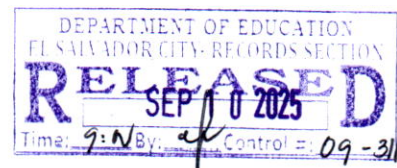




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



September 8, 2025

DIVISION MEMORANDUM
NO. 311, s. 2025

CONDUCT OF THE 2ND QUARTER FIELD MONITORING ON THE
IMPLEMENTATION OF ALTERNATIVE LEARNING SYSTEM

To: MELANIE M. LIGUTOM
EPSvr/ALS Focal Person
JOHNELL FRANCIS S. VACALARES
Education Program Specialist-ALS
All Others Concerned

1. In line with Regional Memorandum No. 454, s. 2023, Re: Regular Learning Interventions and Assessment Activities in ALS, this Office will conduct the **2nd Quarter Field Monitoring on the implementation of the Alternative Learning System (ALS)**. All concerned are expected to participate in the scheduled monitoring activities at designated School-Based and Community-Based Learning Centers (SBLCs/CLCs).

Date	Time	District	CLC/SBLC
Sept.10, 2025	8:00 -12:00 NN	1	San Francisco de Asis
Sept.10, 2025	1:00 - 3:00 PM	1	Hinigdaan
Sept.10, 2025	3:00 - 5:00 PM	1	Cogon
Sept.11, 2025	8:00- 10:00AM	1	Poblacion
Sept.11, 2025	10:00 – 12:00 NN	2	PSB
Sept.11, 2025	1:00 – 3:00 PM	2	Molugan
Sept.12, 2025	8:00 – 10:00 AM	2	Amoros
Sept.12, 2025	10:00 – 12:00NN	2	Himaya
Sept.12, 2025	1:00 – 3:00 PM	1	Kibonbon

2. The Alternative Learning System Community Learning Center Monitoring and Evaluation Tool.

3. Travel and other incidental expenses incurred in this activity shall be charged against the downloaded ALS Program Support Funds subject to the usual accounting and auditing rules and regulations.



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

4. Moreover, this Office shall adhere to the Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

5. This Office directs the immediate and wide dissemination of this Memorandum.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM CURRICULUM MONITORING
PROGRAMS

RE: 2nd Quarter Field Monitoring on ALS

CID/mml



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

**Alternative Learning System Community Learning Center
 Monitoring and Evaluation Tool**

Objective: To assess the status and compliance of ALS centers in the effective implementation of the Alternative Learning System (ALS) program.

Scoring Guide

Score	Interpretation	Description
1.0 -1.75	Poor/Needs Immediate Action	Below expectations, requires immediate action or significant improvement.
1.76- 2. 50	Needs Improvement	Satisfactory but needs development or improvement in certain areas.
2.51-3.0	Outstanding	Exceeds expectations, demonstrates excellence with no immediate need for improvement.

Division: _____ District: _____

Name of the CLC: _____

Address: _____

CLC Type: Type 2 () Type 3 () Type 4 ()

I. 3-year Comparative Data

KPI	SY 202__-202__	SY 202__-202__	SY 202__-202__
Mapped Learners			
LIS Enrollment			
Completers (passers)			

II. Actual Data

Mapped Learners	LIS Enrollment	Actual Attendees

4



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

III. CLC Evaluation (1-Not Evident, 2-Partially Evident, 3-Fully Evident)

1. Access (Mapped Learners, Enrollment, and Completion)		Score	Remarks
1.1 Learner Mapping	1. The CLC ensures that all target communities are thoroughly mapped to identify and engage potential learners, ensuring comprehensive outreach and inclusion.		
1.2 Enrollment Process	2. The CLC ensures the enrollment process is straightforward, accessible to all learners, and completed without significant delays or barriers.		
1.3 Completion Rate	3. The CLC regularly tracks and monitors the completion rates of ALS learners to assess the success of the program.		
1.4 Retention	4. The CLC implements strategies, such as learner support services and regular follow-ups, to retain learners throughout the program duration.		
1.5 Data Management	5. The CLC ensures learner data is consistently recorded, updated, and maintained accurately in a secure and organized system.		
Total			
Mean			
Interpretation			
2. Equity (Inclusivity of Centers and Capacity/Professional Development of Teachers)			
2.1 Inclusivity of Centers	1. The ALS center has ramps, or other necessary accommodations to ensure physical accessibility for Persons with Disabilities (PWDs).		
	2. The ALS center provides learning materials in accessible formats (e.g., braille, audio, or digital formats) for learners with visual or hearing impairments.		
	3. The ALS center uses culturally relevant methods and materials that respect IPs' languages, traditions, and learning styles.		
	4. The ALS center engages with out-of-school youth, PWDs, and IPs through outreach programs to inform and encourage enrollment in ALS.		



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

2. 2 Teacher Qualifications	5. ALS teachers hold the required academic qualifications, such as a bachelor's degree in education or a relevant field.		
	6. ALS teachers have completed specific training programs related to adult education, alternative learning, or other relevant areas.		
	7. ALS teachers possess a valid teaching license or certification recognized by the Department of Education (DepEd) or relevant accrediting bodies.		
2.3 Professional Development and Support for Teachers	8. The learning center has a sufficient number of ALS teachers and facilitators		
	9. The ALS teachers and facilitators have the required qualifications and training		
	10. The teacher-to-learner ratio is appropriate		
	11. The learning center provides ongoing training programs for implementers		
	12. The staff participates in DepEd-sponsored workshops and seminars		
Total			
Mean			
Interpretation			
3. Quality (Learning Resources, Approach, Delivery, and Assessment)			
3.1 Learning Resources Availability	1. The CLC has the ALS 2.0 Curriculum Guide available.		
	2. The CLC has modules to support learner development.		
	3. The CLC has teaching materials and visual aids.		
	4. The CLC has learning activity sheets.		
	5. The CLC has tablets for learners.		
	6. The CLC has multimedia resources, including TV and audio materials.		
	7. The CLC has laptops for digital learning.		
3.2 Learning Approach and Delivery	8. The CLC offers adaptable learning modes (e.g., face-to-face, online, blended) to meet learners' needs.		
	9. The CLC allows learners to set goals, choose learning paths, and progress at their own pace.		
	10. The CLC learning materials and technology (e.g., internet, devices) are provided for effective learning delivery.		
	11. The CLC learning content is delivered		



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

	consistently, using varied methods to maintain engagement and understanding.		
3.3 Assessment of Learners	12. The CLC has copies of the Assessment for Basic Literacy (ABL) and results.		
	13. The CLC has copies of the Functional Literacy Test (FLT) and pre/post test results.		
	14. The CLC has monthly Individual Learning Agreements (ILA).		
	15. The CLC has monthly consolidated reports of learners' progress (MLP).		
	16. The CLC has reading assessment results (pre/post-test).		
	17. The CLC has maintained and regularly update the learners' portfolios.		
3.4 ALS Forms Usage	18. The CLC has ALS Form 1 (List of Mapped/Potential Learners) available.		
	19. The CLC has ALS Form 2 (Enrollment Form) available.		
	20. The CLC has ALS Form 3 (Master list of Enrolled Learners) available.		
	21. The CLC has ALS Form 4 (Master list of Registrants S.Y. 2024-2025) available.		
	22. The CLC has ALS Form 5 (Permanent Record) available, preferably in an expanded envelope.		
	23. The CLC has learners' attendance sheets for both face-to-face and home-based sessions available.		
	24. The CLC has home visitation forms available.		
	25. The CLC has session programs for the current school year available.		
	26. The CLC has a master list of program completers/elementary passers from at least the past 3 years available.		
	27. The CLC has a master list of program completers/junior high school passers from at least the past 3 years available.		
	28. The CLC has tracking records for passers available.		
Total			
Mean			
Interpretation			
4. Governance (Monitoring Schedules, Reports, and Conducive Learning Environment)			
4.1 Monitoring	1. The learning center has a schedule of regular monitoring visits		



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

and Evaluation	2. The learning center uses standardized assessment tools		
	3. The learning center shares findings with stakeholders for continuous improvement		
4.2 Conducive Learning Environment	4. The learning center has adequate space for learners		
	5. The learning center has proper ventilation and lighting.		
	6. The learning center has sufficient furniture (chairs, tables, etc.)		
	7. The learning center is clean and well-maintained		
	8. The learning center has an adequate supply of clean water		
	9. The learning center complies with safety standards (fire exits, first aid kits, etc.)		
4.3 Stakeholder Engagement	10. The learning center involves parents and community members in ALS activities		
	11. The learning center has partnerships with local organizations and businesses		
	12. The learning center gathers feedback from learners, parents, and community members		
	13. The learning center uses feedback to improve ALS programs		
	14. The learning center MOAs/MOUs with stakeholders		
Total			
Mean			
Interpretation			

IV. Summary

1. Access (Mapped Learners, Enrollment, and Completion)	Mean Score	Remarks
2. Equity (Inclusivity of Centers and Capacity/Professional Development of Teachers)		
3. Quality (Learning Resources, Approach, Delivery, and Assessment)		
4. Governance (Monitoring Schedules, Reports, and Conducive Learning Environment)		
Total		
Interpretation		

V. Comments/Suggestions:



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Conforme:

Noted by:

Name of the ALS Teacher

Name of the EPSA/EPS