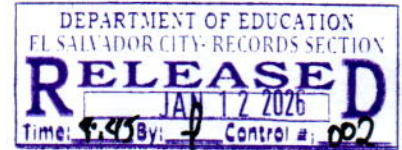




Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY



January 9, 2026

DIVISION MEMORANDUM
 NO. 002, s. 2026

FINALIZATION AND SUBMISSION OF THE 2025 BASIC EDUCATION RESEARCH FUND (BERF) COMPLETED RESEARCH

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 All Public Secondary and Elementary School Heads
 All Others Concerned

- To strengthen the Department's culture of research across the Division, this Office, through the School Governance and Operations Division (SGOD), will conduct the **Finalization and Submission of the 2025 Basic Education Research Fund (BERF) Completed Research** at the Division Office Conference Room, El Salvador City, on **January 15**, from 8:00 a.m. to 5:00 p.m.
- The participants in this activity are the 2025 BERF Grantees from the Schools Division Office and Schools.
- The participants' meals shall be charged to the Basic Education Research Fund (BERF), subject to the usual accounting and auditing rules and regulations.
- This Office shall adhere to the Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
- This Office directs the immediate and wide dissemination of this Memorandum.

[Signature]
RANDOLPH B. TORTOLA
 Schools Division Superintendent

ATCH.: As stated
 Reference: Regional Research Committee
 under the following subjects:

BERF

RE: FINALIZATION AND SUBMISSION OF THE 2025 BASIC EDUCATION RESEARCH FUND (BERF)
 COMPLETED RESEARCH
 SGOD/Agf



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