened SHS and the Instructional Design Framework**	*8:00-10:00 am*	**Session 5: Exploring the Core Subject (Part 4)**
HEALTHBREAK			
9:45-12:00 pm	**Session 2: Exploring the Core Subject (Part 1)**	*10:15-12:00 pm*	**Session 6: Choosing Appropriate Instructional Strategies**
LUNCH BREAK			
1:00-2:00 pm	**Session 3: Exploring the Core Subject (Part 2)**	*1:00-2:30 pm*	**Demonstration Teaching and Post Conference**
HEALTHBREAK			
2:15-4:00 pm	**Session 4: Exploring the Core Subject (Part 3)**	*2:45-3:45 pm*	**Workplace Application Plan (WAP)**
4:00-4:30 pm	End of the Day Evaluation	*3:45-4:30 pm*	End of the Day Evaluation and Posttest

Enclosure No. 4 to Division Memorandum 269, s. 2026

ROOM ASSIGNMENT

Subject Area	Venue
Effective Communication	Division Office, Diamond Building, Conference Room
Mabisang Komunikasyon	Division Office, BAC Conference Room
General Mathematics	El Salvador City Central School Kindergarten Room 1
Life And Career Skills	El Salvador City Central School Kindergarten Room 2
Pag-aaral ng Kasaysayan at Lipunang Pilipino	El Salvador City Central School Kindergarten Room 3
General Science	El Salvador City Central School Kindergarten Room 4