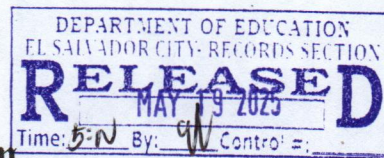




Republic of the Philippines
Department of Education

**REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY**



Office of the Schools Division Superintendent

May 15, 2025

DIVISION MEMORANDUM

No. 165, s. 2025

PARTICIPATION TO THE 2025 PALARONG PAMBANSA

To: **Assistant Schools Division Superintendent**
Chief Education Supervisor, SGOD
Education Program Supervisor, SGOD
All Others Concerned
This Division

1. Regarding **Regional Memorandum No. 0341, s. 2025**, Re: *Composition of Northern Mindanao Regional Athletic Association (NMRAA) Delegation Officials for the 2025 Palarong Pambansa*, this office enjoins the participation of the identified athletes and officials with their committee assignments on May 19 – June 1, 2025.
2. All delegation officials, except the Assistant Schools Division Superintendent (ASDS), shall depart from Laguindingan Airport bound for NAIA Terminal 2, then to Ilocos Norte College of Arts and Trades, Laoag City (billeting quarter for NMRAA delegates on May 19 (expected date of arrival) through the service buses.
3. Meals and transportation of the delegation officials shall be charged to the 2025 Palarong Pambansa funds downloaded to the Regional Office (RO) and financial assistance funds from the LGUs, subject to the usual accounting and auditing rules and regulations. While the travel expenses of the ASDS shall be charged against the Local Funds (MOOE).
4. Likewise, the accommodation, incidental expenses of the DepEd Personnel, and transportation of delegation officials from their respective stations to Laguindingan Airport shall be charged against the Program Support Fund or Special Education Fund for the Sports Program, subject to the usual accounting and auditing rules and regulations.

SGOD/Sports/Agf



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 855-0113
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

**Transforming Schools,
Forging Partners**



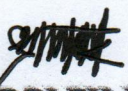


Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

5. Further, this memorandum shall serve as the **Official Authority to Travel** of the following identified participants.

NAME	DESIGNATION	STATION
1. Conniebel C. Nistal	ASDS	SDO
2. Rolly B. Labis	Chief, SGOD	SDO
3. Analyn G. Fabria	EPSVR, SGOD	SDO
4. Jenny B. Chua	Coach	Saint Joseph Academy
5. Dynel Deva Zafra	Athlete	Molugan NHS
6. Rhessie Jane R. Medallo	Athlete	Molugan NHS
7. John Edrian A. Baa	Athlete	Molugan NHS
8. Keith Adrian Ilar	Athlete	Saint Joseph Academy
9. Mateo Xander F. Tabamo	Athlete	Pedro Sa Baculio ES

6. The delegation officials shall be entitled to a *Compensatory Time-Off (CTO)* for their services rendered on weekends and holidays during this activity per *Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004*.
7. This office adheres to the Equal Opportunity Principle (EOP). Hence, all actions shall be based solely on the guidelines set with no discrimination on account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
8. Immediate and wide dissemination of this Memorandum is desired.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be included in the Perpetual Index
Under the following subject: SPORTS/PALARO

SGOD/Sports/Agf



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 855-0113
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

*Transforming Schools,
Forging Partners*

