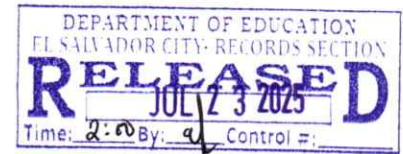




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



July 24, 2025

DIVISION MEMORANDUM

No. 245 s. 2025

CONDUCT OF SCREENING AND ASSESSMENT FOR IDENTIFICATION AND
EDUCATIONAL PLACEMENT OF LEARNERS WITH DISABILITIES

To: Office of the Assistant Schools Division Superintendent
Chief Education Supervisor, CID and SGOD
Education Program Supervisors
Elementary and Secondary School Heads with SNED Classes
All SNED Teachers
All others Concerned

1. Pursuant to DepEd Order No. 42, s. 2021, titled "*National Policy and Framework on Learners and Education Personnel with Disabilities*," as amended by DepEd Order No. 18, s. 2022, this Office announces the **Conduct of Screening and Assessment for Identification and Educational Placement of Learners with Disabilities** by Lead Psychological Services Team from Cagayan De Oro City on August 1-2, 2025, at El Salvador City Central School, Poblacion, El Salvador City.
2. The activity aims to:
 - a. identify learners with disabilities in need of educational placement,
 - b. provide appropriate recommendations based on individual learning needs, and
 - c. strengthen inclusive education services across the division.
3. Participants to this activity are the school SNED teachers in this Division, Learners with Disabilities (LWDs), school heads, medical team, and parents of the LWDs.
4. The school heads with SNED classes are requested to coordinate with parents/guardians of concerned learners and ensure their attendance during the scheduled assessment. Transportation and food expenses of participating personnel shall be charged against local funds or other available sources subject to usual accounting and auditing rules and regulations.
5. The list of LWDs to be assessed was already sent to the school SNED Focal person.
6. Moreover, this office adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.





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7. This office directs the immediate and wide dissemination of this Memorandum.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the perpetual Index
Under the following subject:

Curriculum
RE; Special Education
CONDUCT OF SCREENING AND ASSESSMENT FOR
IDENTIFICATION AND EDUCATIONAL PLACEMENT
OF LEARNERS WITH DISABILITIES
CID/lcb

