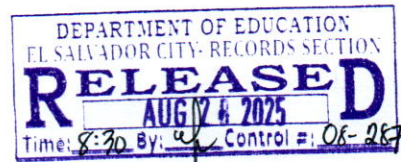




Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the Schools Division Superintendent

August 26, 2025

DIVISION MEMORANDUM

No. 287, s. 2025

UPDATES TO DIVISION MEMORANDUM NO. 246 S, 2025
(ACCOMPLISHMENT AND SUBMISSION OF THE ELECTRONIC
SCHOOL FORM 7 FOR SY 2025-2026)

To: Assistant Schools Division Superintendent
SGOD & CID Chiefs
Elementary School Heads
Secondary School Heads
All Others Concerned
This Division

1. The field is hereby informed of the following updates relative to the above-mentioned memorandum:
 - a. On September 5, 2025, all schools are directed to upload copies of their approved class programs through bit.ly/3IGXGwo.
 - b. The new deadline for the submission of the accomplished electronic school form 7 tool and the extracted database is set on September 19, 2025.
 - c. All other provisions stipulated in Division Memorandum No. 246, s. 2025 shall remain in effect.
2. This Office upholds the **Equal Opportunity Principle (EOP)** in all undertakings related to this directive. Accordingly, all decisions and actions shall be anchored solely on the prescribed guidelines, without discrimination on the basis of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.



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3. Immediate and wide dissemination of, and strict compliance with, this memorandum is enjoined.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects

eSF7
SY 2025-2026

KBA/SGOD-PLANNING UNIT