

Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

June 11, 2025

DIVISION MEMORANDUM

No. 202, s. 2025

**CHANGE IN DIVISION MEMORANDUM NO.112, S. 2024
RE: CONDUCT OF THE QUARTERLY DIVISION IMPLEMENTATION
REVIEW (PIR) WITH THE PROGRAM HOLDERS**

To: Assistant Schools Division Superintendent
Division Chiefs
Curriculum Implementation Division
Schools Governance and Operations Division (SGOD)
Section Heads

1. Relative to the Division Memorandum No. 112, s. 2024 *Re: Conduct of the Quarterly Division Implementation Review (PIR) with the Program Holders* the conduct of the 4th Quarter Division PIR is changed from December 26-27, 2024, to **July 1-2, 2025**, at the Conference Room, 2nd floor of the Diamond Building, El Salvador City Division.
2. The following representatives from the schools shall participate in the above-mentioned activity:
 - a. Elementary School – Helen S. Palasan, School Head – MCS
 - b. Secondary School – Marivic S. Torres, School Heads – MNHS
3. Attached is the updated list of participants from the Division Office Personnel for reference. Please see Enclosure No.1 List of Participants.
4. All Division Program Holders / Focal Persons are hereby directed to submit the required data for the specified Key Performance Indicators (KPIs) on or before **June 30, 2025**, through this link <https://bit.ly/pir2025>. Further, the pre-work of the said activity shall be conducted on **June 30, 2025 @ 2:00 – 3:00 p.m.**
5. The presentation flow of the SGOD and OSDS Program Holders is attached while the presentation template to be used by the CID Personnel shall be disseminated by the CID Chief. Please see Enclosure No.2
6. Further, the PIR Program flow is also attached for reference. Please see Enclosure No.3 PIR Program Flow.



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 555-0475
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

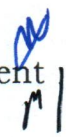
Transforming Schools,
Forging Partners





Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

7. All other provisions of the said Memorandum shall remain in effect.
8. This activity shall adhere to the Equal Opportunity Principle (EOP) wherein there is no discrimination based on age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
9. Immediate and wide dissemination of this Memorandum is desired.


RANDOLPH B. TORTOLA
Schools Division Superintendent 

*To be included in the perpetual index
with following subject:
PIR 2025*

SGOD-mpq



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 555-0475
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

**Transforming Schools,
Forging Partners**





Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Enclosure 1: List of Participants

No.	Name	Designation	Official Station
Day 1 – July 1, 2025			
1.	RANDOLPH B. TORTOLA	SDS	DIVISION OFFICE
2.	CONNIEBEL C. NISTAL	ASDS	DIVISION OFFICE
3.	ROLLY B. LABIS	SGOD CHIEF	DIVISION OFFICE
4.	NINIAN A. ALCASID	CID CHIEF	DIVISION OFFICE
5.	JEFFREY M. MARTINEZ	AO V	DIVISION OFFICE
6.	KEVIN B. ASEQUIA	PLANNING OFFICER III	DIVISION OFFICE
7.	MARICRIS P. QUISMUNDO	SEPS, SMME	DIVISION OFFICE
8.	ANALYN G. FABRIA	EPS, SGOD	DIVISION OFFICE
9.	GLADYS GRACE H. CABELTES	MEDICAL OFFICER III	DIVISION OFFICE
10.	MARICEL B. JANGAO	DIV. ACCOUNTANT III	DIVISION OFFICE
11.	STEPHANIE SALIGUMBA	BUDGET OFFICER III	DIVISION OFFICE
12.	CHEIREMY D. GENEROL	EPS II SMME	DIVISION OFFICE
13.	ESMAEL V. MALACO	PDO I	DIVISION OFFICE
14.	JURICA ETHEL L. ESTRADA	PDO II	DIVISION OFFICE
15.	MARILOU Y. DESCALLAR	EPS II HRD	DIVISION OFFICE
16.	PAMELA LOUIS MARBAN	GUIDANCE COUNSELOR	DIVISION OFFICE
17.	BRIDGET GALE B. GELLOR	DENTIST	DIVISION OFFICE
18.	CARMELITA JUDITH GUARIN	GUIDANCE COUNSELOR	DIVISION OFFICE
19.	FELANIE MARIE A. LIM	HRMO II	DIVISION OFFICE
20.	SHERRIE R. DUNOG	ITO I	DIVISION OFFICE
21.	ALAN S. SACULINGAN	SUPPLY OFFICER	DIVISION OFFICE
22.	KAREN ROSE A. SERRANIA	SEPS HRD	DIVISION OFFICE
23-26 Technical Working Group (TWG), Medical Responders, School Heads representatives			
Day 2 – July 2, 2025			
1.	RANDOLPH B. TORTOLA	SDS	DIVISION OFFICE
2.	CONNIEBEL C. NISTAL	ASDS	DIVISION OFFICE
3.	VANITY JADE LASAGA	EPS, CID	DIVISION OFFICE
4.	ANABELLE M. MAMACLAY	EPS, CID	DIVISION OFFICE
5.	MARGIE R. VALMORIA	EPS, CID	DIVISION OFFICE
6.	GENEVIEVE E. LUSTERIO	EPS, CID	DIVISION OFFICE
7.	ROQUE R. SABASAJE	EPS, CID	DIVISION OFFICE
8.	JOVIT D. COMON	EPS, CID	DIVISION OFFICE
9.	LORNA H. ESTROSAS	EPS, CID	DIVISION OFFICE
10.	MARIE JADE A. CACAYAN	EPS, CID	DIVISION OFFICE
11.	LINA C. BEJIGA	EPS, CID	DIVISION OFFICE
12.	ROLLY B. LABIS	SGOD CHIEF	DIVISION OFFICE
13.	NINIAN A. ALCASID	CID CHIEF	DIVISION OFFICE
14.	MELANIE M. LIGUTOM	EPS, CID	DIVISION OFFICE
15.	ELEONOR M. REMONSADA	RECORDS SECTION	DIVISION OFFICE
16.	MARICRIS P. QUISMUNDO	SEPS, SMME	DIVISION OFFICE
17.	CHERIEMY D. GENEROL	EPS II, SMME	DIVISION OFFICE
18-22 Technical Working Group (TWG), Medical Responders, School Heads representatives			



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 555-0475
Website: www.depedelsalvadorcity.net
Email Address: elsavador.city@deped.gov.ph

**Transforming Schools,
Forging Partners**





Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Enclosure No.2 PIR Presentation Flow

Topic Outline: SGOD and OSDS Program Holders

Part I. Fund Utilization Status

- Presentation of the PMIS Status
- Presentation of the MOOE / Downloaded Funds

Part II. Presentation of the KPI (Refer to the Data Capture Form)

- Access
- Efficiency
- Resiliency and Well-Being
- PAPs implemented / to be implemented to address the Key Performance Indicators
- Other Performance Indicators required by the Regional PIR

Topic Outline: CID EPS per Learning Area

(Please refer to the one designed by the CID Chief)

- Must highlight the following:
 - o Learner Performance
 - o Interventions to address the learners' performance



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 555-0475
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

**Transforming Schools,
Forging Partners**





Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Enclosure No. 3 PIR Program Flow

- **Preliminaries**

- National Anthem
- Prayer
- Welcome Remarks / Rationale **Rolly B. Labis, EdD**
SGOD Chief
- Message **Randolph B. Tortola, PhD, CESO V**
Schools Division Superintendent
- Message **Conniebel C. Nistal, PhD**
Asst. Schools Division Superintendent

- **PIR Proper**

- Presentation by the Program Holders
 - **SGOD**
 - EPS
 - Planning Section
 - HRD Section
 - DRRM Section
 - Medical Section
 - Youth Formation Section
 - SMME Section
 - **OSDS**
 - Personnel Section
 - Accounting Section
 - Budget Section
 - **CID**
 - English, Science, Mathematics, Aral Pan, Filipino
 - MAPEH, ESP, TLE, LRMDs, Kindergarten, ALS

- **Processing Top Management**



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 555-0475
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

**Transforming Schools,
Forging Partners**



depedph-my.sharepoint.com/:x/r/personal/rolly_labis001_deped_gov_ph/_layouts/15/Doc.aspx?sourcedoc=

PIR 2025 Data Capture For...

Search for tools, help, and more (Alt + Q)

Quismundo Maric...

FileHomeInsertSharePage LayoutFormulasDataReviewViewAutomateHelpDraw

CommentsCatch upEditingShare

New WindowFreeze PanesFocus CellHeadingsGridlinesFormula BarData Type IconsDefault

D25

	A	B	C	D	E
1	Learning Area	LEARNERS' PERFORMANCE (Latest Available Data) - RUQA and DAT	Programs, Activities and Projects (Interventions or Initiatives) implemented for CY 2024-2025	Quick Wins / Initial Gain	Bottlenecks, Challenges or Constraints
2	English				
3	Science				
4	Mathematics				
5	Filipino				
6	Araling Panlipunan				
7	MAPEH				
8	TLE				
9	ESP				
10	LRMDS				
11	Kindergarten				
12	Reading, LRP, SARP, RRP				
13	CARLA				
14	Reading, English and Filipino				
15	ALS				
16					
17	II.B. QUALITY c/o Chief Ninian				
18	II.B.1 Dashboard				
19	Latest Available Data on Achievement	2019-2020	2021-2022	2022-2023	2023-2024
20	Grade 3 - ELLNA				
21	Grade 6 - NAT 6				

<>≡

IV. QualityI. PMISII. Status of Program ImpIIIA. Resiliency and Well-BeingIIIB. Resiliency and Well-BeingIV. AccessV. E+

	A	B	C	D	E	F	G	H	I	J
1	Budget Section		M&E Section	PMIS Program Holder						
2	Focal Section / Person	Date Recieved	PMIS Status 2nd Quarter, 2025	Specific Program (2nd Quarter CY 2025)	Activity	Outputs	Performance Indicator	Physical		
3								Target	Actual	Varia
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										

PIR 2025 Data Capture For...

Search for tools, help, and more (Alt + Q)

Quismundo Maric...

QM

FileHomeInsertSharePage LayoutFormulasDataReviewViewAutomateHelpDraw

CommentsCatch upEditingShare

New WindowFreeze PanesFocus CellHeadingsGridlinesFormula BarData Type IconsDefault

C8

f_x

	A	B	C	D	E	F	G	H
1	PPAs	PERFORMANCE INDICATORS	PHYSICAL (2nd Quarter 2025)			REMARKS / CHARACTERIZATION	INITIATIVES / INTERVENTIONS CONDUCTED (PAPs implemented)	PROGRAM HODER
2			Target	Actual	Variance			
8	EDUCATION POLICY DEVELOPMENT PROGRAM	b. Junior High School						Kevin B. Aseqia - SGOD Planning
9		c. Senior High School						Kevin B. Aseqia - SGOD Planning
10		Number of newly created positions filled-up						Felanie Marie A Lim - Personnel
11		Outcome Indicators						
12		1. Percentage of Learners Enrolled						

<>☰

IV. QualityI. PMISII. Status of Program ImpIIIA. Resiliency and Well-BeingIIIB. Resiliency and Well-BeingIV. AccessV. E+

6

☐ ☒ ☐ f_x

[<](#)
[>](#)
[≡](#)
[IV. Quality](#)
[I. PMIS](#)
[II. Status of Program Imp](#)
[IIIA. Resiliency and Well-Being](#)
[IIIB. Resiliency and Well-Being](#)
[IV. Access](#)
[V. E](#)
[+](#)

◀ ▶ ≡
II. Status of Program Imp
IIIA. Resiliency and Well-Being
IIIB. Resiliency and Well-Being
IV. Access
V. Efficiency
MINUTES
+