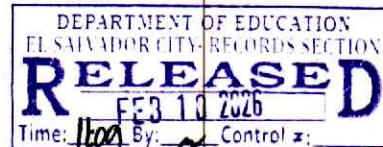




Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY



09 Feb 2026

DIVISION MEMORANDUM

No. 33, s. 2026

DEPLOYMENT OF STUDENTS FROM THE CITY COLLEGE OF EL SALVADOR

To: Asst. Schools Division Superintendent
 Chief Education Supervisors, SGOD and CID
 Section Heads
 All Others concerned
 This Division

1. This is to inform the field of the deployment of students from the City College of El Salvador for their internship program leading to a degree in Bachelor of Arts in English Language. The Program aims to make these students industry-ready and able to adapt to the demands and needs of the workplace after graduation.
2. The following students will be deployed to different sections for the duration of their internship program effective February 10, 2026 – May 8, 2026 (450hrs):

Name of Student/Intern	Assigned Station
<i>Kay B. Galicto</i>	<i>Taytay ES</i>
<i>Mylene F. Marzo</i>	<i>El Salvador City NHS</i>
<i>Verra Joy Rivera</i>	<i>Molugan NHS</i>
<i>Vengie L. Macanip</i>	<i>Molugan NHS</i>
<i>Alexis Kate M. Concon</i>	<i>Molugan NHS</i>
<i>John Christian F. Gonzales</i>	<i>SDO-Records Section</i>
<i>Larry E. Edulan</i>	<i>SDO-CID</i>

3. The interns shall accomplish a weekly accomplishment report to the Section Head where he/she is assigned as part of their portfolio at the end of their internship program.
4. The interns shall adhere to the rule and regulations set forth by the division office.
5. This Office adheres to the Equal Opportunity Principle (EOP). Hence, all decisions and actions shall be based solely on the guidelines set forth, with



Address: Zone 3, Tuburan, Poblacion, El Salvador City
 Telephone Nos.: (088) 882-6326
 Email Address: elsalvador.city@deped.gov.ph
 Website: depedelsalvadorcity.org

Doc. Ref. Code	SDO-QSDS-F001	Rev	00
Effectivity	08.29.25	Page	1 of 1



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

6. For information and compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

Internship



Address: Zone 3, Tuburan, Poblacion, El Salvador City
Telephone Nos.: (088) 882-6326
Email Address: elsalvador.city@deped.gov.ph
Website: depedelsalvadorcity.org

Doc. Ref. Code	SDO-OSDS-F001	Rev	00
Effectivity	06.29.25	Page	2 of 1



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

WEEKLY ACCOMPLISHMENT REPORT

Assigned Station/Office:

DATE	ACCOMPLISHMENTS/TASKS

Prepared by:

SIGNATURE OVER PRINTED NAME OF INTERN

Intern

Noted by:

SIGNATURE OVER PRINTED NAME OF IMMEDIATE SUPERIOR

Position of Immediate Superior



Address: Zone 3, Tuburan, Poblacion, El Salvador City

Telephone Nos.: (088) 882-6326

Email Address: elsalvador.city@deped.gov.ph

Website: depedelsalvadorcity.org

Doc. Ref. Code		Rev	00
Effectivity		Page	1 of 1