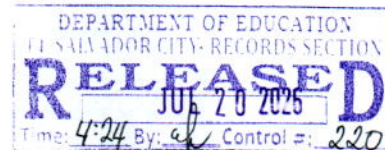




Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



July 20, 2026

DIVISION MEMORANDUM
NO. 220, s. 2026

NOTICE ON POSTED INITIAL EVALUATION RESULTS:

Administrative Officer IV (Procurement), Administrative Officer II (HRMO I), Legal Assistant I, Administrative Aide VI (Clerk III), Administrative Aide IV (Driver)

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD & CID
Education Program Supervisors
All Public Secondary School Heads
All Others Concerned

1. This is to inform the field that the Selection Line-up for the following position/s is already available and viewable at our Division Website: www.depedelsalvadorcity.net → Career Opportunities → Selection Line-Up.
2. All Applicants, qualified or disqualified are informed through email or text message. For inquiries/clarification on the results, feel free to contact our Personnel Unit via email: recruitment.elsalvadorcity@deped.gov.ph.
3. Enclosed is the schedule for interview and deliberation. All members of the Human Resource Merit Promotion and Selection Board (HRMP SB) are enjoined to adjust their commitments accordingly.
4. All are reminded that this Office adheres to the Equal Employment Opportunity Principle (EEOP). Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
5. Immediate and wide dissemination of this memorandum is desired.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:
HIRING RECRUITMENT SELECTION

RE: NOTICE ON POSTED INITIAL EVALUATION RESULTS:
Administrative Officer IV (Procurement), Administrative Officer II (HRMO I), Legal Assistant I, Administrative Aide VI (Clerk III),
Administrative Aide IV (Driver)

OSDS/fml



Address: Zone 3, Tuburan, Poblacion, El Salvador City
Telephone Nos.: (088) 882-6326
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Website: depedelsalvadorcity.net

Doc. Ref. Code	SDO-OSDS-F001	Rev	00
Effectivity	08.29.25	Page	1 of 2

Position	ADMINISTRATIVE OFFICER IV (Procurement)
No. of qualified applicants	6
Work Sample Test	July 21, 2026, 9:00 AM
Interview and Deliberation	July 21, 2026, 10:30 AM
Venue	Diamond Building Conference Room

Position	ADMINISTRATIVE AIDE IV (Driver)
No. of qualified applicants	2
Work Sample Test	N/A
Interview and Deliberation	July 20, 2026, 1:30 PM
Venue	Diamond Building Conference Room

Position	ADMINISTRATIVE AIDE VI (Clerk III)
No. of qualified applicants	27
Work Sample Test	July 27, 2026, 9:00 AM
Interview and Deliberation	July 27, 2026, 10:00 AM
Venue	Diamond Building Conference Room

Position	LEGAL ASSISTANT I
No. of qualified applicants	15
Work Sample Test	July 28, 2026, 9:00 AM
Interview and Deliberation	July 28, 2026, 10:00 AM
Venue	Diamond Building Conference Room

Position	ADMINISTRATIVE OFFICER II (HRMO I)
No. of qualified applicants	45
Work Sample Test	July 29, 2026, 9:00 AM
Interview and Deliberation	July 29-30, 2026, 10:00 AM
Venue	Diamond Building Conference Room

Position	ATTORNEY III
No. of qualified applicants	27
Work Sample Test	August 4, 2026, 9:00 AM
Interview and Deliberation	August 4, 2026, 10:30 AM
Venue	Diamond Building Conference Room

Position	ADMINISTRATIVE ASSISTANT III (Senior Bookkeeper)
No. of qualified applicants	
Work Sample Test	August 5, 2026, 9:00 AM
Interview and Deliberation	August 5, 2026, 10:30 AM
Venue	Diamond Building Conference Room