

**Republic of the Philippines**  
**Department of Education**  
**REGION X – NORTHERN MINDANAO**  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

November 15, 2024

**DIVISION MEMORANDUM**

No. 473, s. 2024

**COMMITTEE MEETING ON THE DIVISION-WIDE UPSKILLING OF KEY STAGE 1  
TEACHERS ON EARLY LANGUAGE LITERACY AND NUMERACY (ELLN)  
WITH FOCUS ON SCIENCE IN READING**

**To:** Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
Education Program Supervisors  
Elementary School Heads  
Select Key Stage 1 Teachers  
All Others Concerned

1. Regarding DM No. 440, s. 2024, which pertains to the Division – Wide Upskilling of Key Stage 1 Teachers in the Science of Reading as part of the Early Language Literacy and Numeracy (ELLN) program, DepEd El Salvador City will hold a committee meeting for all members of the technical working group on November 19, 2024, at 3:00 p.m. in the Division Conference Room, DepEd Building, Poblacion, El Salvador City.

2. The participants are listed below.

Name	School
Stella Marie A. Mendoza	Sinaloc Elementary School
Janeve I. Caballa	Taytay Elementary School
Darlene B. Markinez	El Salvador City Central School
Honey Jade S. Arandil	Molugan Central School
Rhea C. Batutay	Sinaloc Elementary School
Glenda Mae T. Trasona	Cogon Elementary School
Wilma B. Olaer	El Salvador City Central School
Gina C. Maña	El Salvador City Central School
Kathleen Pearl M. Gallega	El Salvador City Central School
Glen Mae M. Mambayla	El Salvador City Central School

3. This meeting aims to ensure a smooth flow for the two-day event.

4. Moreover, this office adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocols of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.








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5. This Office directs the immediate and wide dissemination of this Memorandum.

  
**RANDOLPH B. TORTOLA**   
Schools Division Superintendent  


Encl.: As stated

Reference: Division Memorandum No. 440, s.2024

To be indicated in the Perpetual Index  
under the following subjects:

Early Language Literacy and Numeracy

Re: Division-Wide Upskilling of Key Stage 1 Teachers on Early Language Literacy  
And Numeracy (ELLN) With Focus on Science in Reading

CID/lcb