



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



May 19, 2025

DIVISION MEMORANDUM

No. 162, s. 2025

**INDIVIDUAL PERFORMANCE REVIEW MEETING FOR CY 2025 FOR
FINANCE AND SCHOOL-BASED PROCUREMENT STRAND**

To: **Administrative Officers II**
Project Development Officers I
Administrative Assistants III
Administrative Assistants II
All others concerned
This Division

1. The identified personnel are hereby directed to attend the IPCR meeting for CY 2025 on May 26, 2025, at the 2nd floor, Accounting Office, Ruby Building of this division (*see attachment*).
2. The meeting aimed to discuss and review individual targets for the current year and foster collaboration and communication to ensure the achievement of the targets.
3. This memorandum adheres to the Equal Opportunity Principle wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil Status, disability, religion, ethnicity, or political affiliation.
4. For information, guidance, and compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

IPCR 2025

Acctg/mbj



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Attachment

NO.	NAME	POSITION
1	CHARMAIGNE IRISH L. APDIAN	PDO I
2	NISHI M. ABRATIGUIN	PDO I
3	CLARK AIRON G. UNSON	AO II
4	EULITA M. CASTILLO	AO II
5	HONEY LUZ S. NACUA	AO II
6	JENICE MAE L. MALACO	AO II
7	KEMBERLY D. OCO	AO II
8	LEABETH P. SALVA	AO II
9	DIANNE L. SUGUILON	AO II
10	NICK C. RATUNIL	AO II
11	RODRIGO N. VALMORIA, JR.	AO II
12	ROSA MARIA M. REBUSTO	AO II
13	LOVELY JOY CATANE	ADAS III
14	MARJORIE T. RAS	ADAS III
15	MARILOU B. PAGLINAWAN	ADAS III
16	RUBY FLOR M. SINCO	ADAS III
17	DEXTER A CARANGCARANG	ADAS III
18	MAE ANTOINETTE N. PADIGOS	ADAS II
19	CARLOS D. ACERO, JR.	ADAS II
20	EDJIE P. DAGOPIOSO	ADAS II
21	EVERLYN M. CAÑETE	ADAS II
22	FRITZIE LYNNE B. GEQUINTO	ADAS II
23	MERAFAE O. CLARABAL	ADAS II
24	ROTHELLEE L. SABURNIDO	ADAS II
25	CHERRY LOU D. ASEQUIA	ADAS III
26	MARY ROSE P. CORTEZ	ADAS III
27	SHEILA MAE B. ACERO	ADAS III
28	ARIEL S. PADIGOS	ADAS III
29	NYSSA ISOBEL M. SABADO	ADAS II