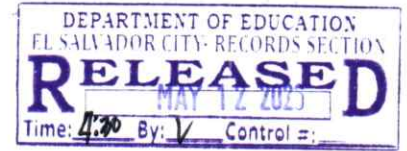




Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY



May 12, 2026

DIVISION MEMORANDUM
 NO. 41, s. 2026

CONDUCT OF SCHOOL PHYSICAL INVENTORY 2026 (MIDYEAR)

To: School Based Project Development Officer I / Custodian
 School Based Administrative Officer II / Custodian
 Administrative Assistant I / PSU Staff

1. All Project Development Officer I and Administrative Officer II of Schools are hereby informed to the Schools Physical Inventory with the schedule below:

School	Date	Time
San Francisco de Asis ES	May 19, 2026	09:30 A.M - 10:30 A.M
San Francisco de Asis NHS		10:30 A.M - 11:30 A.M
Hinigdaan ES		01:00 P.M - 02:00 P.M
Hinigdaan NHS		02:00 P.M - 03:00 P.M
Kalabaylabay IS	May 20, 2026	09:00 A.M - 10:00 A.M
Bolisong ES		10:15 A.M - 11:15 A.M
Cogon ES		01:00 P.M - 02:30 P.M
Cogon NHS		02:45 P.M - 04:45 P.M
Kibonbon ES	May 21, 2026	09:00 A.M - 10:00 A.M
Sinaloc ES		10:00 A.M - 11:00 A.M
Sinaloc NHS		01:00 P.M - 02:00 P.M
PSB ES		02:00 P.M - 03:00 P.M
Taytay ES	May 26, 2026	09:00 A.M - 10:00 A.M
Himaya ES		10:00 A.M - 11:00 A.M
Himaya NHS		01:00 P.M - 02:00 P.M
Ulaliman ES		02:00 P.M - 03:00 P.M
Sambulawan ES	May 27, 2026	09:00 A.M - 10:00 A.M
Sambulawan NHS		10:00 A.M - 11:00 P.M
Amoros ES		01:00 P.M - 02:00 P.M
Molugan NHS		02:00 P.M - 03:00 P.M
Molugan CS	May 28, 2026	09:00 A.M - 10:00 A.M
Badiangon ES		10:00 A.M - 10:45 P.M
El Salvador City CS		01:00 P.M - 02:00 P.M
El Salvador City NHS		02:00 P.M - 03:00 P.M

2. This memorandum shall serve as the Authority to Travel for the participants and shall adhere with the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.



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3. This office directs the immediate and wide dissemination of this memorandum.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

DTS IMPLEMENTATION

RE: CONDUCT OF SCHOOL PHYSICAL INVENTORY 2026 (MIDYEAR)