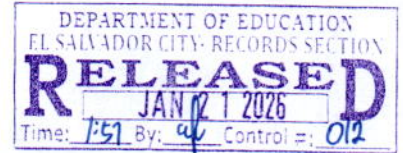




Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



January 20, 2026

DIVISION MEMORANDUM
 NO. 012, s. 2026

EDTEA Inc. Officers and Board of Trustees Meeting

To: Public Elementary School EDTEA Inc. Representative
 Public Secondary School EDTEA Inc. Representative
 Division Office Personnel EDTEA Inc. Representative

1. Respective EDTEA Inc. Officers, EDTEA School Representative and Division Office Personnel EDTEA representative are hereby directed to attend the EDTEA meeting on January 23, 2026 at 1:30 PM -4:30 PM at El Salvador City Central School, El Salvador City.
2. The said meeting aims to:
 - a. Remit annual dues and other accountability.
 - b. Updating the financial status of the association
 - c. Discuss the upcoming Regional Mancom where our division is the host.
3. Moreover, this office adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
4. For information, guidance, and compliance.

RANDOLPH B. TORTOLA
 Schools Division Superintendent

To be indicated in the Perpetual Index
 under the following subjects:

EDTEA Inc.Meeting
 Rhea C. Batutay



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