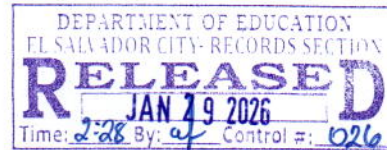




Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**



28 Jan 2026

DIVISION MEMORANDUM  
 No. 026, s. 2026

**NOTICE ON POSTED SELECTION LINE-UP:  
 VARIOUS POSITIONS**

To: **Asst. Schools Division Superintendent**  
**Chief Education Supervisors, CID and SGOD**  
**All Public Elementary & Secondary School Heads**  
**All Others Concerned**  
 This Division

1. This is to inform the field that the Selection Line-up for the following position/s is already available and viewable at our Division Website: [www.depedelsalvadorcity.org](http://www.depedelsalvadorcity.org) → Career Opportunities → Selection Line-Up.

Position	Item No.
Administrative Assistant III	OSEC-DECSB-ADAS3-660177-2018
Senior Education Program Specialist	OSEC-DECSB-SREPS-660048-2014
Medical Officer III	OSEC-DECSB-MDOF3-660002-2017
ICT Support	N/A (Contract of Service)

2. Applicants enlisted as “qualified” will receive a text message and email of their applicant code are invited for further evaluation on January 29, 2026 at 10:00AM. For inquiries/clarification on the results, feel free to contact our Personnel Unit via email: [recruitment.elsalvadorcity@deped.gov.ph](mailto:recruitment.elsalvadorcity@deped.gov.ph).
3. All are reminded that this Office adheres to the Equal Employment Opportunity Principle (EEOP). Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
4. Immediate and wide dissemination of this memorandum is desired.

**RANDOLPH B. TORTOLA**  
 Schools Division Superintendent

To be indicated in the Perpetual Index  
 Under the following subjects:  
 HIRING                      RECRUITMENT                      SELECTION



Address: Zone 3, Tuburan, Poblacion, El Salvador City  
 Telephone Nos.: (088) 882-6326  
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Doc. Ref. Code	SDO-OSDS-F001	Rev	00
Effectivity	08.29.25	Page	1 of 1

## INITIAL EVALUATION RESULT (IER)

Position: **Administrative Assistant III (Senior Bookkeeper)**

Salary Grade and Monthly Salary: SG 9 Php 23,226

Qualification Standards:

CSC Preferred Qualifications:

Education: Completion of 2 years college studies

Training: 4 hours of relevant training

Experience: 1-year relevant experience

Eligibility: Career Service (Sub-Professional)/ First Level Eligibility

DepEd Preferred Qualifications:


Education: OR Completion of at least 2 years studies in Bachelor's Degree in Accountancy or Commerce; OR Completion of 2 years studies in college with at least nine (9) units in accounting

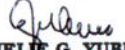
Training: 4 hours relevant training in accounting; and 4 hours training on the use of computers and spreadsheet software (e.g. Microsoft

Experience: 1-year relevant experience in accounting tasks/ activities

No.	Application Code	Education	Training	Experience	Eligibility	Remarks (Qualified or Disqualified)
			Title & No. of Hours	Details & No. of Years		
1	2026-ADAS3A-0001	AB ECONOMICS	1. Signature Verification and Fraud Detection Seminar - 8hrs 2. Anti Money Laundering Act of 2001, as Amended & AML Compliance - 8hrs 3. Virtual AMLA & Compliance Matters Training - 16hrs	1. 3Y 8M - Loans Clerk	CS SUB PROFESSIONAL	Disqualified
2	2026-ADAS3A-0002	BS Hotel and Restaurant Management	None	1. 1Y 2M - Customer Handling Assistant 2. 3M - Data Encoder II	CS Professional	Disqualified
3	2026-ADAS3A-0003	BSBA - FINANCIAL MANAGEMENT	1. Weekend 80-hr Capacity Building on Spreadsheet Application (Introduction to Bookkeeping & Funds Disbursement) - 80hr	1. 9M - Accounting Assistant I	CS PROFESSIONAL	Disqualified
4	2026-ADAS3A-0004	BSBA Financial Management	1. Enhancing Administrative Skills: A Comprehensive Training Program for Administrative Assistants in the Philippines - 80hrs	1. 4Y 6M - Posting Clerk	RA 1080 (Teacher)	Disqualified
5	2026-ADAS3A-0005	BS ACCOUNTANCY	1. Unified Accounts Code Structure Seminar - 8hrs.	1. Admin Aide IV - 1Y 9M 2. Admin Aide VI - 6Y 3M	CSC SUB PROFESSIONAL	<b>Qualified</b>
6	2026-ADAS3A-0006	BSBA - FINANCIAL MANAGEMENT	1. BASIC ACCOUNTING: REFRESH THE BASIC PRINCIPLES OF ACCOUNTING - 8HRS	1. ACCOUNTING OFFICER I (ACCOUNTS PAYABLE) - 7M	RA 1080 (TEACHER)	Disqualified
7	2026-ADAS3A-0007	BACHELOR OF SCIENCE IN MANAGEMENT ACCOUNTING	PHILIPPINE GOVERNMENT FINANCE: FUNDAMENTALS OF AP/AR PROCESSES FOR ACCOUNTING PERSONNEL: UNDERSTANDING PRINCIPLES, PROCESSES AND COMPLIANCE STANDARDS IN GOVERNMENT PAYABLES AND RECEIVABLES / 3 HOURS	ACCOUNTING SUPPORT STAFF (3 MONTHS)	CSE-PROFESSIONAL	Disqualified
8	2026-ADAS3A-0008	Bachelor of Science in Financial Management	Basic Accounting: Refresh the Basic Principles of Accounting (8 hours)	Customer Service Logistics- OIC (11 yrs and 10 months)	CSE-Professional	Disqualified
9	2026-ADAS3A-0009	Bachelor of Science in Office Administration	Best NSRP DILP Orientation and Business Proposal Making Seminar Workshop (16 hrs)	Job Order ( 1 year and 1 month)	CSC- Professional	Disqualified

Prepared and certified correct by:

  
**FELANIE MARIE A. LIM**  
Administrative Officer IV

  
**EMELIE G. YUBUCO**  
Librarian II

  
**NYSSA ISOBEL M. SABADO**  
Administrative Assistant II

  
**ELEONOR R. ISIDERIO**  
Administrative Officer IV

**INITIAL EVALUATION RESULT (IER)**

Position: **Senior Education Program Specialist**  
 Salary Grade and Monthly Salary: SG 19 Php 56,390  
 Qualification Standards:

Education: Bachelor's degree in Education or its equivalent and completion of academic requirements for Master's degree relevant to the job

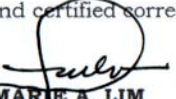
Training: 8 hours of relevant training

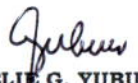
Experience: 2years experience in education research, development, implementation or other relevant experience


Eligibility: PBET; Teacher; Career Service (Professional) Appropriate Eligibility to Second Level Position

No.	Application Code	Education	Training	Experience	Eligibility	Remarks (Qualified or Disqualified)
			Title & No. of Hours	Details & No. of Years		
1	2026-SEPSA-001	BS IN INDUSTRIAL EDUCATION -FOOD SERVICE MANAGEMENT	Trainers Methodology Level NC 1-264 hours	T-I 10YEARS T-II 2 YEARS AND 8 MONTHS T-III-2 YEARS AND 10 MONTHS	RA1080	Qualified
2	2026-SEPSA-002	BS PSYCHOLOGY MASTER OF ARTS IN EDUCATION MAJOR IN GUIDANCE AND COUNSELLING PhD IN GUIDANCE & COUNSELLING	1. Workshop on Strengthening Gender Responsive Planning through the Integration of Sex Disaggregated Data in Policy Program Development- 24 hours 2. Regional Year End Planning and Conference on QATAME of Curriculum Program and Projects of DepEd Region 10 -24 hours	Guidance Coordinator- 9 years and 10 months Guidance Counselor -12 years and 4 months EPS-II -2 years and 4 months	RA1080 & GUIDANCE COUNSELOR	Qualified
3	2026-SEPSA-003	Bachelor in Secondary Education Major in English Master of Education Major in English - CAR	1. Training Workshop on Research Data Analysis Using Power Tools -24 hours	T-I 4 YEAR AND 2 MONTHS T-III 3 YEARS AND 10 MONTHS	RA1080	Qualified
4	2026-SEPSA-004	Bachelor of Elementary Education Master's in public management -Major in Rural Development -Graduated	1. 2025 Regional Research Conference- 24 hours	Project Development Officer - 7years and 8 months EPS II- 2 years and 4 months	RA1080	Qualified
5	2026-SEPSA-005	BACHELOR OF SECONDARY EDUCATION MASTER OF ART IN EDUCATION MAJOR in SCIENCE DOCTOR OF PHILOSOPHY -48 UNITS	1. Training Workshop on Grant and Project Proposal Writing -8 HOURS	ASSISTANT PROFESSOR - 6 MONTHS WITH CONTRACT SERVICE	PD 907	Qualified
6	2026-SEPSA-006	BACHELOR IN SECONDARY EDUCATION MAJOR IN ENGLISH MASTER OF ARTS IN ENGLISH	CAPACITY BUILDING OF SDO SEPS AND EPS II MANAGING NEAP HRDD PROGRAM AND ACTIVITIES 32 HOURS	T-1 4 YEARS EPS- 2 YEARS AND 8 MONTHS	RA1080	Qualified

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**FELANIE MARIE A. LIM**  
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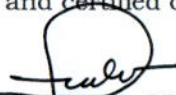
  
**ELEONOR R. ISIDERIO**  
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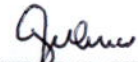
**INITIAL EVALUATION RESULT (IER)**


Position: **Medical Officer III**  
 Salary Grade and Monthly Salary: SG 21 Php 70,013  
 Qualification Standards:  
 Education: Doctor of Medicine  
 Training: None required  
 Experience: None required  
 Eligibility: RA 1080


No.	Application Code	Education	Training	Experience	Eligibility	Remarks (Qualified or Disqualified)
			Title & No. of Hours	Details & No. of Years		
1	2026-MEDOF3-001	Doctor of Medicine	Basic Occupational Safety and Health with Training of Trainers (40 hrs)	Medical Officer III-COS (3 months), Medical Officer III (10 months) , Medtech (1 yr and 3 months)	RA 1080	Qualified
2	2026-MEDOF3-002	Doctor of Medicine	Basic Life Support training Provider (16hrs)	Medical Officer III (3 months), Medical Officer III (10 months), Med Tech (1 yr and 3 months)	RA 1080	Qualified
3	2026-MEDOF3-003	Doctor of Medicine	Advanced Cardiac Life Support	Medical Officer III (6 months), Medical Doctor Reliever (1 month), Medical Reliever (8 months)	RA 1080	Qualified

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 Date:

  
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