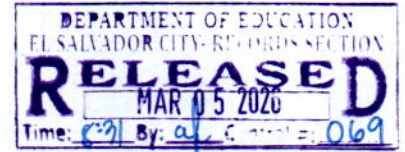




Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



March 04, 2026

DIVISION MEMORANDUM
 NO. 069, s. 2026

COMPLIANCE WITH IAEECC ADVISORY ON THE REDUCTION OF FUEL
 CONSUMPTION BY AT LEAST TEN PERCENT (10%)

To: Assistant Schools Division Superintendent
 Chief Education Supervisor, SGOD & CID
 Education Program Supervisors
 Section Heads
 All Public Elementary and Secondary School Heads
 All Others Concerned

1. In compliance with the latest IAEECC Advisory directing all government entities to reduce fuel consumption by a minimum of ten percent (10%), and in view of the ongoing global fuel supply uncertainties and the government's broader efforts to strengthen national energy security, this Office hereby issues the following guidelines for strict implementation.

2. The current global energy situation underscores the need for deliberate and collective action to conserve fuel resources. As part of the public sector, it is our responsibility to contribute to ensuring efficiency, resiliency, and sustainability in government operations.

3. All units and public schools are directed to adopt and strictly implement the following measures that will achieve at least a 10% reduction in fuel usage without compromising essential public service delivery:

- a. Limit the use of government vehicles to essential official activities only
- b. Combine field schedules and maximize virtual meetings;
- c. Practice fuel-efficient driving (avoid idling, plan routes, maintain proper speed);
- d. Ensure regular preventive maintenance of vehicles to maintain optimal fuel performance;
- e. Encourage carpooling and alternative transport options when feasible;
- f. Adopt the full-tank method in measuring fuel consumption to enable accurate tracking and timely detection of irregularities;
- g. Establish or reinforce monitoring mechanisms to track vehicle usage; and

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Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

- h. Ensure timely submission of required fuel consumption reports through the prescribed monitoring system for proper tracking and evaluation.
4. All offices and units must begin full implementation of the above measures immediately, with the **first monthly compliance report due on 31 March 2026**. The reduction in fuel use is a collective responsibility and is essential to sustaining efficient government operations amid fluctuating global energy conditions. Let us work together to uphold responsible and sustainable fuel management across all operations.
9. This Office shall adhere to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
10. This Office directs the immediate and wide dissemination of this Memorandum.


RANDOLPH B. TORTOLA

Schools Division Superintendent

ATCH.: As stated
Reference: DM-OUGOPS-2026-01-71
To be indicated in the Perpetual Index
under the following subjects:

BUDGET UTILIZATION
FUEL

RE: REDUCTION OF FUEL CONSUMPTION BY 10%

BUDGET/sps



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM

DM-OUGOPS-2026- 01-71

TO : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : **MALCOLM S. GARMA**
Undersecretary for Governance and Operations



SUBJECT : **COMPLIANCE WITH IAEECC ADVISORY ON THE REDUCTION OF FUEL CONSUMPTION BY AT LEAST TEN PERCENT (10%)**

DATE : March 3, 2026

01. This refers to the Advisory issued by the Inter-Agency Energy Efficiency and Conservation Committee (IAEECC), enjoining all government entities to reduce fuel consumption by at least ten percent (10%) in light of ongoing global supply uncertainties and in support of national energy security efforts.
02. The Advisory mandates all government entities to implement fuel efficiency and conservation measures in light of the current global petroleum supply situation and to ensure energy security and operational sustainability.
03. In compliance therewith, all Regional Offices are hereby directed to adopt and strictly implement the following measures within their respective jurisdictions, including Schools Division Offices and other concerned units:
 - a. **Regular and Preventive Vehicle Maintenance.** All DepEd-owned and assigned vehicles must undergo scheduled preventive maintenance to maintain optimal fuel performance.
 - b. **Standardized Vehicle Monitoring System.** Establish or reinforce monitoring mechanisms to track vehicle usage, including driver identification, odometer readings before and after trips, fuel volume per refueling, and proper accomplishment of daily vehicle checklists and maintenance records.
 - c. **Full-Tank Method for Fuel Consumption Monitoring.** Adopt the full-tank method in measuring fuel consumption to enable accurate



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tracking and timely detection of irregularities.

- d. **Optimized Trip Management.** Implement route planning, trip consolidation, and vehicle-sharing arrangements where feasible to minimize unnecessary travel and reduce fuel use.
 - e. **Transition to Energy-Efficient or Electric Vehicles.** Consistent with government policy and available resources, gradually consider energy-efficient or electric vehicles for official use, particularly for short-distance and high-frequency travel.
 - f. **Fuel-Efficient Driving Practices.** Instruct all authorized drivers to observe proper driving behavior, including maintaining steady speeds, avoiding excessive idling, and preventing vehicle overloading.
 - g. **Submission of Monthly Fuel Consumption Reports.** Ensure timely submission of required fuel consumption reports through the prescribed monitoring system for proper tracking and evaluation.
04. Regional Directors are further instructed to issue corresponding regional memoranda to ensure strict compliance at the division and school levels, particularly for offices with assigned government vehicles.
05. A consolidated report on measures undertaken and the corresponding reduction in fuel consumption shall be submitted to this Office within thirty (30) days from issuance of this Memorandum, and monthly thereafter.
06. Attached herewith is the Advisory issued by the Inter-Agency Energy Efficiency and Conservation Committee (IAEECC), through the Department of Energy (DOE), for your reference.
07. For immediate dissemination and compliance.



INTER-AGENCY ENERGY EFFICIENCY AND CONSERVATION COMMITTEE (IAEECC)

ADVISORY

TO : NATIONAL GOVERNMENT AGENCIES, GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, STATE UNIVERSITIES AND COLLEGES, AND LOCAL GOVERNMENT UNITS

FROM : THE SECRETARY OF ENERGY & IAEECC CHAIRPERSON

SUBJECT : ENJOINING ALL GOVERNMENT ENTITIES TO REDUCE FUEL CONSUMPTION BY AT LEAST TEN PERCENT (10%)

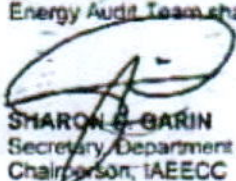
In light of the recent global situation and the uncertainty in petroleum supply brought about by the ongoing conflict in the Middle East, the Department of Energy (DOE) is adopting a proactive and collective measure to safeguard the country's energy security.

As a strategic response to ensure a sufficient and stable supply of petroleum products, all government entities are hereby enjoined to mandatorily implement fuel efficiency and conservation measures in their respective offices and facilities to achieve a ten percent (10%) reduction in fuel consumption.

Accordingly, all government entities shall strictly implement the following fuel efficiency and conservation practices within their office premises and operations:

1. **Regular and preventive vehicle maintenance** – Ensure scheduled preventive maintenance of vehicles to enhance operational efficiency and fuel performance.
2. **Standardized vehicle monitoring system** – Establish a monitoring system that includes, at minimum, the driver's name, odometer readings before and after each trip, fuel volume during refueling, completion of the daily maintenance checklist (BLOWBAGETS), and a comprehensive vehicle maintenance history.
3. **Full-tank method** – Implement the full-tank method to improve the accuracy of fuel consumption monitoring and enable precise measurement of vehicle fuel efficiency.
4. **Optimized trip management** – Implement route planning, trip consolidation, and carpooling or vehicle sharing to maximize vehicle utilization and reduce unnecessary fuel use.
5. **Phased transition to electric or hybrid vehicles** – Gradually replace high-use or short-route service vehicles with electric or hybrid units, supported by solar-powered electric vehicle (EV) charging stations, in compliance with the 10% EV fleet requirement under the Comprehensive Roadmap for Electric Vehicle Industry (CREVI).
6. **Fuel-efficient driver behavior** – Promote practices such as avoiding excessive idling, maintaining steady speeds, observing proper speed limits, and preventing vehicle overloading to minimize fuel consumption.
7. **Submission of Monthly Consumption Reports** - Submit reports through the GEMP Online System to enable proper monitoring of monthly fuel consumption trends and provide analysis for the development of appropriate interventions and programs to ensure effective implementation of fuel efficiency measures.

The DOE shall closely monitor the implementation of this Advisory. To validate compliance, the DOE Energy Audit Team shall conduct energy audits and random spot checks on all government entities.


SHARON S. GARIN
Secretary, Department of Energy
Chairperson, IAEECC



03 MAR 2025