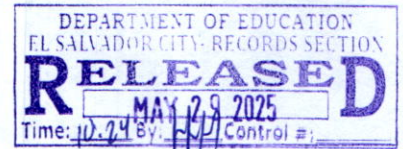




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



May 28, 2025

DIVISION MEMORANDUM

No. 176, s. 2025

2nd NATIONAL CONVENTION OF DEPED ACCOUNTANTS (CY 2025)

To: **MARICEL B. JANGAO**, Accountant III
STEPHANIE P. SALIGUMBA, Budget Officer III

1. You are hereby directed to attend the **2ND National Convention of DEPED Accountants (CY 2025)**, on June 4-5, 2025, exclusive of travel time at Chali Resort and Conference Center, Cugman, Cagayan de Oro City.
2. Travel expenses are chargeable against local funds, subject to the usual budgeting, accounting, and auditing policies, rules, and regulations.
3. Further, this memorandum shall serve as the **Authority to Travel** of the identified participants.
4. This activity shall adhere to the Equal Opportunity Principle wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil Status, disability, religion, ethnicity, or political affiliation.
5. For information, guidance, and compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

Acctg/mbj



Address: Zone 3, Poblacion, El Salvador City
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Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

ADVISORY

TO : DEPED CENTRAL OFFICE - FINANCE SERVICE
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
All Others Concerned

FROM :  **ATTY. EDSON BYRON K. SY**
Assistant Secretary for Finance
Officer-in-Charge
Office of the Undersecretary for Finance

SUBJECT : 2ND ANNUAL NATIONAL CONVENTION OF DEPED
ACCOUNTANTS (CY 2025)

DATE : May 14, 2025

Relative to the conduct of the above-mentioned activity, please be informed of the following:

1. The activity will be held on June 3-6, 2025, inclusive of travel time. It will be hosted by Schools Division of Cagayan de Oro City at Chali Resort and Conference Center, Cugman, Cagayan de Oro City.
2. Check-in time is at 2:00 PM on June 3, 2025, Tuesday and the first meal to be served is PM snacks.
3. The event will commence at 8:00 AM on Wednesday, June 4, 2025 and kindly wear business attire. On the following day, Thursday, June 5, 2025, participants are requested to wear the official 2nd ANC shirt.
4. Participants, as confirmed, shall have their respective room assignments. In the event of non-attendance or change of confirmed participants, the region concerned may assign a substitute and such should be properly communicated with the CROC Section – Accounting Division (CO).



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6. Check-out time on June 6, 2025, Friday is until 12:00 NN only and the last meal to be served is lunch.
7. For questions or clarifications, please coordinate with **Ms. Abegail Francisco** of Consolidated Reports and Other Concerns Section (CROCS), FS - Accounting Division via e-mail address: fs.ad.crocs@deped.gov.ph and contact no. (02) 8633-7201.

Please be guided accordingly.