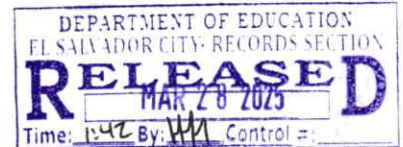




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the Schools Division Superintendent

March 27, 2025

DIVISION MEMORANDUM

No. 112, s. 2025

**ADHERENCE TO GUIDELINES ON THE STREAMLINING OF SCHOOL
FORMS AND REPORTS ACCOMPLISHED BY TEACHERS**

To: Assistant Schools Division Superintendent
SGOD & CID Chiefs
Planning Officer III
Public Elementary and Secondary School Heads
Division Office Personnel
All Others Concerned
This Division

1. Pursuant to **DepEd Order No. 006, s. 2025**, regarding the Guidelines on the Streamlining of School Forms and Reports accomplished by teachers, the field is hereby informed and directed to immediately implement the provisions contained in the said DepEd Order;
2. This Office adheres to the Equal Opportunity Principle (EOP) in the steps to be undertaken for this purpose. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation;
3. Strict compliance and immediate and wide dissemination of this memorandum is desired.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects
SCHOOL FORMS
REPORTS



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