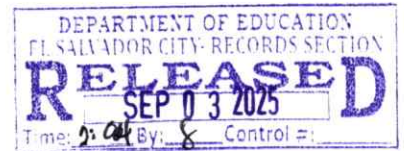




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



September 3, 2025

MEMORANDUM TO:

ENGR. VICENTE V. FERNANDEZ

Physical Facilities Section
DepEd, El Salvador City

In view of the numerous repairs and construction of School buildings/classrooms and other infrastructure which are being funded by the Special Education Fund, you are hereby directed to conduct regular monitoring of any on-going project including the conduct of final inspection to ensure that the project/s is implemented based on **the Program of Works (POW), that materials are in structural standard, and that it is fully completed.**

You are requested to affix your initial in the Disbursement Voucher before the Superintendent will sign the said documents which is a requirement along the release of payment.

This Memorandum will take effect immediately.


RANDOLPH B. TORTOLA
Schools Division Superintendent

cc: SGOD Chief – Rolly B. Labis