



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

July 22, 2025

DIVISION MEMORANDUM  
No. 240, s. 2025

PHILIPPINE INFORMAL READING INVENTORY (PHIL-IRI)  
ORIENTATION FOR READING TEACHERS

To: Assistant Schools Division Superintendent  
Chiefs of CID and SGOD  
Education Program Supervisors  
All Public Elementary School Heads and Teachers  
All Others Concerned  
This Division

1. Pursuant to Republic Act No. 10533 or the Enhanced Basic Education Act of 2013, which upholds the need for a learner-centered, inclusive, and developmentally appropriate curriculum, and in line with the Department of Education's thrust to improve reading literacy among learners, and anchored on DepEd Order No. 14, s. 2018 titled "*Implementing Guidelines on the Administration of the Revised Philippine Informal Reading Inventory (Phil-IRI)*", which mandates all schools to conduct reading assessments to improve instruction and learning outcomes in reading, this office through the Curriculum Implementation Division will conduct **Philippine Informal Reading Inventory (Phil-IRI) Orientation for Reading Teachers** on July 25, 2025 (Friday), from 8:00 a.m. to 6:00 p.m. at Hotel Monicon, Poblacion, El Salvador City.
2. The orientation aims to:
  - a. deepen the understanding of reading teachers on the implementation and administration of the revised Phil-IRI;
  - b. familiarize participants with the tools, guidelines, and reporting procedures of Phil-IRI; and
  - c. strengthen reading assessment practices to support data-driven instruction and intervention.
3. Participants to this activity are designated Reading/English Coordinators or Reading Teachers from elementary and secondary schools. School Heads are advised to ensure the attendance of the identified teachers and to make necessary arrangements to avoid disruption of classes. Please see **Enclosure A** for the complete list of participants and **Enclosure B** for the flow of the program.
4. Meals and training materials will be provided. Transportation and other incidental expenses of the participants shall be charged to local funds or School MOOE, or other available funds, subject to usual accounting and auditing rules and regulations.

*Handwritten signature*



Address: Zone 3, Poblacion, El Salvador City  
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5. This Office adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocols of the said activity. Hence, all actions shall be based on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

6. This Office directs the immediate dissemination and strict compliance of this memorandum.

  
**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects:

ORIENTATION  
PHIL-IRI  
READING EDUCATION

RE: Philippine Informal Reading Inventory (Phil-IRI) Orientation for Reading Teachers

CID/jdc



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**Enclosure A to Division Memorandum \_\_\_\_\_, s. 2025**

**LIST OF PARTICIPANTS**

| No. | Name                            | Plantilla/Position | Official Station     |
|-----|---------------------------------|--------------------|----------------------|
| 1   | Randolph B. Tortola, PhD        | SDS                | Division Office      |
| 2   | Conniebel C. Nistal, PhD        | ASDS               | Division Office      |
| 3   | Ninian A. Alcasid, PhD          | Chief ES/ CID      | Division Office      |
| 4   | Jovit D. Comon, PhD             | EPS                | Division Office      |
| 5   | Genevieve E. Lusterio, PhD      | EPS                | Division Office      |
| 6   | Margie R. Valmoria, PhD         | EPS                | Division Office      |
| 7   | Anabelle M. Mamacalay, PhD      | EPS                | Division Office      |
| 8   | Marie Jade A. Cacayan, PhD      | EPS                | Division Office      |
| 9   | Lina C. Bejiga, PhD             | EPS                | Division Office      |
| 10  | Mary Jean P. Amarga             | Teacher III        | Amoros ES            |
| 11  | Cyra Jimma A. Melendez          | Teacher I          | Badiangon ES         |
| 12  | Maria Faye Vanessa C. Cagalitan | Teacher II         | Bolisong ES          |
| 13  | Jamaica A. Gaid                 | Teacher I          | Cogon ES             |
| 14  | Rowena P. Oplas                 | Teacher II         | ECCS                 |
| 15  | Florie Joy S. Torillo           | Teacher III        | Himaya ES            |
| 16  | Rheamie C. Magrina              | Teacher I          | Hinigdaan ES         |
| 17  | Irika Mae C. Quinto             | Teacher I          | KaIS                 |
| 18  | Arturo S. Seguros               | Teacher I          | Kibonbon ES          |
| 19  | Hirah Marie B. Chua             | Master Teacher I   | Molugan CS           |
| 20  | Stella Marie A. Mendoza         | Teacher I          | Pedro Sa. Baculio ES |
| 21  | Michael Clint E. Estrada        | Teacher I          | Sambulawan ES        |
| 22  | Bonny O. Macarandan             | Teacher I          | SFDA ES              |
| 23  | Maureen Grace V. Villareal      | Teacher II         | Sinaloc ES           |
| 24  | Regie R. Lumamba                | Teacher I          | Taytay ES            |
| 25  | Clyde Kaye M. Picot             | Teacher I          | Ulaliman ES          |
| 26  | Eva Mae S. Baculio              | Teacher I          | Amoros ES            |
| 27  | Kenny Ann Labis                 | Teacher I          | Badiangon ES         |
| 28  | Celia O. Taganas                | Teacher I          | Bolisong ES          |
| 29  | Marjorie N. Cagubcub            | Teacher I          | Cogon ES             |
| 30  | Richiel Q. Ampoyo               | Teacher I          | ECCS                 |
| 31  | Mae D. Gabule                   | Teacher I          | Himaya ES            |
| 32  | Marecil C. Montalba             | Teacher III        | Hinigdaan ES         |
| 33  | Maria Jean Sabellina            | Teacher I          | KaIS                 |
| 34  | Ma. Aura E. Gaid                | Teacher I          | Kibonbon ES          |
| 35  | Alfie G. Gabule                 | Teacher III        | Molugan CS           |
| 36  | Rosela A. Bahian                | Teacher I          | Pedro Sa. Baculio ES |
| 37  | Maria Ivy Mae N. Reales         | Teacher II         | Sambulawan ES        |
| 38  | Rachel Ann M. Torayno           | Teacher I          | SFDA ES              |
| 39  | Noemi L. Ruita                  | Master Teacher I   | Sinaloc ES           |
| 40  | Vanessa O. Pacamalan            | Teacher I          | Taytay ES            |
| 41  | Vanessa V. Buray                | Teacher I          | Ulaliman ES          |
| 42  | Angeline B. Fabro               | Teacher III        | Cogon NHS            |



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|    |                           |             |                 |
|----|---------------------------|-------------|-----------------|
| 43 | Elizabeth B. Acuno        | Teacher III | ECNHS           |
| 44 | Carmille V. Gahay         | Teacher III | Himaya NHS      |
| 45 | Leizl S. Pabololot        | Teacher I   | Hinigdaan NHS   |
| 46 | Christian Delle C. Ragmac | Teacher I   | KalS            |
| 47 | Liberty G. Puertos        | Teacher III | Molugan NHS     |
| 48 | Joan F. Eran              | Teacher III | Sambulawan NHS  |
| 49 | Edwina F. Balansag        | Teacher I   | SFDA NHS        |
| 50 | Gicel Queen D. Maghanoy   | Teacher I   | Sinaloc NHS     |
| 51 | Daisy V. Mansugotan       | Teacher I   | Cogon NHS       |
| 52 | Irene P. Canas            | Teacher I   | ECNHS           |
| 53 | Kim J. Jurado             | Teacher I   | Himaya NHS      |
| 54 | Jenevie M. Bautro         | Teacher I   | Hinigdaan NHS   |
| 55 | Donna Mae S. Lareta       | Teacher I   | KalS            |
| 56 | Wendy L. Macarine         | Teacher I   | Molugan NHS     |
| 57 | Maria Renesa D. Pairat    | Teacher I   | Sambulawan NHS  |
| 58 | Angie O. Sabasaje         | Teacher I   | SFDA NHS        |
| 59 | Kweeny Marie S. Samson    | Teacher III | Sinaloc NHS     |
| 60 | Maricris P. Quismundo     | SEPS-SMME   | Division Office |



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Enclosure B to Division Memorandum \_\_\_\_\_, s. 2025

**PROGRAM FLOW**

| Date             | Time            | Activity                                          | Participant      | Facilitator/In-Charge                                     |
|------------------|-----------------|---------------------------------------------------|------------------|-----------------------------------------------------------|
| July 25,<br>2024 | 7:30am-8:00am   | Attendance/<br>Registration                       | Reading Teachers | GENEVIEVE E. LUSTERIO, PhD, EPS                           |
|                  | 8:00am-8:30am   | Preliminaries                                     |                  | JERVIE I. GOMEZ, Teacher II                               |
|                  | 8:30am-10:00am  | Legal Basis                                       |                  | NINIAN A. ALCASID, PhD, CES-CID                           |
|                  | 10:00am-12:00nn | Orientation Proper                                |                  | JOVIT D. COMON, PhD, EPS and JIGGER M. TOMARONG, PhD, SIC |
|                  | 12:00nn-1:00pm  | Lunch                                             |                  |                                                           |
|                  | 1:00pm-3:00pm   | Simulation for GST and conduct of Pre-test        |                  | GENEVIEVE E. LUSTERIO, PhD                                |
|                  | 3:00pm-5:30pm   | Simulation for the conduct of Post-test and Forms |                  | MARGIE R. VALMORIA, PhD, EPS                              |
|                  | 5:30pm-6:00pm   | Closing Program                                   |                  | JERVIE I. GOMEZ                                           |



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