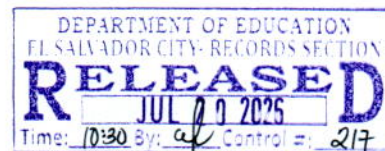




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



July 16, 2026

DIVISION MEMORANDUM
NO. 217, s. 2026

**TIMELINE AND SUBMISSION OF RESEARCH FOR THE
2026 DIVISIONAL RESEARCH CONFERENCE**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Secondary and Elementary School Heads
All Others Concerned

1. The Department of Education, Division of El Salvador City, through the Schools Division Research Committee (SDRC), announces the timeline and submission requirements for the 2026 Divisional Research Conference.
2. For basic/action research, it is reiterated that a maximum of three (3) proponents for group research is allowed, unless C.I (*Continuous Improvement*) Project is applied. In submitting the paper, please specify the following (for group research):
 - a. 1 Lead Proponent/Team Leader
 - b. Maximum of two (2) members
3. Further, researchers shall have the following components:
 - a. Rationale
 - b. Research Questions
 - c. Related Literature
 - d. Research Methods
 - e. Discussion of Results
 - f. Conclusion and Recommendation
 - g. Advocacy/Work Plan & Utilization
 - h. References (APA, 7th Edition)
4. Please take note of the following timeline and dates for submission:

Date	Activity
August 24	Submission of completed paper to SDO with attachments and the School Head's endorsement (only 1 per category/theme)
August 25-28	Level 1 Validation by EPS/TAP and other Focal Persons Theme 1: ALL EPS/TAP (assigned learning area, including cross-cut themes) Chaired by CID Chief Ninian A. Alcasid, PhD



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	Theme 2: Child Protection Chaired by: Analyn G. Fabria, PhD EPS, SGOD/Div. Research Coordinator Theme 3: Human Resource Development Section (HRDs) Chaired by: Carmille V. Gahay SEPS, HRD Theme 4: Governance Chaired by SGOD Chief Rolly B. Labis, EdD
September 1-4	Revision and submission of the final paper after incorporating the recommendations made by the validators
September 7	Approval of shortlisted papers for presentation by the SDRC Chaired by: ASDS Conniebel C. Nistal, PhD
September 8	Submission of the Manuscript to the panelists for initial review
September 11	2026 Divisional Research Conference (Venue will be announced in a separate memorandum)

5. Additionally, research studies with the following focused problem may be submitted for evaluation:
- I. Theme I- Teaching and Learning
 - a. Learning Area (English, Science, Mathematics, Filipino, TLE, ESP, AP, MAPEH)
 - b. Senior High School (Core, Applied, Specialized)
 - c. Cross-Cut Themes (ALS, IPED, SNED, DRRM)
 - d. Reading
 - e. Assessment
 - II. Theme II-Child Protection
 - III. Theme III- Human Resource Development
 - IV. Theme IV- Governance
6. Expenses related to the conduct of this activity shall be charged against the Special Education Fund (SEF)- Research and Development.
7. Further, this research activity adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocols of the said activity. Hence, all actions shall



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be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

9. This Office directs the immediate and wide dissemination of this Memorandum.


RANDOLPH B. TORTOLA
Schools Division Superintendent

ATCH.: As stated
Reference: D.O. 16, s. 2017
To be included in the Perpetual Index
under the following subjects:

Research Conference

RE: TIMELINE AND SUBMISSION OF RESEARCH FOR THE
2026 DIVISIONAL RESEARCH CONFERENCE

SGOD/Agf