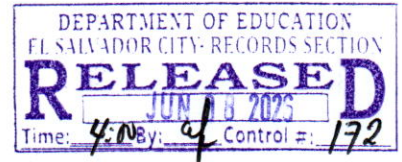




Republic of the Philippines
Department of Education
 REGION X- NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY



June 3, 2026

DIVISION MEMORANDUM
 NO. 172, s. 2026

DIVISION TRAINING OF TEACHERS ON THE REVISED
 GRADES 6, 9, AND 10 CURRICULUM

To: Assistant Schools Division Superintendent
 Chief Education Supervisors, SGOD and CID
 All Education Program Supervisors
 All Public Elementary & Secondary School Heads
 All Public Elementary & Secondary Teachers
 All Others Concerned

1. Pursuant to the strategic rollout of the enhanced curriculum guidelines and following the completion of the regional-level training, this Office announces the conduct of the **Division Training of Teachers on the Revised Grades 6, 9, and 10 Curriculum.**

2. The complete list of participants, resource speakers, program management team, and the pre-work schedule are detailed in the following attachments for guidance and reference:

- Enclosure No. 1** – Prework Schedule, Venue, and List of Participants
- Enclosure No. 2** – List of Grades 6, 9, and 10 Teacher-Participants
- Enclosure No. 3** – Roles and Responsibilities of the Resource Speakers, PMT, and Participants

3. The participants are reminded to bring their PRC ID, laptop, charger, extension cords, other sources of internet connectivity (e.g., mobile data, pocket Wi-Fi, etc.), and any necessary medications.

4. Further, the participants are entitled to **Vacation Service Credits (VSCs)** in accordance with DepEd Order No. 013, s. 2024 “Revised Guidelines on the Grant of VSCs for Teachers” or Compensatory Time-Off pursuant to CSC-DBM Joint Circular No. 2, s. 2004 “Non-Monetary Remuneration for Overtime Services Rendered,” whichever is applicable.

5. Travel and other related expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations. Further, this Memorandum shall serve as the Official **Authority to Travel** for the participants.

6. This Office shall adhere to the Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.




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7. For further inquiries or clarifications, concerned parties may coordinate with the SGOD-HRDD through Ms. Carmille V. Gahay via email at carmille.villegas@deped.gov.ph.

8. Immediate and wide dissemination of this Memorandum is hereby directed.


RANDOLPH B. TORTOLA
Schools Division Superintendent

Attachment: As stated
To be included in the Perpetual Index
under the following subjects

TRAINING PROGRAMS

SGOD/HRD/cvg

LIST OF PARTICIPANTS FOR THE PREWORK

RESOURCE SPEAKERS			
Date: June 10, 2026		Venue: El Salvador City Central School	
Grade Level	Subject Area	Name	Position
6	English	Jovit D. Comon	EPS – English
		Hirah Marie B. Chua	Master Teacher I
		Cristine G. Maestre	Master Teacher I
	Science	Marie Jade A. Cacayan	EPS – Science
		Ma. Lou Leah C. Nob	Principal II
		Sheilalyn S. Centeno	Teacher I
	Mathematics	Anabelle M. Mamaclay	EPS – Mathematics
		Sammy S. Tres Reyes	Principal I
		Remelyn R. Baculio	Master Teacher I
	Filipino	Genevieve E. Lusterio	EPS – Filipino
		Helen S. Palasan	Principal III
		Jigger M. Tomarong	Principal I
	GMRC	Melanie M. Ligutom	EPS – GMRC
		Glyza P. Estrosas	Master Teacher I
		Jessica Marie B. Ramos	Head Teacher III
		Jovel B. Labis	Head Teacher I
	Araling Panlipunan	Ivy Mae N. Reales	Teacher III
		Melanie F. Bahian	Teacher I
	TLE	Cherry B. Sabasaje	Master Teacher I
		Jebie C. Lomandong	Teacher I
		Marecil C. Montalba	Teacher III
		Letecia O. Pagayon	Master Teacher I
		Maria Kimberly A. Yabo	Teacher II
		Reynaldo Jr. S. Geralde	Teacher I
		Olegario S. Lupac	Teacher II
		Natalio A. Bongcas Jr.	Teacher II
		Alitha S. Igloria	Teacher III
		Belchezar A. Macalaguing	Teacher I
Juliet O. Bonayog		Teacher I	
Marites G. Naranjo		Teacher II	
MAPEH	Ian Khay H. Castro	Principal I	
	Roger E. Pagayon	Head Teacher IV	
9	English	John Alfred L. Bajuyo	Master Teacher I

		Joan F. Eran	Teacher III
		Angeline B. Fabro	Teacher III
		Rona Ann E. Bengar	Teacher III
	Science	Nemelie P. Ral	Master Teacher I
		Jaen Keith F. Rocios	Special Science Teacher I
		Grace M. Bermudez	Teacher I
	Mathematics	Eljior B. Estrada	Master Teacher I
		Nilo L. Lomongo	Head Teacher III
		Mark Anthony G. Arrieta	Teacher III / School Head
	Filipino	Pilar P. Escamos	Master Teacher I
		Evermie K. Jalinon	Teacher I
	Values Education	Marivic S. Torres	Principal I
	Araling Panlipunan	Lina C. Bejiga	EPS - Kindergarten
		Queenlyn B. Plaza	Teacher III
		Jomer T. Paquinol	Teacher III
		Dhan Jason B. Saplot	Teacher III
	MAPEH	Danielle Anne P. Tomas	Teacher I
		Angelo B. Cagape	Teacher II
		Shirlyn S. Roa	Teacher I
10	English	Jocelyn Y. Jagonal	Teacher III
		Liberty G. Puertos	Teacher III
		Angie O. Sabasaje	Teacher III
	Science	Phoebe Joy M. Pacut	Master Teacher I / School Head-SHS
		Lynnel B. Uayan	Teacher III
		Leslie Amor L. Dadole	Teacher III
	Mathematics	Marites T. Jariolne	Master Teacher I
		Earl Ronald S. Macapayag	Teacher I
	Filipino	Mydie Ann B. Abang	Teacher III
		Apple Mae B. Moranta	Teacher I
	Values Education	Jessica C. Micabalo	Master Teacher I / School Head-SHS
	Araling Panlipunan	Lorna H. Estrosas	EPS – Araling Panlipunan
		Raphy B. Buma-at	Master Teacher I
		Jayson Rey R. Romasanta	Master Teacher I
	MAPEH	Vanity Jade C. Lazaga	EPS – MAPEH
		Lemuel Q. Liñan	Teacher I
		Aerol Kent A. Alawi	Teacher I

TLE	Rowena D. Caylo	Teacher I
	Maricar Y. Escalante	Teacher I
	Layress Mae J. Banuag	Teacher III
	Jocelyn T. Bonayog	Master Teacher I
	Jingle M. Liñan	Teacher I
	Filmary O. Acuno	Teacher I
	Larken L. Salugsugan	Teacher II
	Amelita D. Mangayan	Teacher II

PROGRAM MANAGEMENT TEAM		
Date: June 11, 2026		Venue: El Salvador City Central School
Name	Position	Role
Randolph B. Tortola	Schools Division Superintendent	Chairperson
Conniebel C. Nistal	Assistant Schools Division Superintendent	Vice-Chairperson
Ninian A. Alcasid	CID Chief	Team Leaders
Rolly B. Labis	SGOD Chief	
Analyn G. Fabria	SGOD EPS	Assistant Team Leaders
Margie R. Valmoria	CID EPS	
Maricris P. Quismundo	SEPS-M&E	M&E Officers
Marilou Y. Descallar	EPS II-M&E	
Irvin John R. Tagapulot	Medical Officer III	Medical Responders
Vanessa Prores L. Tiad	Nurse II	
Cecille Z. Khobuntin	Nurse II	
Franz Maybelle M. Gaid	Nurse II	
Carmille V. Gahay	SEPS-HRD	TWG Lead
Merogim P. Mugot	Principal I	Class Managers
Salvador T. Bendijo II	Head Teacher II	
Kevin B. Asequia	Planning Officer III	
Cheriemy D. Generol	EPS II- HRD	
Jurica Ethel L. Estrada	PDO II	
Glenn John O. Isiderio	PDO II	
Esmael V. Malaco, Jr.	PDO I	
Nishi M. Abratiguin	PDO I	
Charmaine Irish L. Apdian	PDO I	
Marilou B. Paglinawan	Administrative Assistant III	
Honey Luz S. Nacua	Administrative Officer II	
Samantha M. Racho	Administrative Officer II	
Jenice Mae L. Malaco	Administrative Officer II	

Cherry Lou D. Asequia	Administrative Officer II	TWG Support
Mary Rose P. Cortez	Administrative Officer II	
Ariel S. Padigos	Administrative Officer II	
Edjie P. Dagopioso	Administrative Officer II	
Marjorie T. Ras	Administrative Officer II	
Dianne L. Suguilon	Administrative Officer II	
Danel John R. Hamo	Administrative Officer II	
Kemberly D. Oco	Administrative Officer II	
Rodrigo N. Valmoria, Jr.	Administrative Officer II	
Rene A. Conog	Technical Assistant I	
Shiela Marie B. Dahuyag	Technical Assistant I	
Anecito S. Amoguis	Administrative Support	
Rose Marie S. Magriña	Administrative Assistant III	
Gie Grace A. Cesar	Administrative Aide VI	
Maribel C. Admilao	Administrative Assistant III	
Joy B. Buna	Clerk	
James Worren P. Clarabal	Clerk	
Geramie R. Magnetico	Clerk	
Vincent Van O. Nacua	Clerk	
Delger M. Oco	Job Order	
Francis Jason G. Amos	Job Order	
Andre John Mark A. Tomarong	Job Order	
Allen Dale G. Montuno	Security	
Rey T. Ramos	Security	

LIST OF TEACHER-PARTICIPANTS

Date: June 18-20, 2026		Venue: El Salvador City Central School	
Grade Level	Subject Area	Name	School
6	English	May Amor P. Junayon	Amoros ES
		Jamaica A. Gaid	Cogon ES
		Niezel F. Tolibas	El Salvador City CS
		Mae D. Gabule	Himaya ES
		Eliabeth O. Dula	Hinigdaan ES
		Renief Anthony T. Saplot	Kalabaylabay IS
		Arturo S. Seguros	Kibonbon ES
		Sharmaine C. Sabellina	Molugan CS
		Cendy C. Ebalig	Pedro sa Baculio ES
		Michael Clint E. Estrada	Sambulawan ES
		Bonny O. Macarandan	San Francisco de Asis ES
		Maureen Grace V. Villareal	Sinaloc ES
		Regie R. Lumamba	Taytay ES
		Clyde Kaye M. Picot	Ulaliman ES
	Science	Quennie C. Otero	Amoros ES
		Geneveve R. Samson	Bolisong ES
		Jennifer R. Nob	Cogon ES
		Niño Jose R. Gironella	El Salvador City CS
		Philip M. Bentoso	Himaya ES
		Ryan S. Abarquez	Hinigdaan ES
		Cherrymer B. Bancis	Kalabaylabay IS
		Risza Jane S. Digamon	Molugan CS
		Meggan E. Gaid	Pedro sa Baculio ES
		Mechelle Joy G. Maglangit	Sambulawan ES
		May Grace Q. Buri	Sinaloc ES
		Ivy Jean E. Salinas	Taytay ES
		Cruzita C. Lacang	Ulaliman ES
		Mathematics	Jervie I. Gomez
	Mirafe B. Mugot		Cogon ES
	Mercy Lou N. Timbalaco		El Salvador City CS
	Bebeche D. Pagalan		Himaya ES
	Sheila G. Abarquez		Hinigdaan ES
	Lolito D. Bejiga		Kalabaylabay IS
Rosen P. Pacuma	Kibonbon ES		

		Joan M. Loquias	Molugan CS
		Jesusa S. Ampo	Pedro sa Baculio ES
		Winnie Jane C. Malinao	Sambulawan ES
		Jaylord Jimmy B. Castro	Sinaloc ES
		Ma. Emmariz V. Jubilan	Taytay ES
		Crystal Gaye N. Cabiladas	Ulaliman ES
	Filipino	Ryan B. Junayon	Amoros ES
		Maria Faye Vanessa C. Cagalitan	Bolisong ES
		Marjorie N. Cagubcub	Cogon ES
		Melanie Bernadette S. Borja	El Salvador City CS
		Florie Joy T. Socobos	Himaya ES
		Marecil C. Motalba	Hinigdaan ES
		Ma. Luisa C. Akut	Kalabaylabay IS
		Ma. Aura E. Gaid	Kibonbon ES
		Lorlyn F. Bongcas	Molugan CS
		Mary Jit D. Sumastre	Pedro sa Baculio ES
		Noemi L. Ruita	Sinaloc ES
		Ruth Myla G. Fabular	Taytay ES
	GMRC	Lorna A. Sabuero	Amoros ES
		Rita Jean T. Halena	Bolisong ES
		Marvie Joy M. Egama	Cogon ES
		Kimberly Ann L. Bacolod	El Salvador City CS
		Mae B. Padios	Himaya ES
		Mary Jane P. Laure	Hinigdaan ES
		Honeylette D. Tayong	Molugan CS
		April Jean C. Balogbog	Pedro sa Baculio ES
		Maria Elaine Lou P. Wabe	Sinaloc ES
		Mercybelle B. Gefes	Taytay ES
	Araling Panlipunan	Ma. Ednelyn Grace V. Enerio	Amoros ES
		Celia O. Taganas	Bolisong ES
		Elda C. Geminez	Cogon ES
		Kenneth Rey G. Dolero	El Salvador City CS
		Roxan M. Barina	Hinigdaan ES
Irika Mae R. Capili		Kalabaylabay IS	
Lilibeth M. Apdian		Molugan CS	
Elsie B. Ubayubay		Pedro sa Baculio ES	
Arlyn V. Colicol		San Francisco de Asis ES	
Arline A. Cabillo	Sinaloc ES		

		Luzmin N. Gaid	Taytay ES
		Kent Ian T. Saculigan	Ulaliman ES
	TLE	Marites G. Naranjo	Amoros ES
		Juliet B. Bonayog	Cogon ES
		Melchie B. Monforte	El Salvador City CS
		Mary Ann C. Bejega	Hinigdaan ES
		Alitha S. Igloria	Pedro sa Baculio ES
		Letecia O. Pagayon	Taytay ES
		Olegario S. Lupac	Ulaliman ES
		MAPEH	Eva Mae S. Baculio
	Rovelyn D. Agarpao		Cogon ES
	Jericho M. Mejilla		El Salvador City CS
	Shena Mae B. Abuhan		Himaya ES
	Julie Ann A. De La Cruz		Hinigdaan ES
	Marilou S. Maña		Kalabaylabay IS
	Ethel Ghrace B. Macabinta		Molugan CS
	Tino L. Salabsab		Pedro sa Baculio ES
	Jean Claude C. De Los Reyes		Sinaloc ES
	Chastille Jade W. Galarrita		Taytay ES
	9	English	Kimberly Ann T. Labial
Nichol Grace B. Rayon			El Salvador City NHS
Leizl S. Pabololot			Hinigdaan NHS
Mary Antoneth B. Gamayon			Himaya NHS
Ma. Leslie Amor U. Obligado			Molugan NHS
Gicel Queen D. Maghanoy			Sinaloc NHS
Science		Clember Lei B. Abasula	Cogon NHS
		Rufa Mae I. Cajilla	El Salvador City NHS
		Sahanie M. Mikunug	Kalabaylabay IS
		Mariflor D. San Diego	Molugan NHS
		Kristianne Marie M. Yamaro	San Francisco de Asis NHS
		Cris Ian Velez	Sinaloc NHS
Mathematics		Sherwin D. Oranio	Cogon NHS
		Madel S. Pongase	El Salvador City NHS
		Cherie-an G. Alinsonorin	Hinigdaan NHS
		Roselyn R. Lumictin	Himaya NHS
		Kristine S. Apus	Molugan NHS
		Rex D. Edrozo	Sinaloc NHS
		Geraldina I. Generol	Cogon NHS
		Novie Grace E. Bahian	El Salvador City NHS

	Filipino	Jenevie M. Bautro	Hinigdaan NHS
		Kim J. Jurado	Himaya NHS
		Donna Mae Lareta	Kalabaylabay IS
		Wendy L. Macarine	Molugan NHS
		Edwina F. Balansag	San Francisco de Asis NHS
		Myriad B. Makidato	Sinaloc NHS
	Values Education	Mercy Melina M. Daug	Cogon NHS
		Johnevie A. Bonglay	Hinigdaan NHS
		Doreen P. Martinez	Kalabaylabay IS
		Glady S. Bonayog	Molugan NHS
		Maria Renesa D. Pairat	Sambulawan NHS
		Lorna L. Samonte	San Francisco de Asis NHS
	Araling Panlipunan	Annielyn T. Erolan	Cogon NHS
		Jayson Rey R. Romasanta	El Salvador City NHS
		Charissa M. Agravante	Hinigdaan NHS
		Cholo B. Buna	Himaya NHS
		Richard A. Sabellano	Molugan NHS
		Daryl Jay H. Divino	Sinaloc NHS
	MAPEH	Cheyenne L. Cabillon	Cogon NHS
		Richard D. Aguirre	Hinigdaan NHS
		Sheila Mae M. Estoque	Sinaloc NHS
	TLE	Cloyd N. Magdugo	Cogon NHS
		Ryan Sigfried R. Vivero	Cogon NHS
		Liza May A. Duran-Nob	Cogon NHS
		Dyanna Rose I. Fabre	Cogon NHS
		Lizame T. Amarille	El Salvador City NHS
		Sheila C. Baculio	Hinigdaan NHS
		Joevana Jean V. Buna	Himaya NHS
		Erwin T. Rapirap	Kalabaylabay IS
		Hannah L. Doncillo	Molugan NHS
Rachelle Q. Labiano		San Francisco de Asis NHS	
Leah P. Maestre		Sinaloc NHS	
10		English	Marilou O. Nacua
	Elizabeth B. Acuno		El Salvador City NHS
	Francis A. Rubi		Hinigdaan NHS
	Christian Delle C. Ragmac		Kalabaylabay IS
	Eric Gabriel C. Balili		Molugan NHS
	Jun Alvan M. Matanog		San Francisco de Asis NHS
	Maristel C. Castaños		Sinaloc NHS

	Science	Yuriel Clint C. Bejiga	Cogon NHS
		Sherlita L. Suson	Molugan NHS
		Joerigene Odette C. Neri	Sambulawan NHS
		Jessica C. Paburada	Sinaloc NHS
	Mathematics	Leupoul Jeck U. Valiente	El Salvador City NHS
		Psyrel M. Rosas	Himaya NHS
		Angeline B. Vacalares	Kalabaylabay IS
		Edjay F. Sabayanan	Molugan NHS
		Jomar N. Apus	San Francisco de Asis NHS
	Filipino	Johann Marie V. Villagracia	Cogon NHS
		Sheila O. Labis	El Salvador City NHS
		Wendy L. Macarine	Molugan NHS
	Values Education	Algie M. Mangayan	Cogon NHS
		Kenny John P. Dinsay	El Salvador City NHS
		Mark A. Francisco	Molugan NHS
		Rex D. Edrozo	Sinaloc NHS
	Araling Panlipunan	Cyril N. Bahian	Cogon NHS
		Janelyn P. Llagas	Hinigdaan NHS
		Sahara Brigitte Louise A. Lacandula	Himaya NHS
		Lougie Mae P. Batalla	Kalabaylabay IS
		Cherry G. Bertulfo	Molugan NHS
		Stephanie J. Cruz	Sambulawan NHS
		Jelkhim M. Rosas	San Francisco de Asis NHS
	MAPEH	Lovilyn A. Libot	Cogon NHS
		Algae R. Macad	El Salvador City NHS
		Lovely P. Aguirre	Hinigdaan NHS
		Yolly Kaye G. Lignes	Himaya NHS
		Cristine J. Barimbao	Sinaloc NHS
TLE	Emma B. Menirva	Cogon NHS	
	Aaron A. Adesas	Cogon NHS	
	Jorge C. Cacdac Jr.	Cogon NHS	
	Janice B. Pasok	El Salvador City NHS	
	Jennifer C. Maandig	Hinigdaan NHS	
	Rowena P. Malazarte	Himaya NHS	
	Ana Marey C. Buna	Kalabaylabay IS	
	Giovannie A. Mangayan	Molugan NHS	

ROLES AND RESPONSIBILITIES

Roles	Responsibilities
Chairperson	<ul style="list-style-type: none"> Serves as the overall director and ultimate authority of the training rollout. Approves the training proposal, budget allocation, funding sources, and the official division memorandum. Provides high-level policy direction and strategic oversight to ensure alignment with national and regional standards. Signs certificates of participation and recognition for the participants, resource speakers, and management team.
Vice-Chairperson	<ul style="list-style-type: none"> Acts as the chief operating officer of the rollout, managing the execution of the training program. Oversees the functional performance of all working committees and monitors the daily progression of the training. Assists the Chairperson in strategic decision-making and stands in as the officer-in-charge in the absence of the Schools Division Superintendent. Reviews deliverables and programmatic adjustments before final approval by the Chairperson.
Team Leaders	<ul style="list-style-type: none"> Provide thematic and divisional direction to the training implementation, bridging curriculum adjustments with technical operations. CID Chief: Manages the academic and technical integrity of the training, supervising the Education Program Supervisors (EPS) and resource speakers. SGOD Chief: Supervises logistics, resource mobilization, health safety protocols, and overall venue/hall management. Directly report progress, bottlenecks, and overall evaluation metrics to the Vice-Chairperson.
Assistant Team Leaders	<ul style="list-style-type: none"> Supports the Team Leaders in administrative operations and coordinates workflow across the different learning areas. Assists in consolidating program outputs, attendance metrics, and daily management logs. Ensures that instructions from the Team Leaders are effectively cascaded down to the Technical Working Groups (TWGs). Acts as the primary troubleshooter for administrative issues arising during the actual training dates.

TWG Lead	<ul style="list-style-type: none"> • Meets and manages the Class Managers, while actively overseeing the daily training progression across all designated classrooms; • Oversees all prework activities and coordinates room preparations • Gathers, organizes, and distributes the final slide decks and presentation materials to the Class Managers before each session; • Prepares the official daily attendance sheets and ensures that the entire training program strictly adheres to the requirements for CPD (Continuing Professional Development) accreditation; and • Controls the overall scheduling flow, ensuring sessions open, transition, and close precisely on time.
TWG Support	<ul style="list-style-type: none"> • Handles the manual and immediate logistical tasks required to keep the training rooms operational. • Distributes and collects learning materials, registration sheets, and meal allowances/kits. • Assists in setting up physical tables, group banners, and dynamic room configurations. • Manages the physical or digital indexing of daily outputs submitted by each group.
Monitoring and Evaluation Officers	<ul style="list-style-type: none"> • Ensure the quality, standards, and operational effectiveness of the training rollout through continuous data gathering and feedback. • Develop and deploy online evaluation tools (such as daily evaluation links and end-of-program assessment forms). • Observe training sessions objectively to check if the session objectives, time allocations, and delivery methods align with the approved training design. • Consolidate, analyze, and interpret participant feedback and daily attendance data. • Provide daily QAME debriefing reports to the Team Leaders and Vice-Chairperson, highlighting areas of success and recommendations for immediate corrective action.
Medical Responders	<ul style="list-style-type: none"> • Ensure the physical health, safety, and medical welfare of all participants and management staff throughout the training duration. • Establish a designated first-aid and medical station within the venue • Conduct immediate medical triage, monitor blood pressure, and manage common ailments • Maintain a log of health-related concerns and coordinate emergency transportation to the nearest medical facility if critical care is required.

Resource Speakers	<ul style="list-style-type: none"> • Serve as the subject matter experts responsible for the direct delivery and cascading of the Revised Grades 6, 9, and 10 Curriculum content. • Prepare comprehensive presentation decks, instructional materials, and hands-on workshop activities aligned with the assigned curriculum competencies. • Deliver sessions engagingly, keeping track of the allotted time while allowing space for questions and professional discourse. • Provide expert guidance, critique, and feedback during workshop sessions when participants are developing their daily outputs. • Collaborate with the Class Managers to ensure classroom activities, icebreakers, and evaluations transition smoothly into the academic sessions.
Class Managers	<ul style="list-style-type: none"> • Handle the Management of Learning (MOL), including daily opening routines and icebreakers; • Monitor and check daily attendance and participant tracking sheets; • Collect and track the submission of participants' required outputs per session; • Assist the resource speakers with classroom logistics and participant coordination; and • Provide real-time feedback and updates to the TWG Lead regarding classroom progress.
Participants	<ul style="list-style-type: none"> • Attend and actively engage in all breakout sessions punctually; • Develop and submit all required daily deliverables and workshop outputs on time; • Collaborate productively with group members during team tasks and peer-learning activities; and • Complete all daily monitoring and evaluation forms to provide feedback on session delivery.