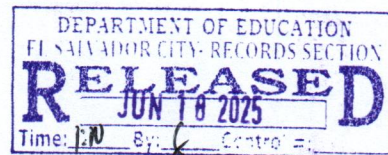




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the Schools Division Superintendent

June 18, 2025

DIVISION MEMORANDUM

No. 198, s. 2025

ACCOMPLISHMENT AND SUBMISSION OF THE BEGINNING-OF-THE-SCHOOL YEAR (BOSY) REPORTS FOR SCHOOL YEAR 2025-2026

To: Assistant Schools Division Superintendent
SGOD & CID Chiefs
Planning Officer III
School Heads, Elementary and Secondary
Division Office Personnel
All Others Concerned
This Division

1. The field is hereby directed to accomplish and submit the following Beginning-of-the-School Year (BOSY) Reports for School Year 2025-2026, to wit;

Reports	Timeline/Deadline	Remarks
1. National Inventory Day (NID) Report	June 20, 2025	All Schools must have submitted the required reports on or before the deadline. If the report was not submitted by the specified deadline, a letter of explanation must be submitted to the Office of the Schools Division Superintendent,



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 555-0475
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

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		detailing the challenges encountered
2.Updating of the LIS Quick Count	June 30, 2025	Daily Updating is required
3.Encoding of BOSY Enrollment to the LIS Facility	June-July, 2025	Encoding must start once the facility is open

2. This Office adheres to the Equal Opportunity Principle (EOP) in the steps to be undertaken for this purpose. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation;
3. Strict compliance and immediate and wide dissemination of this memorandum is desired.


RANDOLPH B. TORTOLA

Schools Division Superintendent 

To be indicated in the Perpetual Index
Under the following subjects
National Inventory Day
Learner Information System
BOSY 2025-2026



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