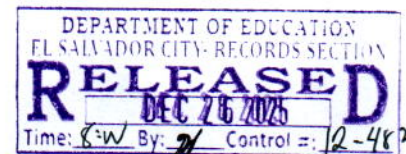




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



December 26, 2025

DIVISION MEMORANDUM

No. 482, s. 2025

ORIENTATION-SEMINAR ON THE NEW GOVERNMENT
PROCUREMENT ACT

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Division Program Holders
Elementary and Secondary School Heads
SBAC Members
Administrative Officers
All Others Concerned

1. In line with the government's efforts to strengthen transparency, accountability, and efficiency in public procurement, the Schools Division of El Salvador City shall conduct an **Orientation-Seminar on the New Government Procurement Act** for all concerned personnel involved in the procurement processes on January 7-9, 2026 at Chali Beach Hotel, Cagayan de Oro City.
2. The orientation-seminar aims to provide participants with an in-depth understanding of the salient provisions, updates, and implementing rules and regulations of the New Government Procurement Act, as well as to ensure proper compliance with procurement laws and procedures.
3. The list of participants is found as attachment 1.
4. This orientation-seminar is a 3-day live-in activity. The participants' meals, accommodation, travel and other incidental shall be charged against the downloaded Division MOOE Augmentation Fund and other local funds subject to usual accounting and auditing rules and regulations.
5. All identified participants are hereby enjoined to attend the said activity for its entire duration. Attendance shall be considered official time, subject to the usual accounting and auditing rules and regulations. This memorandum shall serve as **Authority to Travel**.

6. This Office adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocols of the said activity. Hence, all actions shall be based on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

7. This Office directs the immediate dissemination and strict compliance of this Memorandum.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the **Perpetual Index**
under the following subject:

ORIENTATION
SEMINAR
PROCUREMENT

RE: ORIENTATION-SEMINAR ON THE NEW GOVERNMENT PROCUREMENT ACT

BAC/jdc

Attachment 1 to Division Memorandum _____, s. 2025

No.	Name	Plantilla	Official Station
1	Randolph B. Tortola	SDS	Division Office
2	Conniebel C. Nistal	ASDS	Division Office
3	Ninian A. Alcasid	CES, CID	Division Office
4	Rolly B. Labis	CES, SGOD	Division Office
5	Lorna H. Estrosas	EPSVR	Division Office
6	Melanie M. Ligutom	EPSVR	Division Office
7	Margie R. Valmoria	EPSVR	Division Office
8	Marie Jade A. Cacayan	EPSVR	Division Office
9	Jovit D. Comon	EPSVR	Division Office
10	Vanity Jade C. Lazaga	EPSVR	Division Office
11	Roque R. Sabasaje	EPSVR	Division Office
12	Genevieve E. Lusterio	EPSVR	Division Office
13	Anabelle M. Mamaclay	EPSVR	Division Office
14	Analyn G. Fabria	EPSVR	Division Office
15	Glenn John Isiderio	PDO II	Division Office
16	Kevin B. Asequia	Planning Officer III	Division Office
17	Maricris P. Quismundo	SEPS-SMME	Division Office
18	Cheriemy D. Generol	EPS-II	Division Office
19	Jurica Ethel Estrada	PDO II	Division Office
20	Esmael Malaco	PDO I	Division Office
21	Vanessa Prores Tiad	Nurse II	Division Office
22	Franz Maybelle Gaid	Nurse II	Division Office
23	Cecille Khobuntin	Nurse II	Division Office
24	Bridget Gale Gellor	Dentist II	Division Office
25	Jeffrey Martinez	AO V	Division Office
26	Felanie Marie A. Lim	AO IV	Division Office
27	Eleonor R. Isiderio	AO IV	Division Office
28	Rizan L. Sardane	AO IV	Division Office
29	Alan T. Saculingan	AO IV	Division Office
30	Sherrie Dungog	ITO I	Division Office
31	Roger E. Pagayon	Head Teacher IV	Amoros ES
32	Rolly A. Molina	Head Teacher I	Bolisong ES
33	Bob T. Paquinol	Head Teacher I	Cogon ES
34	Sammy S. Tres Reyes	Principal I	ECCS
35	Zigger E. Villahermosa	Head Teacher I	Himaya ES
36	Jigger M. Tomarong	Principal I	Hinigdaan ES
37	Arnel L. Superable	T-III/ TIC	KAIS
38	Ma. Lou Lea C. Nob	Principal II	Kibonbon ES
39	Helen S. Palasan	Principal III	Molugan CS/ Badiagon ES
40	Charlotte J. Ytang	Principal II	PSB ES
41	Rosemarie U. Saguing	Head Teacher III	Sambulawan ES
42	Ivy Mae P. Bergado	T-III/ TIC	SFDA ES
43	Jessica Marie B. Ramos	Head Teacher III	Sinaloc ES
44	Ian Khay H. Castro	Principal I	Taytay ES
45	Jovel C. Labis	Head Teacher I	Ulaliman ES
46	Melanie M. Fabrea	Principal I	Cogon NHS
47	Nilo L. Lomongo	Head Teacher III	ECNHS
48	Salvador T. Bendijo II	Head Teacher II	Himaya NHS
49	Lindo M. Cayadong	Principal I	Hinigdaan NHS
50	Chuchie A. Quiring	Head Teacher II	KAIS
51	Marivic S. Torres	Principal I	Molugan NHS
52	Joey A. Oco	T-III/ TIC	Sambulawan NHS

53	Mark Anthony G. Arrieta	T-III/ TIC	SFDA NHS
54	Ron Merogim P. Mugot	MT-I/ SIC	Sinaloc NHS
55	Maricel B. Jangao	Accountant III	Division Office
56	Stephanie P. Saligumba	Budget Officer III	Division Office
57	Jessica C. Micabalo	MT-I/ SIC	Molugan NHS
58	Therese M. Romasanta	MT-I/ SIC	ECNHS
59	Phoebe Joy Pacut	MT-I/ SIC	Cogon NHS
60	Therese Estano	BAC Secretariat	Division Office
61	Nyssa Isobel M. Sabado	Accounting	Division Office
62	Adrian Gabriel D. Labadan	AO II	Sambulawan NHS
63	Adrian Kirby P. Saarinas	AO II	SFDANHS
64	Apple Kieth B Arangoso	AO II	Sambulawan ES
65	Ariel S. Padigos	AO II	Cogon NHS
66	Cherry Lou Del Castillo Asequia	AO II	Himaya ES
67	Danel John R. Hamo	AO II	Hinigdaan NHS
68	Dianne L. Suguilon	AO II	Bolisong ES
69	Eulita M. Castillo	AO II	Taytay ES
70	Honey Luz Sabuero Nacua	AO II	Amoros ES
71	Jenice Mae L. Malaco	AO II	Cogon ES
72	Jon Louis Olfindo Dacoco	AO II	Badiangon ES
73	Kemberly Dominguez Oco	AO II	Kalabaylabay IS
74	Leabeth P. Salva	AO II	Molugan NHS
75	Leah Mae c. Akut	AO II	Hinigdaan ES
76	Marjorie Talasan Ras	AO II	Molugan CS
77	Rodrigo Jr Nacaya Valmoria	AO II	PSB ES
78	Rosa Maria M. Rebusto	AO II	Ulaliman ES
79	Ruby Flor M. Sinco	AO II	Sinaloc ES
80	Samantha M. Racho	AO II	Kibonbon ES
81	Sheila Mae Bahian Acero	AO II	Sinaloc ES
82	Mary Rose P. Cortez	AO II	ECCS
83	Clark Airon G. Unson	AO II	ECNHS
84	Edjie P. Dagopioso	AO II	SFDAES
85	Nick C. Ratunil	AO II	Himaya NHS
86	Aileen B. Castro	SBAC Member	Amoros ES
87	Geneveve R. Samson	SBAC Member	Bolisong ES
88	Jessie P. Bongolto	SBAC Member	Cogon ES
89	Jun Mark Nob	SBAC Member	Cogon NHS
90	Wilma Bonayog Olaer	SBAC Member	ECCS
91	Jocelyn T. Bonayog	SBAC Member	ECNHS
92	Florie Joy T. Socobos	SBAC Member	Himaya ES
93	Rowena B. Malazarte	SBAC Member	Himaya NHS
94	Charmie Love M. De Felix	SBAC Member	Hinigdaan ES
95	Richard D. Aguirre	SBAC Member	Hinigdaan NHS
96	Lougie Mae P. Batalla	SBAC Member	KAIS
97	Rosen Peligrino Pacuma	SBAC Member	Kibonbon ES
98	Pureza Bongolto Oco	SBAC Member	Molugan CS
99	Nemelie S. Ral	SBAC Member	Molugan NHS
100	Elsie B. Ubayubay	SBAC Member	PSB ES
101	Maria Ivy Mae Neri Reales	SBAC Member	Sambulawan ES
102	Maricar Yana Escalante	SBAC Member	Sambulawan NHS
103	Bonny O. Macarandan	SBAC Member	SFDA ES
104	Edwina F. Balansag	SBAC Member	SFDA NHS
105	Rhea Cimacio Batutay	SBAC Member	Sinaloc ES
106	Jomer Tomampoc Paquinol	SBAC Member	Sinaloc NHS
107	Janeve Isidto Caballa	SBAC Member	Taytay ES

108	Julnit Frias Arnaiz	SBAC Member	Ulaliman ES
109	Maribel C. Edmilao	ADAS III	Division Office
110	Jenilyn A. Magnaong	ADAS III	Division Office
111	Mariela B. Paisano	ADAS III	Division Office
112	John Francis Galarrita	ADAS III	Division Office
113	Micel Tabigne	ADAS III	ECNHS
114	Francis Jonesrio Camomot	ADAS III	Sinaloc ES
115	Lovely Joy Catane	ADAS III	PSB ES
116	Dexter Carangcarang	ADAS III	ECCS
117	Marilou Paglinawan	ADAS III	Molugan NHS
118	Fritzie Lynne Gequinto	ADAS III	Cogon ES
119	Resource Speaker	Resource Speaker	Resource Speaker