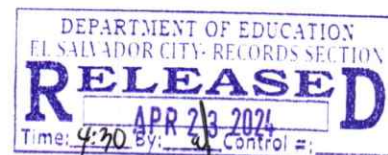




Republic of the Philippines
Department of Education

**REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY**



**Office of the Schools
Division Superintendent**

April 21, 2025

DIVISION MEMORANDUM
No. 136, s. 2025

**Reconstitution of the School Performance Management Team (PMT) and
Grievance Committee for RPMS**

To: **Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, CID/SGOD
Education Program Supervisors
Division Performance Management Team (PMT)
All Public Elementary and Secondary School Heads
All Others Concerned
This Division**

1. In line with DepEd Order (DO) No 2, s. 2015 prescribing the Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS and in reference to the **Division Memorandum No. 194, s. 2023**, concerning the Reconstitution of the School Performance Management Team (PMT), the following individuals are hereby updated and designated.

Role	Name of Employee	Function
Chairperson	Conniebel C. Nistal	➤ Lead the PMT and coordinate with other offices involved in performance management such as the Planning Office and Human Resource Development Division
Members	Kevin B. Asequia	➤ Ensure that Office performance targets and measures, as well as the budget are aligned with those of the agency and that work distribution of Offices/Units is rationalized
	Maricel B. Jangao	➤ Recommend approval of the office performance commitment and rating to the Head of Agency ➤ Adopt and implement its own in internal rules, procedures and strategies in carrying out the responsibilities assigned
	Jeffrey M. Martinez	
	Analyn G. Fabria	
	Marivic S. Torres	
	Helen S. Palasan	
Observer	(1) PTA Division Federation Representative	> Attend PMT sessions, observe the process and take note of both what went well and did not; Furnish secretariat a copy of the report



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 855-0113
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

**Transforming Schools,
Forging Partners**





Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Secretariat	Marilou Y. Descallar Ricca Stephanie E. Oco	➤ Set a consultation meeting for all Heads of Offices for the purpose of discussing the targets set in the office performance commitment and rating form ➤ Records minutes of meeting during PMT sessions
-------------	--	---

2. Issues relating to the implementation of the RPMS shall be addressed to and acted on by the Grievance Committee below;

Role	Name of Employee
Chairperson	Randolph B. Tortola
Members	Conniebel C. Nistal
	Felanie Marie A. Lim
	Jeffrey M. Martinez
	Maricel B. Jangao
	Helen S. Palasan
	Marilou Y. Descallar
	Ricca Stephanie E. Oco

3. All other provisions in the previous memorandum shall remain in effect.
4. This office shall adhere to the Equal Opportunity Principle (EEOP), in all steps to be undertaken for this activity. Hence, all decisions and actions shall be based solely on guidelines set forth with no discrimination on account of age, gender and identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
5. This office directs the immediate information, guidance, and compliance.

RANDOLPH B. TORTOLA
Schools Division Superintendent

Reference: DO2_2.2015

To be indicated in the Perpetual Index
under the following subjects:

SGOD/RPMS/hrd

RPMS
CY 2025



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 855-0113
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

*Transforming Schools,
Forging Partners*

