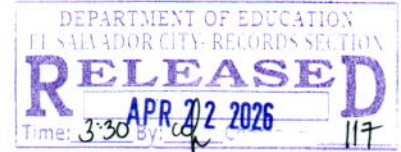




Republic of the Philippines
Department of Education
 REGION X- NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY



April 22, 2026

DIVISION MEMORANDUM
 No. 117, s. 2026

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 107, S. 2026
 (Office Performance Review and Evaluation for School Heads SY 2025-2026)**

To: **Office of the Assistant Schools Division Superintendent
 Chief Education Supervisors, CID & SGOD
 Division Performance Management Team (PMT)
 All Public Elementary and Secondary School Heads
 All Others Concerned
 This Division**

1. In reference to **Division Memorandum No. 107, s. 2026**, this Office announces changes to the schedule and submission process for the Office Performance Commitment Review (OPCR) and Evaluation for School Heads for SY 2025-2026.
2. Schedule was change due to the Regional Management Committee (ReManCom) Meeting on April 29–30, 2026 and Regional Training on Revised Grades 6,9, and 10 Curriculum on May 4-7, 2026, the performance evaluation originally set for April 27–30 is hereby rescheduled to May 5, 6, 7 & 11, 2026.
3. To streamline the process and allow assigned evaluators to begin rating forms promptly, the PMT Chair has directed that all Means of Verification (MOVs) be submitted digitally. The deadline for this online submission is **April 30, 2026**.
4. Submission Guidelines:
 - a. Format: All documents must be duly signed and uploaded in PDF format.
 - b. Organization: Files must be organized into KRA Folders, with specific subfolders for each Objective.
 - c. Link: A submission link containing detailed instructions will be provided to all concerned via Group Messenger.
5. New Schedule of Ratee and rater’s review and evaluation.

No.	Name of Ratee	School Head/TIC	Date or Review and Evaluation	Time
1	ARNEL A. SUPERABLE	Kalabaylabay IS	May 5, 2026	8:00-9:15 am
2	CHARLOTTE J. YTANG	PSB ES	May 5, 2026	9:15-10:15 am



Address: Zone 3, Tuburan, Poblacion, El Salvador City
 Telephone Nos.: (088) 882-6326
 Email Address: elsalvador.city@deped.gov.ph
 Website: depedelsalvadorcity.net

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3	CHUCHIE A. QUIRING	KAIS	May 5, 2026	10:15-11:15 pm
4	ROLLY A. MOLINA	Bolisong ES	May 5, 2026	1:00-2:15 pm
5	ROSEMARIE U. SAGUING	Sambulawan ES	May 5, 2026	2:15-3:15pm
6	JESSICA C. MICABALO	MNHS	May 5, 2026	3:15-4:15 pm
7	THERESE ANGELI M. ROMASANTA	ESCNHS-SH	May 6, 2026	8:00-9:15 am
8	ZIGGER E. VILLAHERMOSA	Himaya ES	May 6, 2026	9:15-10:15 am
9	JOEY A. OCO	Sambulawan NHS	May 6, 2026	10:15-11:15 am
10	SALVADOR T. BENDIJO II	Himaya NHS	May 6, 2026	1:00-2:15 pm
11	LINDO M. CAYADONG	Hinigdaan NHS	May 6, 2026	2:15-3:15 pm
12	MA. LOU LEA C. NOB	Kibonbon ES	May 6, 2026	3:15-4:15 pm
13	MARIVIC S. TORRES	Molugan NHS	May 6, 2026	4:15-5:15 pm
14	IVY MAY BERGADO	San Francisco de Asis NHS	May 7, 2026	8:00-9:15 am
15	BOB T. PAQUINOL	Cogon ES	May 7, 2026	9:15-10:15 am
16	MELANIE M. FABREA	Cogon NHS	May 7, 2026	10:15-11:15 am
17	MEROGIM P. MUGOT	Sinaloc NHS	May 7, 2026	1:00-2:15 pm
18	NILO L. LOMONGO	El Salvador City NHS	May 7, 2026	2:15-3:15 pm
19	PHOEBE JOY M. PACUT	COGON SHS	May 7, 2026	3:15-4:15 pm
20	MARK ANTHONY G. ARRIETA	San Francisco de Asis NHS	May 7, 2026	4:15-5:15 pm
21	HELEN S. PALASAN	*Badiangon ES/MCS	May 11, 2026	8:00-9:15 am
22	IAN KHAY H. CASTRO	Taytay ES	May 11, 2026	9:15-10:15 am



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23	SAMMY S. TRES REYES	El Salvador City CS	May 11, 2026	10:15-11:15 am
24	JESSICA MARIE B. RAMOS	Sinaloc ES	May 11, 2026	1:00-2:15 pm
25	JIGGER M. TOMARONG	Hinigdaan ES	May 11, 2026	3:15-4:15 pm
26	JOVEL C. LABIS	Ulaliman ES	May 11, 2026	3:15-4:15 pm
27	ROGER E. PAGAYON	Amoros ES	May 11, 2026	4:15-5:15 pm

6. All other provisions and technical requirements of Division Memorandum No. 107, s. 2026, including the adherence to the Equal Opportunity Principle (EEO), remain in effect.

7. This office shall adhere to the Equal Opportunity Principle (EEO), in all steps to be undertaken for this activity. Hence, all decisions and actions shall be based solely on guidelines set forth with no discrimination on the account of age, gender and identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

8. Immediate and wide dissemination of this Memorandum is desired.

RANDOLPH B. TORTOLA
 Schools Division Superintendent

To be indicated in the Perpetual Index
 under the following subjects:

SGOD/PMT/hrd/myd

OPCRF RPMS
 SY 2025-2026



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