



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

**Office of the
Schools Division Superintendent**

13 January 2023

DIVISION MEMORANDUM
NO. 021 A, S. 2023

**NEW SCHEDULE OF THE PERFORMANCE REVIEW AND
PROGRAM EVALUATION FOR TEACHING, NON-TEACHING
AND EXTERNAL PARTNERS**

To: **OIC-Asst. Schools Division Superintendent**
Section/Unit Heads
ExeCom Members
Public Elementary and Secondary School Heads
All Others Concerned
This Division

1. This Office informs the field of the new schedule of activities under the performance review and program evaluation; to wit:

Activity	From	To
Yearend Performance Review and Program Evaluation for Division-Based Personnel, MANCOM Members and External Partners	December 27, 2022	January 24, 2023 (Batch 1) January 27 (Batch 2)
Performance Review and Technical Assistance cum MANCOM Meeting 2023	December 28, 2022	February 17, 2023

2. Section Heads and Program Holders shall prepare accomplishment report with the success indicators for the specified PAPS (Programs, Activities and Projects). A 15-minute presentation shall be strictly observed per focal person. Open Forum and discussion shall follow after the aforesaid presentation.





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3. Further, participants of this activity are as follows:
 - a. Executive Committee (ExeCom) members;
 - b. School Heads;
 - c. Research Coordinators;
 - d. External Partners (including LGU, Agency Heads);
 - e. Student Leaders; and
 - f. Technical Working Group.

4. Everyone is enjoined to observe health protocols and safety guidelines specified by the Inter-Agency Task Force (IATF).

5. Moreover, this activity shall adhere to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

6. For dissemination, guidance and strict compliance.


OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

SGOD/KRAS/hrd

PERFORMANCE
REVIEW

