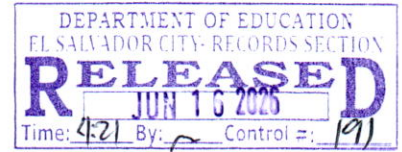




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



June 17, 2026

DIVISION MEMORANDUM
NO. 191, s. 2026

SCHOOL MONITORING ON SCHOOL GOVERNANCE AND OPERATIONS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
All Public Elementary School Heads
All Public Secondary School Heads
All Others Concerned

1. In line with the Department's commitment to ensuring effective school governance and efficient operations, this Office shall conduct a School Monitoring Activity focusing on the programs, projects, and activities under the School Governance and Operations Division (SGOD) starting on June 24, 2026.
2. This activity aims to:
 - a. Monitor the implementation of SGOD programs and initiatives in schools;
 - b. Assess compliance with existing DepEd policies, guidelines, and standards;
 - c. Provide technical assistance to school heads and personnel; and
 - d. Identify strengths, challenges, and areas for improvement to enhance school performance.
3. Monitoring officials shall be assigned to clustered schools. They shall remain in their designated schools on Tuesdays and Wednesdays (1 school/day) during the monitoring period to ensure continuous observation and the provision of technical assistance.
4. The medical section shall focus on the programs and projects related to health during the monitoring period.
5. Biometric log-in/out based on official time shall be observed, and the Locator slip with previous accomplishment reports shall be submitted every Monday.
6. The Technical Assistants (COS) shall also do the monitoring based on their functions/duties and responsibilities reflected in the contract and submit the accomplishment reports to their direct supervisor.

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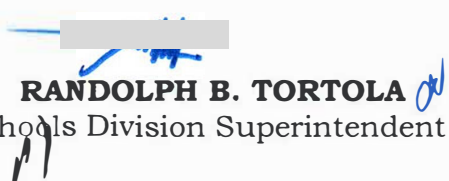
Address: Zone 3, Tuburan, Poblacion, El Salvador City
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7. Further, monitoring officials are expected to submit a monitoring report with findings, recommendations, and technical assistance provided to the monitoring supervisors and submit the consolidated reports to the Schools Division Superintendent.
8. School Heads are directed to extend full cooperation and ensure the availability of pertinent records and documents during the monitoring activity.
9. Attached to this memorandum is the assignment matrix indicating the clustered schools and designated monitoring officials and supervisors.
10. Travel and other incidental expenses incurred by monitoring officials/supervisors shall be charged against local funds/MOOE/PSF, subject to the usual accounting and auditing rules and regulations.
11. This office shall adhere to the Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
12. Immediate and wide dissemination of this Memorandum is hereby directed.


RANDOLPH B. TORTOLA
Schools Division Superintendent

ATCH.: As stated

Reference:

To be indicated in the Perpetual Index
under the following subjects:

MONITORING GOVERNANCE AND OPERATIONS

RE: SCHOOL MONITORING ON SCHOOL GOVERNANCE AND OPERATIONS
SGOD/Agf



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Enclosure to Division Memorandum No. 191, s. 2026

ASSIGNMENT OF MONITORING OFFICIALS AND MONITORING SUPERVISORS
SGOD-MAIN

Monitoring Official	Schools	Monitoring Supervisor
Carmille G. Villegas SEPS, HRD	Sambulawan ES	ROLLY B. LABIS, EdD Chief, SGOD
	Sambulawan NHS	
	Amoros ES	
Juricca Ethel Estrada PDO-II	Molugan CS	
	Badiangon ES	
	Molugan NHS	
	Taytay ES	
Kevin B. Asequia PO-III	PSB ES	
	Ulaliman ES	
	Himaya ES	
	Himaya NHS	
Marilou Y. Descallar EPS II, SMME	El Salvador City CS	ANALYN G. FABRIA, PhD EPS, SGOD
	El Salvador City NHS	
	Sinaloc NHS	
	Sinaloc ES	
Cheriemy D. Generol EPS II, HRD	Kibonbon ES	
	Hinigdaan NHS	
	Cogon ES	
Maricris P. Quismondo SEPS, SMME	Bolisong ES	
	Kalabaylabay IS	
	Hinigdaan ES	
Esmael V. Malaco, Jr. PDO-I	Cogon NHS	
	San Francisco de Asis ES	
	San Francisco de Asis NHS	



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SCHOOLS DIVISION OF EL SALVADOR CITY

ASSIGNMENT OF MONITORING OFFICIALS AND MONITORING SUPERVISORS

SGOD-MEDICAL SECTION

Monitoring Official	Schools	Monitoring Supervisor
Cecille Z. Khobuntin Nurse II	Sambulawan ES	BRIDGET GALE B. GELLOR, DMD Dentist II
	Samblawan NHS	
	Amoros ES	
	Molugan CS	
	Badiangon ES	JOHN IRVIN R. TAGAPULOT, MD Medical Officer III
	Molugan NHS	
	Taytay ES	
	PSB ES	
Vanessa Prores Tiad Nurse II	San Francisco de Asis ES	JOHN IRVIN R. TAGAPULOT, MD Medical Officer III
	San Francisco de Asis NHS	
	Hinigdaan NHS	
	Hinigdaan ES	
	Kalabaylabay IS	BRIDGET GALE B. GELLOR, DMD Dentist II
	Bolisong ES	
	Cogon ES	
	Cogon NHS	
Franz Maybelle M. Gaid Nurse II	Ulaliman ES	JOHN IRVIN R. TAGAPULOT, MD Medical Officer III
	Himaya ES	
	Himaya NHS	
	Kibonbon ES	
	Sinaloc ES	BRIDGET GALE B. GELLOR, DMD Dentist II
	Sinaloc NHS	
	El Salvador City NHS	
	El Salvador City CS	