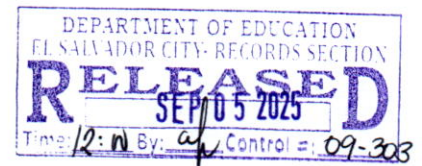




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



September 3, 2025

DIVISION MEMORANDUM
No. 303, s. 2025

ORIENTATION-WORKSHOP ON THE GUIDELINES OF THE SCHOOL-BASED
FEEDING PROGRAM IMPLEMENTATION FOR SY 2025-2026

To: Asst. Schools Division Superintendent
Chief, School Governance and Operations Division
Education Program Supervisor, SGOD
Elementary School Heads, School Feeding Coordinators
School Health and Nutrition Unit Personnel, Technical Working Group
All Others Concerned

1. The Office through the School Health and Nutrition Unit shall conduct an Orientation-Workshop on the Guidelines of the School-Based Feeding Program Implementation for SY 2025-2026 on September 8, 2025, 8:00 AM at the Mayor's Office Conference Room, City Hall Bldg., El Salvador City.
2. The participants to this activity are the Elementary Schools Heads, School Feeding Coordinators, Division Personnel/TWG, and School Health and Nutrition Office Personnel.
3. The participants are requested to bring the following for the workshop:
 - a. masterlist of feeding recipients for SY 2024-2025 with Endline NS Report
 - b. nutritional status report of every Grade level/section for SY 2025-2026
 - c. laptop and extension wire
4. Furthermore, this memorandum shall also serve as **Authority to Travel**.
5. Moreover, this Office adheres to the Equal Opportunity Principle (EOP). Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
6. This is for information, guidance, and compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

SBFP ORIENTATION

SGOD/SHNU/czk



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