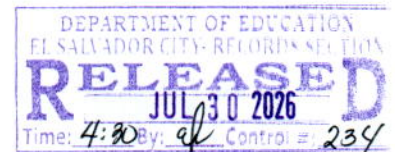




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



July 27, 2026

DIVISION MEMORANDUM

No. 234, s. 2026

**PARTICIPATION TO THE TWO-DAY CAPACITY BUILDING OF KEY PERFORMERS
IN SCHOOL-BASED MANAGEMENT (SBM) AND SCHOOL GOVERNANCE COUNCIL**

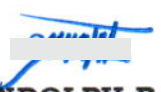
To: MARILOU Y. DESCALLAR, EPS II SMME
ARNEL A. SUPERABLE, School Head
Haidee T. Ralozo, SPTA President
This Division

1. In reference to the **DepEd Regional Memorandum No. 541, s. 2026** titled **TWO-DAY CAPACITY BUILDING OF KEY PERFORMERS IN SCHOOL-BASED MANAGEMENT (SBM) AND SCHOOL GOVERNANCE COUNCIL**, you are hereby directed to attend the said activity at NEAP Region 10, Lapasan, Cagayan De Oro City on **August 5-7, 2026**.

2. Travel and other related expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations. Further, this Memorandum shall serve as the Official Authority to Travel of the participant.

3. This Office shall adhere to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

4. For compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

Monitoring and Evaluation

SGOD/smme-mpq

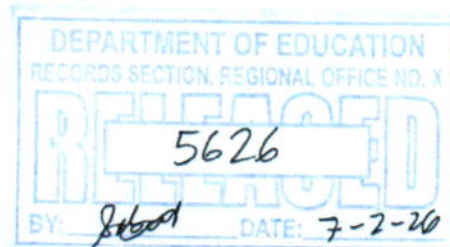


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Doc. Ref. Code	SDO-OSDS-F001	Rev	00
Effectivity	08.29.25	Page	1 of 1



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



June 29, 2026

REGIONAL MEMORANDUM
No. 541, s. 2026

CHANGES IN REGIONAL MEMORANDUM NO. 482, S. 2026
(TWO-DAY CAPACITY BUILDING OF KEY PERFORMERS IN SCHOOL-BASED
MANAGEMENT (SBM) AND SCHOOL GOVERNANCE COUNCIL)

To: Schools Division Superintendents
All Others Concerned

1. Regarding the issued Regional Memorandum No. 482, s. 2026 titled "Two- Day Capacity Building of Key Performers in School-Based Management (SBM) and School Governance Council, the following are changes in the activity:

From	To
Date of conduct: July 29, 30 and 31	August 5, 6 and 7
Resource Speaker: ASDS Roberto D. Napere, Jr. Division of Bukidnon	OIC-SDS Deonesio Liwagon, Jr. Division of Ozamiz City

2. All other provisions stated in the previous Memorandum remain in effect.

3. This Office directs the immediate and wide dissemination of this Memorandum.

Digitally signed by
Legaspi Ruth Fuentes
Date: 2026.06.30
18:35:09+08'00'
DR. RUTH L. FUENTES, CESO III
Regional Director *Rue*

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subjects:

CONFERENCES SBM SGC

RE: Two-Day Capacity Building of the Key Performers
in School-Based Management (SBM) and School Governance Council (SGC)

FTAD/lita

TWO-DAY CAPACITY BUILDING OF KEY PERFORMERS IN SCHOOL-BASED
MANAGEMENT (SBM) AND SCHOOL GOVERNANCE COUNCIL (SGC)

PROPOSED ACTIVITY MATRIX

July 29-31, 2026

July 29, 2026 – First Day		
TIME	ACTIVITIES	PERSONS-IN-CHARGE
1:30-2:00 P.M.	Registration Preliminaries National Anthem Prayer Region X March Quality Policy Recognition of Participants Statement of Purpose Message	Christene U. Serina AD-AS , FTAD Audio c/o RO ICT Lita F. Base EPS, FTAD Dr. Edith L. Ortega Chief, FTAD Dr. Ruth L. Fuentes, CESO III Regional Director
2:00-3:00 P.M.	Program Proper Updates on SBM and SGC Pilot Testing and Roll out of the SGC Functionality Assessment Tool for Public Elementary Schools	Lita F. Base EPS, FTAD SGC and SBM Focal
3:00-5:00 P.M.	Driving Excellence through Leadership, Sustainability, and Strong Partnerships (SBM and SGC) <i>SDO Top Management</i> SGC Sustainability Practice Workshop: (context of Leadership) - Participants will be grouped into different clusters. - The speaker will present 1–2 challenges, and each group will be tasked to propose corresponding sustainability practices.	Dr. Roberto D. Napere Jr. Assistant Division Schools Superintendent, SDO of Bukidnon Facilitators: (to assist the speaker) Philip T. Perez SGC/SBM Coordinator SDO of Valencia City (Cluster 1: School Head) Shannon Labang SBM Coordinator

	- Each cluster will then develop and present its outputs. - After the presentations, the speaker will evaluate and provide feedback on each output.	SDO of Iligan City (Cluster 2: External Stakeholders) Analine Banaag SGC/SBM Coordinator SDO of Camiguin (Cluster 3: SGC/SBM Coordinators)
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Note: The following tasks are assigned for the activity:

- Dr. Fritzie Amigable shall lead and facilitate the QAME, including the presentation of results (2 days), in coordination with EPS Laurencia O. Llagas of the QAD.
- Minutes of the Meeting Committee (for the activity) – Chair: Shannon Labang; Members: Analine Banaag and Aileen Zaballero, shall be responsible for the documentation and preparation of the minutes of the meeting.

July 30, 2026 – Second day		
TIME	ACTIVITIES	SDOs/PERSONS-IN-CHARGE
8:00-8:15 A.M.	Management of Learning (MOL)	SDO of Camiguin SDO of Gingoog City SDO of Misamis Oriental SDO of Cagayan de Oro City
8:15-10:30 A.M.	SGC Sustainability in Action: Practices, Challenges, and Technical Assistance Support	Lorna C. Peñonal Chief, SGOD SDO of Tangub City Nilo L. Lomongo El Salvador City High School, School Head SDO of El Salvador City Ms. Mayta Mer Y. Fegi SGC Member (External Stakeholder) SDO of Oroquieta City
10:30 A.M.-12:00 P.M.	Presentation of SBM Priority Improvement Areas in various SBM Dimensions Facilitator: EPS Lita Base	Process Evaluation for the Provision of Appropriate Technical Assistance to Schools Division Offices (SDOs) <i>RFTAT assesses and evaluates the appropriateness of TA)</i>

	SDO Presenters: SDO of Bukidnon SDO of Malaybalay SDO of Valencia	Dr. Edith L. Ortega Chief, FTAD Rogelio C. Evangelista Chief, QAD
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TIME	ACTIVITIES	PERSONS-IN-CHARGE
1:30 -2:30 P.M.	SDO Presenters: SDO of Ozamiz City SDO of Oroquieta City SDO of Mis. Occidental SDO of Tangub City	Allan L. Mansaladez Chief, PPRD Mala Epra Magnaong Chief, CLMD
2:30-5:00 P.M.	SDO Presenters: SDO of Cagayan de Oro City SDO of Camiguin SDO of Misamis Oriental SDO of Gingoog	

July 31, 2026 – Third Day

TIME	ACTIVITIES	SDOs/PERSONS-IN-CHARGE
8:00 -8:30 A.M.	Management of Learning (MOL)	SDO of Bukidnon SDO of Malaybalay SDO of Valencia
8:30 – 9:30 A.M.	General Observations and Next Steps	Edith L. Ortega Chief, FTAD
9:30 A.M.-12:00 P.M	Awarding of SDOs with 100% SGC Functional Secondary Schools Across Divisions Homebound	

**TWO-DAY CAPACITY BUILDING OF KEY PERFORMERS IN SCHOOL-BASED
MANAGEMENT (SBM) AND SCHOOL GOVERNANCE COUNCIL (SGC)**

**ESTIMATED ALLOTMENT OF SDO PARTICIPANTS
July 29-31, 2026**

#	School Division Office	SGC/SBM Coordinator (Preferably, the School-Based Management (SBM) Coordinator should be present due to presentation of priority improvement per SBM dimension pers SDO.)	School Head (Elem./Secon.) Preferably unable to join in the previous SGC/SBM convergence	External Stakeholder Preferably - SGC member unable to join in the previous SGC convergence	Total Participants
1.	Bukidnon	1	1	1	3
2.	Camiguin	1	1	1	3
3.	Cagayan de Oro City	1	1	1	3
4.	El Salvador City	1	1	1	3
5.	Gingoog City	1	1	1	3
6.	Iligan City	1	1	1	3
7.	Lanao del Norte	1	1	1	3
8.	Malaybalay City	1	1	1	3
9.	Mis. Occidental	1	1	1	3
10.	Mis. Oriental	1	1	1	3
11.	Ozamiz City	1	1	1	3
12.	Oroquieta City	1	1	1	3
13.	Tangub City	1	1	1	3
14.	Valencia	1	1	1	3
	Total participants	14	14	14	42