



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: EL SALVADOR CITY DIVISION	Purchase Request (PR) No.: 2025-09-0131
Revised on: _____	Date: _____ Control No.: 2025-09-0131
Standard Form/Title: REQUEST FOR QUOTATION	End-User: El Salvador City Division
COMPANY NAME: _____	
ADDRESS: _____	
TEL NO./EMAIL: _____	TIN No.: _____

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **9:00 A.M.** of _____ in the return envelope attached herewith.

TERMS and CONDITIONS:

All entries must be typewritten or legibly written.
Business Permit and PhilGEPS Registration Certificate shall be attached upon submission of the quotation.
 For the procurement of Medicines if the interested supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/ dealer of the products/items.
 Bidders shall submit original brochures showing certifications of the package, if applicable
 Agency may proceed with procurement upon receipt of three (3) quotation.
 Free delivery.


CONNIEBEL C. NISTAL, Ph.D.
 BAC Chairperson

Item No.	ITEMS & DESCRIPTION	UNIT	QTY	UNIT COST	PRICE QUOTATION
1	Day 1 Board and Lodging (Breakfast, 2 Snacks, Lunch, and Dinner) with flowing coffee, free use of overhead projector, screen, 1 plenary hall, 3 function rooms (breakout sessions), and sound system	Pax	175	490,000.00	
	Day 2 Meals (Breakfast, 2 Snacks, Lunch, and Dinner) with flowing coffee, free use of overhead projector, screen, 1 plenary hall, 3 function rooms (breakout sessions), and sound system	Pax	175		
TOTAL ABC: Php. 490,000.00			TOTAL QUOTATION: Php.		

*refer to Technical Specifications for details (please see attached)

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

 (Signature over Printed Name of the Proprietor
 / Manager)

 Date Signed

Additional Instructions:

- After writing your bids/quotations, kindly write your name with your position and affix your signature in this RFQ.
 - Prices that are incorrectly entered must be crossed out and initialed. The use of correction fluid or tape is discouraged.
 Php.-1,505.00
 - Kindly insert/enclose this accomplished RFQ in the given envelope. Seal and staple the envelope, then affix your signature across the envelope fold.
 - Only sealed envelopes with signatures printed across the fold will be included/considered in the evaluation/opening of bids/ RFQ.
- Thank you very much.



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 855-0113
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

**Transforming Schools,
 Forging Partners**

