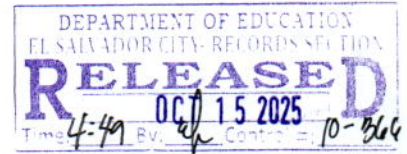




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



October 15, 2025

DIVISION MEMORANDUM
NO. 366, s. 2025

CORRIGENDUM TO DM NO. 363, s. 2025 RE: BUDGET EXECUTION DOCUMENTS
(BEDS) WORKSHOP FOR FY 2026 AND
SKILLS ENHANCEMENT TRAINING FOR FINANCE AND PROCUREMENT STRAND
CUM COORDINATION MEETING

To: Assistant Schools Division Superintendent
All Public Elementary School Heads
All Public Secondary School Heads
SDO Finance Personnel (*Accounting & Budget Sections*)
School-Based Non-Teaching Personnel (*Finance and Procurement Strand*)
All Others Concerned

1. As regards to DM 363. S. 2025 re: Budget Execution Documents (BEDS) Workshop for FY 2026 and Skills Enhancement Training for Finance and Procurement Strand cum Coordination Meeting on October 20–23, 2025 at Civoleg Hilltop Garden Resort, Gingoog City, this Office announces the inclusion of **Ms. Bridget Gale B. Gellor** as the substitute participant to the said activity.

2. This Division Memorandum adheres with the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

12. For information, guidance, and strict compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

TRAINING & DEVELOPMENT
BEDS 2026

RE: BUDGET EXECUTION DOCUMENTS (BEDS) WORKSHOP FOR FY 2026 CUM COORDINATION MEETING
ACCOUNTING/cda