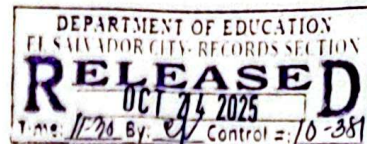




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



October 23, 2025

DIVISION MEMORANDUM
No. 381, s. 2025

**PARTICIPATION TO THE REGIONAL TRAINING OF TRAINERS
IN CAMPUS JOURNALISM**

To: Public Elementary School Heads
Public Secondary School Heads
All Others Concerned

1. Following Regional Memorandum No. 719, s. 2025 titled *Updated Regional Memorandum No. 675 s. 2025 (Regional Training of Trainers in Campus Journalism)*, this Office directs the identified participants to join the **Regional Training of Trainers in Campus Journalism** on October 27 - 30, 2025 at NEAP-RX, Lapasan, Cagayan de Oro City.

2. This activity aims to equip the participants with updated knowledge of and skills in various journalism categories aligned with the latest National Schools Press Conference (NSPC) guidelines and standards.

3. Participants to this training are as follows:

No.	Name	Station	Position
1	Daisy V. Mansugotan	Cogon NHS	Teacher I
2	Angie O. Sabasaje	SFDA NHS	Teacher I
3	Eljior B. Estrada	Molugan NHS	Master Teacher I
4	Christian Delle C. Ragmac	Kalabaylabay IS	Teacher I
5	Psyrel M. Rosas	Himaya NHS	Teacher I
6	Leizl S. Pabololot	Hinigdaan NHS	Teacher I
7	Darlene B. Markinez	ECCS	Teacher II
8	May Amor P. Junayon	Amoros ES	Teacher III

4. The participants' board and lodging, supplies, materials, and other miscellaneous expenses shall be charged to the Regional Office (RO) funds while travel and other incidental expenses shall be charged against the schools' Maintenance and Other Operating Expenses/ local fund or other applicable sources, subject to usual auditing rules and procedures. The first meal will be dinner on October 26, 2025 while the last meal will be afternoon snacks on October 30, 2025.

5. The identified participants must secure **Authority to Travel** before attending the abovementioned Journalism Training.




Address: Zone 3, Tuburan, Poblacion, El Salvador City
Telephone Nos.: (088) 882-6326
Email Address: elsalvador.city@deped.gov.ph
Website: depedelsalvadorcity.net

Doc. Ref. Code	SDS-OSDS-F001	Rev	00
Effectivity	08.29.25	Page	1 of 2

6. Pursuant to the Unnumbered Memorandum from the Office of the Secretary of the Department of Education dated October 22, 2025, citing DepEd Order No. 12, s. 2025, which declares October 27–30, 2025 as the Wellness Break for Teachers, the participants of this Regional Training shall be eligible for service credits in accordance with DepEd Order No. 53, s. 2023, titled *Updated Guidelines on the Grant of Vacation Service Credits to Teachers*, and DepEd Order No. 5, s. 2024, Item A.4.4 on teaching-related assignments.

7. This Office adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocols of the said activity. Hence, all actions shall be based on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

8. This Office directs the immediate dissemination and strict compliance of this Memorandum.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the **Perpetual Index**
under the following subject:

JOURNALISM
TRAINING

RE: Regional Training of Trainers in Campus Journalism

CID/jdc