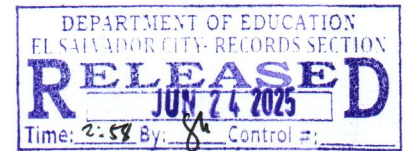




Republic of the Philippines
Department of Education

REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



June 24, 2025

DIVISION MEMORANDUM

No. 209, s. 2025

**COMPOSITION OF SDO EL SALVADOR CITY SUB COMMITTEE ON
ANTI RED TAPE (SUB-CART) FOR FY 2025**

To: Asst. Schools Division Superintendent Division
Chiefs Education Program Supervisors
Section Heads
All Public and Private Secondary Schools
All others concerned

1. In compliance with Republic Act (RA) No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and Memorandum Circular No. 2023-08 titled Amendment on Certain Provisions of Anti-Red Tape Authority (ARTA) Memorandum Circular (MC) No. 2020-07 dated 30 September 2020, Pertaining to the Guidelines on the Designation of a Committee on Anti-Red Tape (CART), and Memorandum DM-OUHROD2025-1479, this Office hereby creates the SDO El Salvador City Sub - Committee on Anti-Red Tape (Sub-CART):

2. Thus, the CART is composed of the following:

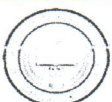
Chairperson: **Randolph B. Tortola**
Schools Division Superintendent

Members: **Rolly B. Labis**
Chief, SGOD

Eleonor R. Isiderio
AO IV / Records Officer

Sherrie R. Dungog
Information Technology Officer

Jeffrey M. Martinez
AO V





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

3. This Office likewise designates **Mr. Jeffrey M. Martinez, AO V** as the Sub-CART Representative for SDO El Salvador City.
4. All public schools are hereby directed to form a school Sub-CART in place, pursuant to DepEd Memorandum No. 040, s. 2025, likewise attached to this memorandum.
5. The functions, duties and responsibilities of the DepEd CART are stated in detail in ARTA MC 2023-08, which can be accessed from <https://arta.gov.ph/wpcontent/uploads/2023/12/MC-2023-08.pdf>.
6. Immediate and wide dissemination of this Memorandum is desired.


RANDOLPH B. TORTOLA 
Schools Division Superintendent

Enclosure: As stated

References: None

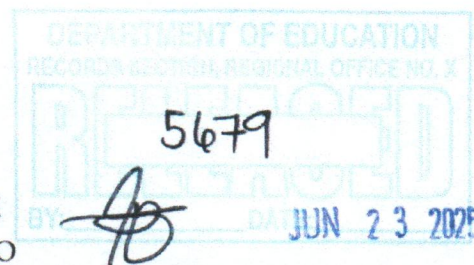
To be indicated in the Perpetual Index under the following subjects:

COMMITTEE





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



June 20, 2025

REGIONAL MEMORANDUM
No. 463, s. 2025

SUBMISSION OF THE LIST OF SUB-COMMITTEE
ON ANTI-RED TAPE (SUB-CART) MEMBERS FOR FY 2025

To: Schools Division Superintendents
All Others Concerned

1. Regarding **DepEd Memorandum DM-OUHROD-2025-1479**, titled **Submission of the List of Sub-Committee on Anti-Red Tape (Sub-CART) Members for FY 2025**, the Schools Division Offices (SDOs) and schools shall comply with the submission on or before July 15.
2. Please see the attached Memorandum for guidance.
3. This Office directs the immediate and wide dissemination of this Memorandum.

DR. ARTURO B. BAYOCOT, CESO III
Regional Director

For the Regional Director:

DR. FEDERICO P. MARTIN, CESO V
Assistant Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subjects:

CART COMMITTEE

ORD-PAU/tim

25-133290

[DM-OUHROD-2025-1479] SUBMISSION OF THE LIST OF DEPED COMMITTEE ON ANTI-RED TAPE (CART) AND SUB-CART MEMBERS FOR FY 2025

From Office of the Undersecretary for Human Resource and Organizational Development (OUHROD)
<usec.hrod@depd.gov.ph>

Date Wed 6/11/2025 5:21 PM

To DEPED I ILOCOS REGION <region1@depd.gov.ph>; DEPED II CAGAYAN VALLEY <region2@depd.gov.ph>; DEPED III CENTRAL LUZON <region3@depd.gov.ph>; DEPED REGION IV-A CALABARZON <region4a@depd.gov.ph>; DEPED IV-B MIMAROPA REGION <mimaropa.region@depd.gov.ph>; DEPED V BICOL REGION <region5@depd.gov.ph>; DepEd VI Western Visayas <region6@depd.gov.ph>; DepEd Region VII Central Visayas <region7@depd.gov.ph>; REGION VIII EASTERN VISAYAS <region8@depd.gov.ph>; DEPED IX ZAMBOANGA PENINSULA <region9@depd.gov.ph>; DEPED X NORTHERN MINDANAO <region10@depd.gov.ph>; DEPED XI DAVAO REGION <region11@depd.gov.ph>; DEPED XII SOCCSKSARGEN <region12@depd.gov.ph>; DEPED REGION XIII CARAGA <caraga@depd.gov.ph>; DEPED CORDILLERA ADMINISTRATIVE REGION <car@depd.gov.ph>; DEPED NATIONAL CAPITAL REGION <ncr@depd.gov.ph>; Tolentino Aquino <tolentino.aquino@depd.gov.ph>; Benjamin Paragas <benjamin.paragas@depd.gov.ph>; Ronnie Mallari <ronnie.mallari@depd.gov.ph>; Alberto Escobarte <alberto.escobarte@depd.gov.ph>

1 attachment (406 KB)

DM-OUHROD-2025-1479 SUBMISSION OF THE LIST OF DEPED COMMITTEE ON CART.pdf

Dear **All**,

Relative to the issuance of DepEd Memorandum (DM) No. 040, s. 2025 titled *Updated Composition of the Department of Education Committee on Anti-Red Tape in the Central Office and Sub-CART in Field Offices and Schools* dated 28 April 2025, these offices are requested to comply with the following:

Governance Level	Action Requested	Link / QR Code
Central Office (CO)	Nomination of one (1) representative per office/bureau/division/service/unit and submit the names of designated CART members based on DM No. 040, s. 2025 in the link provided	bit.ly/2025DepEdCART 
Regional Office (RO)	- Regional Director to issue an office order (OO) designating the Sub-CART in the RO based on DM 040, s. 2025 - Nominate one (1) representative per RO and submit the List of Sub-CART in the RO and upload the copy of the OO in the link provided	
Schools Division Office (SDO)	- Schools Division Superintendent to issue an OO designating the Sub-CART in the SDO and reminding schools to designate their Sub-CART based on DM 040, s. 2025 - Nominate one (1)	

	the SDO and upload the copy of the OO in the link provided	
School	While schools are not required to release an issuance and submit the composition of their Sub-CART, School Heads and Teachers-in-Charge are requested to designate Sub-CART members in their school for easier coordination with SDOs for RA 11032-related concerns	bit.ly/2025DepEdCARTSchools 

The deadline for submission of the List of CART / Sub-CART on the link is **on or before 15 July 2025**.

It shall be reiterated that all governance levels shall not make individual submissions of the list of their CART/Sub-CART directly to the Anti-Red Tape Authority (ARTA). Submissions shall be collated by the DepEd CART Secretariat in the Central Office in one agency-wide report, to be signed by the DepEd Secretary or his designated representative and forwarded to the ARTA.

For more information on this issuance, contact the DepEd CART Secretariat, Bureau of Human Resource and Organizational Development-Organization Effectiveness Division (BHROD-OED) at citizenscharter@deped.gov.ph or (02) 8633-5375.



Office of the Undersecretary for Human Resource
and Organizational Development (OUHROD)
Tel. No.: (02) 8633-7206 | Telefax No.: (02) 8631-8494
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Ave., Pasig City 1600
www.deped.gov.ph

Please help us in improving our service by answering our survey form: <https://forms.office.com/r/0S5c5wG5sQ>

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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025- 147

FOR : UNDERSECRETARIES
ASSISTANT SECRETARIES
BUREAU/SERVICE DIRECTORS
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM : 
WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development
Vice Chairperson, DepEd Committee on Anti-Red Tape

SUBJECT : SUBMISSION OF THE LIST OF DEPED COMMITTEE ON ANTI-RED TAPE (CART) AND SUB-CART MEMBERS FOR FY 2025

DATE : 09 June 2025

Relative to the issuance of DepEd Memorandum (DM) No. 040, s. 2025 titled *Updated Composition of the Department of Education Committee on Anti-Red Tape in the Central Office and Sub-CART in Field Offices and Schools* dated 28 April 2025, these offices are requested to comply with the following:

Governance Level	Action Requested	Link / QR Code
Central Office (CO)	Nomination of one (1) representative per office/bureau/division/service/unit and submit the names of designated CART members based on DM No. 040, s. 2025 in the link provided	bit.ly/2025DepEdCART 
Regional Office (RO)	- Regional Director to issue an office order (OO) designating the Sub-CART in the RO based on DM 040, s. 2025 - Nominate one (1) representative per RO and submit the List of Sub-CART in the RO and upload the copy of the OO in the link provided	

Schools Division Office (SDO)	- Schools Division Superintendent to issue an OO designating the Sub-CART in the SDO and reminding schools to designate their Sub-CART based on DM 040, s. 2025 - Nominate one (1) representative per SDO and submit the List of Sub-CART in the SDO and upload the copy of the OO in the link provided	
School	<i>While schools are not required to release an issuance and submit the composition of their Sub-CART, School Heads and Teachers-in-Charge are requested to designate Sub-CART members in their school for easier coordination with SDOs for RA 11032-related concerns</i>	bit.ly/2025DepEdCARTSchools 

The deadline for submission of the List of CART / Sub-CART on the link is **on or before 15 July 2025**.

It shall be reiterated that all governance levels shall not make individual submissions of the list of their CART/Sub-CART directly to the Anti-Red Tape Authority (ARTA). Submissions shall be collated by the DepEd CART Secretariat in the Central Office in one agency-wide report, to be signed by the DepEd Secretary or his designated representative and forwarded to the ARTA.

For more information on this issuance, contact the DepEd CART Secretariat, Bureau of Human Resource and Organizational Development-Organization Effectiveness Division (BHROD-OED) at citizenscharter@deped.gov.ph or (02) 8633-5375.

Enclosure: DM No. 040, s.2025

Copy furnished:
Office of the Secretary, Department of Education



Republic of the Philippines
Department of Education

DepEd MEMORANDUM
No. **040**, s. 2025

APR 28 2025

**UPDATED COMPOSITION OF THE DEPARTMENT OF EDUCATION COMMITTEE
ON ANTI-RED TAPE IN THE CENTRAL OFFICE AND SUB-CART
IN FIELD OFFICES AND SCHOOLS**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All Others Concerned

1. In compliance with Republic Act (RA) No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and Memorandum Circular (MC) No. 2023-08, s. 2023 titled Amendment on Certain Provisions of Anti-Red Tape Authority (ARTA) Memorandum Circular No. 2020-07 dated September 30, 2020, Pertaining to the Guidelines on the Designation of a Committee on Anti-Red Tape (CART), the Department of Education (DepEd) issues this Memorandum to update the **Composition of the DepEd Committee on Anti-Red Tape (CART) and Sub-CART**:

Table 1: DepEd CART (Central Office [CO]) <i>based on Section 3.2 (6.1 – Composition) of MC 2023-08, s. 2023</i>	
Chairperson	Secretary of Education
Vice Chairperson	Executive Committee (ExeCom) in charge of Human Resource and Organizational Development
Members	1. ExeCom in charge of Senior Personnel Oversight and Head of Procuring Entity (HoPE) 2. ExeCom in charge of Government Relations, Field Operations, and Infrastructure Oversight 3. ExeCom in charge of Strategic Management 4. ExeCom in charge of Legal and Legislative Affairs 5. ExeCom in charge of Information and Communication Technology Service (ICTS) 6. Member units as represented by the Director of the following: • Administrative Service (AS) • Bureau of Human Resource and Organizational Development (BHRD) • ICTS • Legal Service (LS) • Policy and Planning Service (PPS) • Public Affairs Service (PAS) 7. From each CO office - Head of Office and one permanent employee
Secretariat	8. BHRD-Organization Effectiveness Division (BHRD-OED)

2. Field offices and schools are likewise reminded to have a **DepEd Sub-CART** in place, composed of the following, which are focal persons for each governance level:

Table 2: DepEd Sub-CART (Field Offices and Schools)			
	Regional Office	Schools Division Office	School
Chairperson	Regional Director	Schools Division Superintendent	School Head
Members	At least one representative each: • Administrative Division • ICT Unit • Legal Unit • Public Affairs Unit • Quality Assurance Division	At least one representative each: • Administrative Service • ICT • Legal • Schools Governance and Operations Division	Nonteaching personnel

3. A separate issuance shall be released to provide guidance on the issuance of office orders designating the composition of the DepEd Sub-CART by schools division superintendents and regional directors. Since the Sub-CARTs form part of the DepEd CART, they are subject to the control and supervision of the DepEd CART.

4. The CART emphasizes the role of government agencies and the accountability of agency heads to reduce bureaucratic red tape and corruption. Based on the law, the CART shall be responsible for the implementation of RA 11032, especially the following:

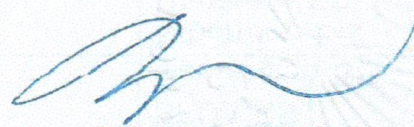
- a. Reengineering of Systems and Procedures,
- b. Streamlining and digitization,
- c. Whole-of-Government Approach,
- d. Regulatory Management System and Regulatory Impact Assessment,
- e. Registration of new regulations and issuances,
- f. Citizen's Charter,
- g. Zero Contact Policy,
- h. Adoption of working schedules to serve clients,
- i. Identification Card,
- j. Public Assistance and Complaints Desk,
- k. Client feedback mechanism and satisfaction measurement,
- l. Knowledge transfer of ARTA-related trainings, and
- m. Dissemination of ARTA information, education, and communication materials.

5. The functions, duties, and responsibilities of the DepEd CART are stated in detail in ARTA MC 2023-08, which may be accessed at <https://arta.gov.ph/wp-content/uploads/2023/12/MC-2023-08.pdf>.

6. In relation to ARTA MC 2023-08, the following are the additional responsibilities of DepEd CART and Sub-CART:

- a. Coordinate with the ARTA and other stakeholders for RA 11032-related updates and concerns;

- b. Facilitate compliance with RA 11032 requirements such as the Citizen's Charter, Client Satisfaction Measurement Report, Zero Backlog Program, and Agency Action Plan;
 - c. Lead and/or allocate funding for RA 11032-related programs, projects, and activities (PPAs);
 - d. Enlist awareness and support on RA 11032 through information dissemination; and
 - e. Provide technical assistance on RA 11032-related matters.
7. The DepEd CART shall be supported by a Secretariat, lodged at the BHROD-OED, which shall
 - a. provide administrative assistance to the DepEd CART,
 - b. manage communication channels and database of RA 11032 documents, and
 - c. monitor the status of compliance with RA 11032 requirements.
8. An online orientation on RA 11032 shall be conducted by the DepEd CART by the third quarter of 2025 to strengthen compliance with the Act at all governance levels.
9. All other issuances, rules, and regulations which are inconsistent with the provisions of this Memorandum are repealed accordingly.
10. For more information, please contact the **DepEd CART Secretariat**, BHROD-OED, Room 416, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City, through email at citizenscharter@deped.gov.ph or at telephone number (02) 8633-7206.
11. Immediate dissemination of this Memorandum is desired.


SONNY ANGARA
Secretary

Reference:

Office Order OO-OSEC-2022-108

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS AND OFFICES
EMPLOYEES
OFFICIALS
SCHOOLS

