



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

March 28, 2025

DIVISION MEMORANDUM

No. 118, s. 2025

**ORIENTATION ON THE SCHOOL-BASED MANAGEMENT (SBM)
IMPLEMENTATION**

To: Asst. Schools Division Superintendent
Division Chiefs
Curriculum and Implementation Division (CID)
Schools Governance and Operations Division (SGOD)
Public Secondary School Heads
This Division

1. In compliance with DepEd Order No.07, s. 2025 Policy Guidelines on the Implementation of the Revised School-Based Management (SBM) System, this Office shall conduct an orientation on the said policy on **April 8, 2025**. The venue of the said activity shall be announced in a separate Memorandum.
2. The activity aims to ensure that schools can effectively and efficiently implement the SBM principles and conduct self-assessment on their SBM practices.
3. Traveling, Meals and other incidental expenses of the participants relative to the test administration shall be charged to Local Funds (MOOE) subject to the usual accounting and auditing rules and regulations.
4. Further, this Memorandum shall serve as the **Authority to Travel** for the Technical Working Group and the participants to this activity.
5. This activity shall adhere to the Equal Opportunity Principle (EOP) wherein there is no discrimination based on age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 555-0475
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

Transforming Schools,
Forging Partners





Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

6. Immediate and wide dissemination of this Memorandum is desired.

RANDOLPH B. TORTOLA
Schools Division Superintendent



To be indicated in the Perpetual Index
under the following subjects:

SBM 2025



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 555-0475
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

Transforming Schools,
Forging Partners





Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Enclosure: List of Participants

No.	Name	Plantilla/Position	Official Station
1.	RANDOLPH B. TORTOLA	SDS	DIVISION OFFICE
2.	CONNIEBEL C. NISTAL	ASDS	DIVISION OFFICE
3.	ROLLY B. LABIS	SGOD CHIEF	DIVISION OFFICE
4.	NINIAN A. ALCASID	CID CHIEF	DIVISION OFFICE
5.	KEVIN B. ASEQUIA	PLANNING OFFICER III	DIVISION OFFICE
6.	MARICRIS P. QUISMUNDO	SEPS, SMME	DIVISION OFFICE
7.	ANALYN G. FABRIA	EPS, SGOD	DIVISION OFFICE
8.	CHIERIEMY D. GENEROL	EPS II SMME	DIVISION OFFICE
9.	JURICA ETHEL ESTRADA	PDO II	DIVISION OFFICE
10.	KAREN ROSE A. SERRANIA	SEPS HRD	DIVISION OFFICE
11.	MARILOU Y. DESCALLAR	EPS II HRD	DIVISION OFFICE
12.	GLADYS GRACE H. CABELTES	MO III	DIVISION OFFICE
13.	ESMAEL V. MALACO	PDO I	DIVISION OFFICE
14.	FRANZ MAYBELLE M. GAID	NURSE III	DIVISION OFFICE
15.	VANESSA PRORES L. TIAD	NURSE III	DIVISION OFFICE
16.	CECILLE Z. KHOBUNTIN	NURSE III	DIVISION OFFICE
17.	BRIDGET GALE B. GELLOR	DENTIST II	DIVISION OFFICE
	10 CID EPS	EDUCATION PROGRAM SUPERVISOR	DIVISION OFFICE
	24 SCHOOL HEADS		ALL SCHOOLS
	24 ADAS / AO		ALL SCHOOLS
	5 TWG		DIVISION OFFICE

