



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

**Office of the Schools
Division Superintendent**

12 July 2022

DIVISION MEMORANDUM
No. 300, s. 2022

**ADDENDUM & CORRIGENDUM TO DIVISION MEMORANDUM NO. 297 S. 2022
(OFFICE & INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW
PHASE 3: PERFORMANCE REVIEW AND EVALUATION FOR SCHOOL
PERSONNEL)**

To: **OIC, Assistant Schools Division Superintendent
Chief Education Supervisors, CID/SGOD
Education Program Supervisor
Education Program Specialist, ALS
All Public Elementary and Secondary School Heads
Master Teachers
All Others Concerned
This Division**

1. In reference to DM No. 297, s. 2022 Re: Office & Individual Performance Commitment and Review Phase 3: Performance Review and Evaluation for School Personnel, the following is the additional information and changes for the performance system:

DATE	ACTIVITIES	PERSON/COMMITTEE RESPONSIBLE
July 15, 2022	Division Performance Management Team Coordination Meeting for OPCR Validation (8:30 a.m. -10:00 a.m.) Meeting Link: https://bit.ly/OPCR_validation	PMT secretariat, Resource Person, TWG, EPSs & ASDS
	School Heads Coordination Meeting for OPCR Validation (10:00 a.m. -12:00 p.m.) Meeting Link: https://bit.ly/OPCR_validation	PMT secretariat, Resource Person, School Heads, TWG, EPSs & ASDS
August 5, 2022	Office Performance Review Validation at El Salvador City Central School (8:00 a.m.- 4:00 p.m.)	PMT secretariat, Resource Person, School Heads, TWG, EPSs & ASDS





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2. Further, this Office shall adhere to Equal Opportunity Principle (EOP). Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
3. Immediate and wide dissemination of this memorandum is desired.

OLGA C. ALONSABE, PhD, CESO V
Schools Division Superintendent

Encl:

As stated

Reference:

Division Memorandum 297, s. 2022

To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES

PERFORMANCE MANAGEMENT SYSTEM (PMS)

SCHOOLS

SGOD/HRD/MPM



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