



Republic of the Philippines  
**Department of Education**  
REGION X- NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

DEPARTMENT OF EDUCATION  
EL SALVADOR CITY- RECORDS SECTION  
**RELEASED**  
Time: 4:41 By: 4 Control #: 12-465  
DEC 18 2025

December 11, 2025

DIVISION MEMORANDUM  
NO. 465, s. 2025

**SUBMISSION OF THE GENDER AND DEVELOPMENT (GAD) PLAN FOR 2026 AND  
GAD 2025 ACCOMPLISHMENT REPORT**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, SGOD & CID  
All Public Elementary & Secondary School Heads  
All Others Concerned

1. This Memorandum is issued to officially require the submission of the Gender and Development (GAD) Plan for Fiscal Year (FY) 2026 and the GAD 2025 Accomplishment Report, in compliance with DepEd Order 32, s. 2017 on the Gender-Responsive Basic Education Policy and Republic Act No. 9710 (Magna Carta of Women).
2. All members of the Division GAD Focal Point System Committee (GFPS) and concerned School GFPS are directed to finalize and submit the following required outputs to the Regional Office with a copy furnished to the Division GAD Focal Point:
  - a. Gender and Development (GAD) Plan for FY 2026 based on the initial planning conducted during the August 8, 2025 meeting.
  - b. GAD 2025 Accomplishment Report (covering the reviewed GAD Plan for 2025). Please include pictures and narrative reports.
3. The Division GFPS and all School GFPS must submit the required documents to the Division Office on or before January 5, 2026 to allow for consolidation and timely submission to the Regional Office.
4. This office shall adhere to the Equal Opportunity Principle (EEOP), in all steps to be undertaken for this activity. Hence, all decisions and actions shall be based solely on guidelines set forth with no discrimination on account of age, gender and identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.



Republic of the Philippines  
**Department of Education**  
REGION X- NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

---

5. This memorandum is for immediate information and guidance.

  
**RANDOLPH B. TORTOLA** ✓  
Schools Division Superintendent

Attachment.: As stated

Reference: DepEd Order 32, s. 2017 – Gender-Responsive Basic Education Policy

To be indicated in the Perpetual Index  
under the following subjects:

GAD(Gender and Development)

SGOD/HRD/myd