



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

August 27, 2025

DIVISION MEMORANDUM
No. 289 s. 2025

COORDINATION MEETING ON THE ROLES AND FUNCTIONS OF SCHOOL HEADS
IN THE ALTERNATIVE LEARNING SYSTEM (ALS) PROGRAM

To: Assistant Schools Division Superintendent
Chief of Curriculum Implementation Division
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the Department of Education's commitment to inclusive education and the continued strengthening of the Alternative Learning System (ALS) Program, this Office through the Curriculum Implementation Division will hold a **Coordination Meeting on the Roles and Functions of School Heads in the Alternative Learning System (ALS) Program** on August 29, 2025, 1:00 p.m. at the Office of the ALS Focal Person, Diamond Building, DepEd El Salvador City, Zone 3, Poblacion, El Salvador City.

3. This meeting aims to

- a. orient School Heads on their responsibilities in the implementation of the ALS program,
- b. clarify support mechanisms for ALS Teachers and Learners, and
- c. align school-based initiatives with ALS goals and DepEd policies.

4. The participants in this activity are the Elementary and Secondary School Heads. In case of unavoidable circumstances, a proxy may be sent preferably a Master Teacher.

5. Travel and other incidental expenses of the participants shall be charged against the downloaded ALS Program Support Funds subject to the usual accounting and auditing rules and regulations.

6. Moreover, this Office shall adhere to the Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.



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7. This Office directs the immediate and wide dissemination of this Memorandum.


RANDOLPH B. TORTOLA
Schools Division Superintendent

Attch: As Stated

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM

ALS Activity, Re: Coordination Meeting on the Roles and Functions of School Heads in the ALS Program

CID/mml