



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: EL SALVADOR CITY DIVISION	Purchase Request (PR) No.: 2025-11-0216
Revised on: _____	Date: _____ Control No.: 2025-11-0216
Standard Form/Title: REQUEST FOR QUOTATION	End-User: El Salvador City Division
COMPANY NAME: _____	
ADDRESS: _____	
TEL NO./EMAIL: _____	TIN No.: _____

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **9:00 A.M.** of _____ in the return envelope attached herewith.

TERMS and CONDITIONS:

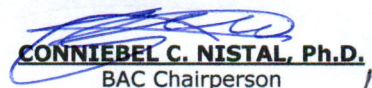
All entries must be typewritten or legibly written.

Business Permit and PhilGEPS Registration Certificate shall be attached upon submission of the quotation. For the procurement of Medicines if the interested supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/ dealer of the products/items.

Bidders shall submit original brochures showing certifications of the package, if applicable

Agency may proceed with procurement upon receipt of three (3) quotation.

Free delivery.


CONNIEBEL C. NISTAL, Ph.D.
 BAC Chairperson

Item No.	ITEMS & DESCRIPTION	UNIT	QTY	UNIT COST	PRICE QUOTATION
1	Compact Scanner with ADF Expected Daily Volume: 4500 sheets per day 60 Images per minute (ipm) for duplex scanning Simplex: (30) ppm (A4 Portrait, Color/Grayscale/Monochrome at 200/300 dpi) Duplex: (60) ipm (A4 Portrait, Color/Grayscale/Monochrome at 200/300 dpi) Optical Resolution: 600 dpi Interface: Gigabit LAN and USB 3.2 Gen 1x1 Max Document Size: 216 x 355.6 mm (8.5 x 14 in.) Long Page Scanning: 3,048 mm (120 in Min Document Size: 52 x 74 mm (2.0 x 2.9 in.) Media Handling: Paper (50 to 209 g/m ²), Plastic cards (0.76 mm or less thickness, embossed cards usable) Software Included Supports Windows 11 and Windows 10	Pc	5	19,200.00	
TOTAL ABC: Php. 96,000.00				TOTAL QUOTATION: Php.	

*refer to Technical Specifications for details (please see attached)

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

 (Signature over Printed Name of the Proprietor / Manager)

 Date Signed



Address: Zone 3, Poblacion, El Salvador City
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Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

Transforming Schools,
Forging Partners

