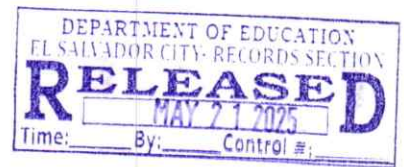




Republic of the Philippines
Department of Education

**REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY**



Office of the Schools Division Superintendent

21 MAY 2025

DIVISION MEMORANDUM

No. 170, s. 2025

2025 BRIGADA ESKWELA KICKOFF CEREMONY

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD and CID
Division Brigada Eskwela Coordinator
Elementary and Secondary School Heads
School Brigada Eskwela Coordinators
All Others Concerned
This Division

1. Pursuant to DepEd Memorandum No. 042, s. 2025, the Department of Education will conduct the *2025 Brigada Eskwela Program* from June 9-13, thus the 2025 Brigada Eskwela Kickoff shall be conducted in Molugan Central School on June 09, 2025.
2. The participants in this activity are the Division personnel from SGOD, CID, Section Heads, School Heads, School Brigada Coordinators, SPTA Presidents and other stakeholders.
3. Relative to this, schools are encouraged to provide vehicles for the motorcade from the Division office going to Molugan Central School at 8:00 AM.
4. The working committee, program flow, and Brigada Eskwela deployment plan are enclosed herewith.
5. This activity shall adhere to the Equal Opportunity Principle (EOP). Hence, all actions shall be based solely on the guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
6. Immediate and wide dissemination of this memorandum is desired.

RANDOLPH B. TORTOLA
Schools Division Superintendent

SGOD/BE/evm



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 855-0113
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

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ENCLOSURE 1

WORKING COMMITTEES

Committee	In-Charge	Tasks
Decoration and Physical Arrangement	Chair: Helen T. Palasan Members: Molugan Central School Teachers	Decorates and sets up the physical arrangement of the venue.
Registration/Attendance	Chair: Marilou Y. Descallar Members: Badiangon Elementary School Teachers	Prepares the registration/attendance form and ensures all participants have signed the attendance sheet.
Documentation	Chair: Karen Rose Serrania Co-Chair: Vanity Jade Lazaga	Document the entire activity and submit it to the office of the SGOD.
Distribution of Foods and Snacks	Chair: Gladys Grace H. Cabeltes Members: Medical Team	Distribute the food packs and ensures that everyone will be given their share.
Safety and Security during the Motorcade	Chair: Jurica Ethel L. Estrada Member: Kevin B. Asequia	Coordinates with the RTA and PNP to ensure the safety of participants during the motorcade.
Hanging of Tarpaulins	Chair: James Worren Clarabal Members: Job Order Personnel	Ensures that tarpaulins are hung properly in front of the vehicles to be used during the motorcade.
QAME	Chair: Maricris P. Quismundo Member: Cheriemy D. Generol	Prepares the QAME of the activity and gives access the evaluation tool to the participants.

SGOD/BE/evm



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ENCLOSURE 2

2025 BRIGADA ESKWELA DIVISION KICK-OFF CEREMONY
Molugan Central School

PART I. MOTORCADE

Division Office to Molugan Central School
Assembly Time: 7:00AM – 7:30AM

PART II. REGISTRATION

PART III. PROGRAM PROPER

Invocation

Marilou Y. Descallar
Guidance Counselor II
AVP

Singing of the National Anthem
Acknowledgement of Participants

Analyn G. Fabria
EPS, SGOD

Welcome Remarks

Helen S. Palasan
Principal III-Molugan Central School

Statement of Purpose

Rolly B. Labis, EdD
SGOD Chief

Intermission Number

SDO JO and Friends

Message of Support

Michael Mangubat
SPTA Federated President

Message of Support

Hon. Arnold F. Macarandan
Barangay Captain

Message of Support

Hon. Edgar S. Lignes
City Mayor

Intermission Number

SDO Lady Dancers

Message and Official Declaration
of the Brigada Eskwela 2025

Randolph B. Tortola
Schools Division Superintendent

Affixing of Signatures in the
Pledge of Commitment Board

Randolph B. Tortola
Schools Division Superintendent

Photo opportunity

Closing Remarks

Conniebel C. Nistal
Asst. Schools Division Superintendent

PART IV. CEREMONIAL PAINTING

JOVIT D. COMON, EPS
Master of Ceremony

SGOD/BE/evm



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Enclosure 3
Brigada Eskwela Deployment Plan

