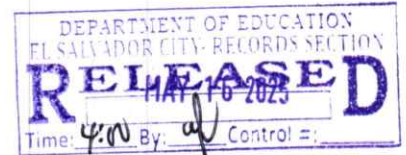




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the Schools Division Superintendent

May 7, 2025

DIVISION MEMORANDUM
NO. 154, s. 2025

CALL FOR ENTRIES FOR THE 25TH GAWAD KALASAG (KALAMIDAD AT SAKUNA LABANAN, SARILING GALING ANG KALIGTASAN) SPECIAL AWARDS FOR CY 2025

To: **Assistant Schools Division Superintendent**
Chief Education Supervisor, SGOD & CID
Project Development Officer II
All Public Elementary and Secondary School Heads
All School DRRM Coordinators
All Others Concerned
This Division

1. Relative to National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum Circular No. 003, s. 2025 entitled **Guidelines for Gawad KALASAG Seal and Special Awards for Excellence in Disaster Risk Reduction and Management and Humanitarian Assistance**, this Office announces the Call for entries for the 25th Gawad KALASAG Special Awards CY 2025. Submission of papers (1 hard copy) for screening will be on May 23, 2025, 5:00 P.M.
2. This event is a mechanism to obtain sustained commitment and support by recognizing the exceptional contributions of DRRM practitioners in strengthening the resilience and adaptive capacities of various aspects of society and communities to disaster risks.
3. Further, the following are attached for reference:
 - a. Attachment No. 1 – Composition of Evaluators and Timeline
 - b. Attachment No. 2 – Checklist/Criteria for Evaluation
 - c. Attachment No. 3 – Gawad KALASAG Special Awards Category
 - d. Attachment No. 4 - Office of the Civil Defense R10 Memorandum
4. Moreover, kindly access the link: https://bit.ly/GK2025_ELSA-awards for the soft copy of the guidelines, style guide template, sample template and GK Checklist.



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Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

5. This Office adheres to the Equal Opportunity Principle (EOP) in the steps to be undertaken for this purpose. Hence, all decision and actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
6. Immediate and wide dissemination of this Memorandum is enjoined.


RANDOLPH B. TORTOLA
Schools Division Superintendent

Encls: As stated

Reference: NDRRMC Memorandum No. 003, s. 2025

To be indicated in the Perpetual Index
under the following subject:

SGOD/DRRM/jee	Gawad KALASAG School Category
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Attachment No. 1 to Division Memorandum No. __, s. 2025

GAWAD KALASAG EVALUATORS

Chairman	Randolph B. Tortola, PhD Schools Division Superintendent
Vice Chairman	Conniebel C. Nistal, PhD Assistant Schools Division Superintendent
Members	
Enabling Environment and Pillar I: Safe Learning Environment	Rolly B. Labis, EdD Kevin A. Asequia Vicente Fernandez Cecille Z. Khobuntin
Pillar 2: School Disaster Risk Management	Jurica Ethel L. Estrada Jeffrey M. Martinez, JD Anabelle M. Mamaclay, EPS Gladys Grace H. Cabeltes
Pillar 3: DRR in Education	Ninian A. Alcasid, Chief-CID Maricris P. Quismundo Marie Jade A. Cacayan, PhD
School-Based DRRM-CCAM Innovation	Analyn G. Fabria, PhD Karen Rose A. Serrania, PhD Cheriemay D. Generol Franz Maybelle M. Gaid

GAWAD KALASAG TIMELINE

DATE	ACTIVITIES
May 23, 2025 (until 5 PM)	Submission of document to Division Office
May 26-27, 2025	Screening and Evaluation
May 28-29, 2025	Technical Assistance to winner
May 30, 2025	Submission to OCD R10



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REPUBLIC OF THE PHILIPPINES
NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL

Camp General Emilio Aguinaldo, Quezon City, Philippines



CHECKLIST
Elementary and Secondary Schools Category
25th Gawad KALASAG

School Category, Levels, and Classification:		
Public		Elementary (Kinder to Grade 6)
Private and Integrated		Secondary (Junior, Senior High School or Combination)

Name of School:	Legislative District:
School ID:	Province:
Division:	School District:
Region:	Date Visited/Inspected:
School Address:	GENERAL SCORE:

**NOTE: The documents to be validated shall come from the prior school year and current school year.
Policy issuances adopted must be issued in the last 2 Calendar years including the current year**

	CRITERIA	Means of Verification	Guidance for Points	Max Points	Score	Comments/Recommendations
I.	ENABLING ENVIRONMENT			25		
1	School has adopted/localized existing policies relating to Disaster Risk Reduction and Management and Climate Change Adaptation (DRRM-CCA) from DepEd and other government agencies within the last 2 calendar years – signed and approved. <i>Reference:</i> <i>DepEd Order No. 37, s. 2015 "The Comprehensive Disaster Risk Reduction and Management (DRRM) in Education Framework"</i>	Screenshot or scanned copy of: a. Adopted/localized issuances/policies – signed and approved, within the last two years.	1 point = 1 adopted/ localized policy signed and approved, within the last 2 calendar years (maximum of 3 points)	3		
2	School has organized and functional School DRRM Team with the participation of the Supreme Student Government (SSG)/ Supreme Pupil Government (SPG) in the planning process, with school DRRM Coordinator and consisting of personnel from different school stakeholders with defined membership and roles and responsibilities/functions. <i>Reference:</i> <i>DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"</i>	Screenshot or scanned copy of: a. Approved School Memo creating the organization - signed b. SDRRM Team with approved duties and responsibilities - signed c. Approved SDRRM Organizational Structure posted in a conspicuous place inside the school	1 point = Presence of the Approved School Memo creating the organization – signed. 0.5 point = Presence of the SDRRM Team with approved duties and responsibilities – signed 0.5 point = Presence of the Approved SDRRM Organizational Structure posted in a conspicuous place inside the school 0 point = No School DRRM Team organized	2		

3	School has a Comprehensive School DRRM Plan. This includes DRRM-CCA, measures covering risk assessment, risk reduction including rehabilitation and recovery.	a. Approved Comprehensive School DRRM Plan - signed	1 point = Approved Comprehensive School DRRM plan - signed 0 point = School has no Approved Comprehensive DRRM Plan	1		
4	School budget supports regular DRRM-CCA activities. <i>References:</i> <i>DepEd Order No. 37, s. 2015 "The Comprehensive Disaster Risk Reduction and Management (DRRM) in Education Framework"</i> <i>DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"</i> <i>OUOPS Memorandum No. 2024-04-01088 "Guidelines on the Utilization and Reporting of the FY 2024 Disaster Preparedness and Response Program (DPRP) Funds"</i>	a. Approved School Improvement Plan - signed b. Approved Annual Implementation Plan - signed c. Approved School DRRM Plan - signed	1 point = Approved SIP - signed 1 point = Approved AIP - signed 1 point = Approved School DRRM Plan - signed	3		
5	School has conducted student-led school watching and hazard mapping and involved students in DRRM planning. <i>Reference:</i> <i>DepEd Order No. 23, s. 2015 "Student-Led School Watching and Hazard Mapping"</i>	a. Approved/signed narrative documentation of findings of the conducted school watching and hazard mapping b. Accomplished DepEd checklist of	1 point = Presence of the Approved/signed narrative documentation of findings 1 point = Presence of the Accomplished DepEd checklist of student-led school watching and hazard mapping	3		

		student-led school watching and hazard mapping - signed c. Signed photo documentation report of the conducted school watching and hazard mapping	1 point = Presence of the signed photo documentation report of the conducted school watching and hazard mapping 0 point = No student-led school watching and hazard mapping conducted in the school			
6	School has incorporated the results of student-led school watching and hazard mapping in the School DRRM Plan and Annual Implementation Plan (AIP). <i>Reference:</i> DepEd Order No. 23, s. 2015 "Student-Led School Watching and Hazard Mapping"	a. Approved Annual Implementation Plan b. Approved School DRRM Plan	2 points = Presence of the approved AIP incorporating the results of the student-led school watching and hazard mapping conducted in the school 2 points = Presence of the approved DRRM Plan incorporating the results of the student-led school watching and hazard mapping conducted in the school	4		
7	Copies of the School Report Card (SRC) is presented and distributed to stakeholders. <i>Reference:</i> DepEd Order 44, s. 2015 "Guidelines on the Enhanced School Improvement Planning Process and the School Report Card"	a. Approved/signed School Report Card b. Photo documentation (Presentation and distribution of SRC) c. Posted on school official social media accounts	1 point = Presence of the approved/signed SRC ONLY 0.5 point = Presence of the photo documentation on the presentation and distribution of the SRC - signed	2		

	- the SRC is vital in SBM for it serves as a communication and advocacy tool to inform the stakeholders of the school status and to encourage and inspire them to take an active role in planning, managing, and improving the school.							
8	School has data collection and consolidation of programs, projects, and activities (PPAs) on DRRM-CCA, covering the 3 Pillars to monitor results and impact exist (Monitoring and Evaluation mechanism). <i>Reference:</i> DepEd Order No. 37, s. 2015 "The Comprehensive Disaster Risk Reduction and Management (DRRM) in Education Framework"	a. Accomplished Monitoring and Evaluation tool on DRRM-CCA PPAs, covering the 3 pillars, with baseline information and progress reports – approved/signed	3 points = Presence of the Accomplished Monitoring and Evaluation tool for the 3 pillars with baseline information and progress reports – approved/signed 0 point = No accomplished Monitoring and Evaluation tool for the 3 pillars with baseline information and progress reports	3				
9	Rapid Assessment of Damages Report (RADaR) is submitted to Central Office, within 72 hours AFTER the onslaught of a hazard in the area, or Certificate of No Damages (CND) in cases of no damages incurred during disaster/emergency. <i>Reference:</i> DepEd Order 21, s. 2015 "Disaster Risk Reduction and Management Coordination and Information Management Protocol"	a. RADaR or CND Screenshot/Scanned Copy with timestamp of time of submission	3 points = Presence of submitted RADaR or CND within 72 hours AFTER onslaught of hazard, either through RADaR app or other means of communication, with timestamp of time of submission 2 points = Presence of submitted RADaR or CND beyond 72 hours AFTER the onslaught of hazard, either through RADaR app or other means of communication, with	3				

			timestamp of time of submission			
			0 point = Absence of RADaR/CND submission			
10	School has established partnerships with partners/stakeholders that could be tapped to support its DRRM-CCA programs, projects, and activities (PPAs), including those during and after a disaster/emergency. <i>Reference:</i> <i>DepEd Order No. 033, s. 2021</i> <i>"School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"</i>	a. Signed and notarized Memorandum of Agreement/ Memorandum of Understanding (MOA/MOU) with partners/stakeholders for DRRM-CCA partnership initiatives	1 point = Presence of the signed and notarized Memorandum of Agreement/ Memorandum of Understanding (MOA/MOU) with partners/stakeholders for DRRM-CCA partnership initiatives 0 point = School has no DRRM-CCA partnership initiatives	1		

II. PILLAR 1: SAFE LEARNING FACILITIES						
1	School DRRM Team has conducted risk assessment of school facilities, in coordination with the Division Engineer and other partner agencies and stakeholders. Appropriate actions on the findings are included in the Annual Implementation Plan and School DRRM Plan. <i>Reference:</i> <i>DepEd Order No. 033, s. 2021</i> <i>"School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"</i>	a. Approved Certification/ report regarding the conducted risk assessment of school facilities signed by Division Engineer indicating recommendations based on conducted risk assessment b. Approved Annual Implementation Plan c. Approved School DRRM Plan	3 points = Presence of the Approved Certification/ report regarding the conducted risk assessment of school facilities signed by Division Engineer indicating recommendations based on conducted risk assessment 1 point = Presence of Approved Annual Implementation plan 1 point = Presence of Approved DRRM Plan	8 5		

2	School has documented an Updated Memorandum of Agreement or Memorandum of Understanding (MOA/MOU) (2024-2025) with the LGU and/or DSWD for the use of its facilities as evacuation centers following the JMC No. 1 s. 2013 and RA 10821 OR Approved/Signed Certification that the school is not used as Evacuation Center. <i>Reference:</i> DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"	a. Updated MOA/MOU (2024-2025) (signed and notarized) OR Approved/Signed Certification that the school is not used as Evacuation Center by the LGU	0 point = No risk assessment of school facilities conducted 1 point = Presence of the Updated MOA/MOU (2024-2025) (signed and notarized) OR Approved/Signed Certification that the school is not used as Evacuation Center 0 point = No MOA/MOU or Certification documented on the use of school as Evacuation Center	3					

III. PILLAR 2: SCHOOL DISASTER RISK MANAGEMENT									
1	School has hazard-specific Contingency Plans (at least top 3 hazards) <i>Reference:</i> DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"	a. Approved School Contingency Plan	1 point = 1 Contingency Plan per hazard (Maximum of 3 points)	3					
2	100% of learners and their families have accomplished the Family Preparedness Plan	a. Accomplished Family Preparedness Plan - signed	3 points = 100% of learners accomplished as per MOVs	3					

	<i>Reference:</i> DepEd Order No. 27, s. 2015 "Promoting Family Earthquake Preparedness"	b. Accomplished School Form 1 (School Register) - signed	2 points = 80% to 99% of learners accomplished as per MOVs 1 point = 50% to 79% of learners accomplished as per MOVs 0 point = Below 50% of learners accomplished as per MOVs			
3	School has a Student-Family Reunification Plan that is clearly disseminated to students, teachers, and parents. <i>Reference:</i> DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"	a. Accomplished Reunification Plan - signed b. Approved Narrative Report -signed	1 point = Presence of learner family reunification plan 1 point = Presence of Narrative Report	2		
4	School hazard and evacuation maps are located in conspicuous places inside the school campus. <i>Reference:</i> DepEd Order No. 23, s. 2015 "Student-Led School Watching and Hazard Mapping"	a. Updated school Hazard map b. Updated school Evacuation map	1 point = Presence of the updated school hazard map inside the school 1 point = Presence of the updated school evacuation map inside the school 3 points = Availability and accessibility of the first aid kits with updated basic contents in ALL	2		
5	School has available and accessible first aid kits with updated basic contents in ALL instructional and non-instructional rooms. <i>Reference:</i>	a. Updated first aid kits with updated basic contents in ALL instructional and non-instructional rooms		3		

	DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities" OUOPS Memorandum No. 2024-04-01088 "Guidelines on the Utilization and Reporting of the FY 2024 Disaster Preparedness and Response Program (DPRP) Funds"	Basic Content: alcohol, cotton, scissor, medicine for emergencies, bandages, ammonia, gauze/band-aid, plasters, thermometer, triangular bandage, first-aid book, gloves	instructional and non-instructional rooms 2 points = Availability and accessibility of first aid kits with updated basic contents in SOME of the instructional and non-instructional rooms ONLY 1 point = Availability and accessibility of first aid kits with outdated basic contents (with expired items identified) in any of the instructional/ non-instructional rooms 0 point = School has no first aid kits			
6	School has available and accessible functional / non-expired response/ emergency equipment in case of a disaster and/or emergency. Reference: DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities" OUOPS Memorandum No. 2024-04-01088 "Guidelines on the Utilization and Reporting of the FY	a. Availability and accessibility of functional/ non-expired response/ emergency equipment, any of the following: • Fire extinguisher • Spine board • Pry bar • Shovel • C-collar • Splint board • Bandage • Wheel chair • Radio • others	0.5 point = Per functional / non-expired response/ emergency equipment (maximum of 3 points)	3		

	2024 Disaster Preparedness and Response Program (DPRP) Funds						
7	School has conducted hazard-specific drills (at least 3 hazards present in the school based on the result of the school watching and hazard mapping conducted) with the participation of different stakeholders (BFP, Medic, LGUs, NGOs, community, PTA, alumni, and others). <i>Reference:</i> DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"	a. Signed hazard-specific Post-Activity Reports with photos and attached Attendance Sheet b. Comments/ Feedback/Evaluation from different participating stakeholders	1 point = 1 hazard-specific drill conducted supported with complete MOV a and b (maximum of 3 points) 0.5 point = 1 hazard-specific drill conducted with incomplete MOVs (maximum of 3 hazards only) 0 point = No drill conducted	3			
8	School has established inclusive (PWD-friendly) functional early warning system (EWS) to inform learners and personnel of hazards and emergencies (protocol, warning signs, devices, IEC), considering national and LGU warning systems and protocols. <i>Reference:</i> DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"	a. Functional School Early Warning System (EWS), for any of the following: • Fire alarm • Siren/bell • Megaphone • Whistle • Flashlight • Printed EWS (billboard/ bulletin-type) • Lighting system/ flashlights • Other localized EWS	0.5 point = per EWS (maximum of 3 points)	3			
9	School has available and accessible updated ready go-bag or equivalent with at least the minimum basic inclusions (e.g., food, hygiene,	a. Updated go-bag or its or equivalent with at least the minimum basic inclusions (e.g.,	2 points = Availability and accessibility of updated go-bag or its equivalent	2			

	medicine, emergency directory, map, whistle, flashlight, among others), in all classrooms. <i>Reference:</i> DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"	food, hygiene, medicine, emergency directory, map, whistle, flashlight, among others) in all classrooms.	with at least the minimum basic inclusions IN ALL classrooms 0.5 point = Availability and accessibility of updated go-bag or its equivalent with at least the minimum basic inclusions IN SOME classrooms ONLY 0 point = School has no go bag or its equivalent			
10	School has a pre-identified space for putting up Temporary Learning Spaces (TLS) in the aftermath of a disaster and/or emergency. <i>Reference:</i> DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"	a. If within the school's vicinity: Certification of buildable space signed by SDO Engineer with attached map of the buildable space OR if outside the school: Approved (signed and notarized) MOA with the LGU/private entity for TLS space within the LGU	2 points = Presence of the Certification signed by SDO Engineer supported by map of the buildable space within the school OR MOA with LGU/private entity (signed and notarized) for TLS space within LGU 0 point = No buildable space within the school or no MOA/MOU from LGU or private entity for TLS space within LGU	2		
11	The school has ready resumption strategies and alternative delivery modes (ADMs) to ensure education continuity (strategies, materials, focal persons to implement) in times of emergencies/disasters <i>Reference:</i>	a. Availability of updated learning modules b. Approved and signed updated Learning Continuity Plan	1 point = Presence of the Updated learning modules 1 point = Presence of the Approved and signed updated Learning Continuity Plan	2		

	DepEd Order 22, s. 2024 "Revised Guidelines on Class and Work Suspension in Schools during Disasters and Emergencies"						
12	School has trained and accredited teaching and non-teaching personnel on psychosocial first aid (PFA). <i>Reference:</i> DepEd Order 22, s. 2024 "Revised Guidelines on Class and Work Suspension in Schools during Disasters and Emergencies"	a. Updated inventory of trained and accredited teaching and non-teaching personnel on PFA - signed b. Accreditation document of teaching and non-teaching personnel who underwent PFA training (TOT), issued by any of the following: - DOH - Red Cross - SWD - BJMP	1 point = Updated inventory of trained and accredited teaching and non-teaching personnel on PFA – signed. 1 point = Accreditation document of teaching and non-teaching personnel who underwent PFA training (TOT), issued by accredited organizations identified.	2			
13	School has participated in the different DRRM-CCA activities of the LGU and other agencies (government/NGO/private) <i>Reference:</i> DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"	a. Post-Participation / Activity Report with Attendance Sheet (all signed) and attached photo documentation b. Copy of the Program of Activity highlighting DRRM-CCA topics c. Certificate of Participation of school, or equivalent, from the organizer/activity proponent/sponsor	1 point = Presence of Post-Participation / Activity Report with Attendance Sheet (all signed) and attached photo documentation 0.5 point = Presence of the Copy of the Program of Activity highlighting DRRM-CCA topics 0.5 point = Presence of the Certificate of Participation of school, or equivalent, from the	2			

			organizer/activity proponent/sponsor			
			0 point = School has no participation in any DRRM-CCA activities of the LGU or other agencies			
14	School is a member of the Local Disaster Risk Reduction and Management Council/Committee (LDRRMC) in its respective LGU <i>Reference:</i> <i>DepEd Order No. 033, s. 2021 "School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"</i>	a. Copy of the latest/current LGU Executive Order (EO) indicating membership of the School in the LDRRMC b. Copy of Minutes of Meeting, or equivalent, with Attendance Sheet presenting school participation in any LDRRMC activities (2024-2025)	1 point = Presence of the Copy of the latest/current LGU Executive Order (EO) indicating membership of the School in the LDRRMC 1 point = Presence of the Copy of Minutes of Meeting, or equivalent, with Attendance Sheet presenting school participation in any LDRRMC activities (2024-2025) 0 point = School is not member of the LDRRMC	2		
IV.	PILLAR 3: DRRM IN EDUCATION					
1	School has integrated key DRRM-CCA concepts in at least 5 subject areas in all grade levels based on the Basic Education Curriculum Guide <i>Reference:</i> <i>DepEd Order No. 37, s. 2015 "The Comprehensive Disaster Risk Reduction and Management (DRRM) in Education Framework"</i>	a. Approved Lesson Plan b. Daily Lesson Log c. Activity Worksheets	1 point = per subject with integrated DRRM-CCA concepts, supported with complete MOVs (a-c) (maximum 5 points) 0.5 point = per subject with integrated DRRM-CCA concepts, with incomplete	5		

	Republic Act No. 10533 The Enhanced Basic Education Act of 2013 or the K-12 Act strengthened curriculum integration of key climate change concepts across grade levels. DRRM and CCA concepts are integrated from kinder to junior high school subject areas such as: Health, Science, Araling Panlipunan, and Edukasyon sa Pagpapakatao. For senior high school, a special subject in DRRM is offered as part of the STEM strand.			MOVs (maximum of 5 subjects only) 0 point = No subjects integrated with DRRM-CCA			
2	School has adopted Alternative Delivery Modes (ADMs) during class suspensions, to ensure learning continuity in times of disaster/emergency, as necessary. <i>Reference:</i> DepEd Order 022, s. 2024 <i>Revised Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies</i>	a. Copy of Updated ADM Monitoring Sheet – signed b. Signed Activity Documentation / Report of conducted ADM with photo documentation (at least 1 disaster/emergency/incident)	1 point = Presence of the Copy of Updated ADM Monitoring Sheet – signed 1 point = Presence of signed Activity Documentation / Report of conducted ADM with photo documentation (at least 1 disaster/emergency/incident) 0 point = No MOVs presented	2			
3	Presence of a DRRM corner, with updated IEC materials, in ALL classrooms <i>Reference:</i> DepEd Order No. 033, s. 2021 <i>"School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-Related Disturbances and Calamities"</i>	a. Classroom DRRM Information Board that contains the following: - Name of teacher, ID Number and Contact Information - Name of Learner, LR Number and parents/guardian contact number - Emergency hotlines	2 points = Presence of DRRM corner, with updated IEC materials, in ALL classrooms. 1 point = Presence of DRRM corner, with updated IEC materials, in SOME classrooms ONLY.	2			

		b. Information, Education and Communication (IEC) learning materials c. First Aid kit/s d. Go Bag/s	0 point = Classrooms have no DRRM corner			
V. SCHOOL-BASED DRRM-CCAM INNOVATIONS <i>(This category will showcase innovations that recognizes and promotes creative, sustainable, and impactful solutions on disaster preparedness, risk reduction, and climate resilience in schools)</i>						
1	School has documented a Learner-led DRRM-CCA innovation (at least 1)	<u>On Innovation and Uniqueness</u> Signed Project Proposal or Concept Paper showcasing that the project is a learner-led initiative, supported with the following: a. Documentation of the problem/issue addressed and how the innovation provided a solution - signed b. Photos of the innovation in action (optional: video) c. Patents, copyrights, or other intellectual property documents (if	3 points = Signed Project Proposal / Concept Paper showcasing that the project is learner-led initiative - signed 3 points = Presence of the documentation of the problem/issue addressed and how the innovation provided a solution 2 points = Presence of photos / videos in action 2 points = Presence of patents, copyrights, or other intellectual property documents (if applicable) – LGU or other external authority (not necessarily DepEd) may provide certification of ownership to proponent with name of project and name of school	10		

	applicable) - LGU or other external authority (not necessarily DepEd) may provide certification of ownership to proponent with name of project and name of school				
	<u>On Effectiveness and Impact</u> a. Feedback or Evaluation Report from learners, teachers, and/or stakeholders with attached accomplished evaluation forms (could be done in paper or through online evaluation) b. Any media presence featuring the innovation (school official social media account; school paper press release; news article of school, local community; or individual/private group, others) c. Any partnership support from LGU, NGOs, individual, or	3 points = Presence of the Feedback or Evaluation Report from learners, teachers, and/or stakeholders with attached accomplished evaluation forms (could be done in paper or through online evaluation) 1 point = Feedback or evaluation report ONLY from learners, teachers, and/or stakeholders, with no attached accomplished evaluation forms 2 points = Any media presence featuring the innovation (screenshot or copy) 2 points = Any partnership support from stakeholders 2 points = Signed attendance sheet	9		

Criteria for Checking		Max. Score	Actual Score	Remarks, Recommendations and Suggestions
I. ENABLING ENVIRONMENT		25		
II. PILLAR 1: SAFE LEARNING FACILITIES		8		
III. PILLAR 2: SCHOOL DISASTER RISK MANAGEMENT		34		
IV. PILLAR 3: DRR IN EDUCATION		9		
V. SCHOOL-BASED DRRM-CCAM INNOVATIONS		24		
TOTAL		100		

Adjectival Rating	Percentage
Excellent	91-100%
Very Good	81-90%
Good	71-80%
Needs Improvement	61-70%

Validated by:

Name:
Position:
Agency:
Date:



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Attachment No. 3 to Division Memorandum No. __, s. 2025

GAWAD KALASAG SPECIAL AWARDS CATEGORY

MAJOR CATEGORIES	SUB-CATEGORIES
GK Seal for Local DRRM Councils and Offices	Local DRRM Councils and Offices
GK Special Awards for Civil Society Organization	Volunteer Organizations (Emergency Response)
	People Organization
	Local Civil Society Organization
GK Special Awards for GEMs	Basic Local Government Emergency Management and Response Team (GEMs) for 4 th and 6 th Class Municipalities
	Advance Local Government Emergency Management and Response Team (GEMs) for Provinces, Cities, and 1 st to 3 rd Class Municipalities
GK Special Awards for Hospitals	National Government Hospitals
	Local Government Hospitals
	Private Hospitals
GK Special Awards for Schools	Higher Education Institution
	Public Elementary Schools
	Public High Schools
GK Special Awards for Private Organizations	Private Organization (Business/Corporate)
GK Special Recognitions	Heroic Act (Individual/Group Living)
	Heroic Act (Individual/Group Posthumous)
	Special Recognition for Individuals
	Special Recognition for Organizations



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Email Address: elsalvador.city@deped.gov.ph

**Transforming Schools,
Forging Partners**





April 16, 2025

To: **The Local Chief Executives of the Provincial Local Government, Cities/ Municipalities and HUCs;**

The Regional Directors and Heads of Offices of the Northern Mindanao RDRRMC Members

Other Interested Organizations/ Agencies/ Groups/ Individuals

Subject: **Call for Entries for the 25th Gawad KALASAG Special Awards (CY2025)**

In line with the conduct of CY 2025 Gawad KALASAG (GK), the Northern Mindanao RDRRMC is pleased to announce the commencement for the call for entries of the GK Special Awards for Excellence in Disaster Risk Reduction and Management and Humanitarian Assistance.

All interested organizations/groups/individuals are required to submit a soft copy of the entry of your chosen category. Deadline for the submission of entries is not later than **30 May 2025**. Submission of documents can be sent through email at ocd10pdps@gmail.com, shared through Google Drive or can be saved in a flash drive and be delivered at OCD-X Office (Cidel Center, A. Luna St. cor. Sgt Velez St, Brgy 27, Cagayan de Oro City). Attached in this letter are the guidelines and checklist for the GK Special Awards.

The Office of Civil Defense - X will conduct an orientation for the different categories on **April 28 & 30, 2025** via VTC with the following meeting details and schedule:

Zoom Meeting ID : 681 435 1569
Passcode : GK2025

	Day 1 – April 28, 2025	Day 2 – April 30, 2025
9AM to 12PM		C. GK Special Awards for Schools i. Public Elementary Schools ii. Public High Schools iii. Higher Education Institution D. GK Special Awards for Hospitals E. GK Special Awards for Private Org F. GK Special Recognitions i. Heroic Act ii. Special Recognition



	Day 1 – April 28, 2025	Day 2 – April 30, 2025
1:30PM to 5:00PM	A. GK Special Awards for CSO i. Civil Society Organization ii. People's Organization iii. Volunteer Organization B. GK Special Awards for GEMS i. Basic Local Government Emergency Management and Response Team for 4th to 6th Class Municipalities ii. Advance Local Government Emergency Management and Response Team for Provinces, Cities, and 1st to 3rd Class Municipalities	

Northern Mindanao RDRRMC-member agencies are enjoined to **disseminate** this **CALL FOR ENTRIES** to their respective network.

For coordination, queries or clarification, you may contact Ms. Regine I. Jamesolanim/ Ms. Naimfreal T. Silao (0918 948 9307) of the OCD10 Policy Development and Planning Section or at ocd10pdps@gmail.com

For widest dissemination.

Respectfully yours,


ANTONIO B. SUGAROL
Chairperson, RDRRMC-X
Regional Director, OCD-X