



Republic of the Philippines  
Department of Education  
REGION X - NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity:	EL SALVADOR CITY DIVISION	Purchase Request (PR) No.:	2025-12-0250
Revised on:		Date:	
Control No.:	2025-12-0250		
Standard Form/Title:	REQUEST FOR QUOTATION	End-User:	El Salvador City Division
COMPANY NAME:			
ADDRESS:			
TEL NO./EMAIL:		TIN No.:	

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **9:00 A.M.** of \_\_\_\_\_ in the return envelope attached herewith.

### TERMS and CONDITIONS:

All entries must be typewritten or legibly written.

**Business Permit and PhilGEPS Registration Certificate** shall be attached upon submission of the quotation. For the procurement of Medicines if the interested supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/ dealer of the products/items.

Bidders shall submit original brochures showing certifications of the package, if applicable

Agency may proceed with procurement upon receipt of three (3) quotation.

Free delivery.

  
**CONNIEBEL C. NISTAL, Ph.D.**  
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	UNIT	QTY	UNIT COST	PRICE QUOTATION
1	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sets per box (sideperf)	Box	40	882.55	
2	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box (sideperf)	Box	25	1,026.48	
3	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box (sideperf)	Box	50	1,508.00	
4	Printronix Epson p8000 Standard Life Cartridge Ribbon (4-pack)	Pack	1	20,000.00	
5	Printronix Epson p8000 Extended Life Cartridge Ribbon (4-pack)	Pack	1	20,000.00	
TOTAL ABC: Php. 176,364.00			TOTAL QUOTATION: Php.		

\*refer to Technical Specifications for details (please see attached)

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

(Signature over Printed Name of the Proprietor  
/ Manager)

Date Signed



Address: Zone 3, Tuburan, Poblacion, El Salvador City  
Telephone Nos.: (088) 882-6326  
Email Address: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)  
Website: [depedelsalvadorcity.net](http://depedelsalvadorcity.net)

Doc. Ref. Code	SDO-OSDS-F030	Rev	00
Effectivity	08.29.25	Page	1 of 2