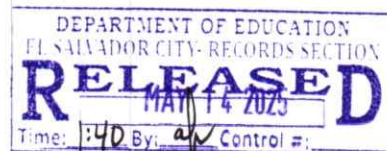




Republic of the Philippines
Department of Education

REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the
Schools Division Superintendent

14 May 2025

DIVISION MEMORANDUM
No. 153, s. 2025

**RE-DEFENSE OF DIVISION OFFICE PERSONNEL IPCRF RATINGS
CY 2024 WITH JUSTIFICATION LETTER REQUESTS**

To: **Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, CID/SGOD
Division Performance Management Team (PMT)
All Public Elementary and Secondary School Heads
All Master Teachers
All Others Concerned
This Division**

1. This memorandum provides clarification in response to the justification submitted regarding the proposed "Outstanding" rating of Office Performance Commitment and Review Form (OPCRF) by some personnel for the period of CY 2024.
2. In view of the above, the following personnel who opted for justification will have to submit their OPCRf ratings and corresponding MOVs for evaluation and consideration. We presume that the accomplishments justify the ratings given, and that the submitted MOVs provide sufficient evidence of performance.
3. The re-defense will be on **June 30, 2025** with the **Schools Division Superintendent as the Head, Performance Management Team Chair and a member.**
4. All supporting documents or MOVs should be compiled and submitted via soft copy on or before **May 14, 2025 at 2 o'clock** in the afternoon.
5. This office shall adhere to the Equal Opportunity Principle (EEOP), in all steps to be undertaken for this activity. Hence, all decisions and actions shall be based solely on guidelines set forth with no discrimination on the account of age, gender and identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.





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6. This is for information, guidance and compliance.
7. This office directs the immediate dissemination of this memorandum.


RANDOLPH B. TORTOLA
Schools Division Superintendent

Encl:

As stated

Reference:

DepEd Order (DO) No 2, s. 2015

To be indicated in the Perpetual Index
under the following subjects:

SGOD/PMT/hrd

IPCRF RPMS
CY 2024



Address: Zone 3, Poblacion, El Salvador City
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